



MINUTES

Eau Claire County • Committee on Highway Thursday, April 15, 2021/ 6:15 a.m. Virtual WebEx Teleconference

Highway Members Present: Chair Ray Henning, Supervisor Chilson, Supervisor Anton, Supervisor Judy Gatlin, Supervisor Nathan Anderson, Nick Smiar “ex officio”

Staff/Other Present: Highway Commissioner Jon Johnson, Assistant Highway Commissioner Brian Spilde, Engineer Supervisor Janelle Hestekin, Administrative Assistant Rachael Bien, Surveyor Dean Roth, Director of Planning & Development Rod Eslinger, Administrator Kathryn Schauf

1. **Meeting called to order by Chair Henning at 6:20 a.m.**
2. **Past committee meeting minutes (03/15/2021) - Discussion/Action**
Supervisor Gatlin motioned for approval, Supervisor Anton 2nd. Motion carried 3-0.
3. **Public comment – Bill Perrotti Wilson Wheelers ATV Club**
4. **Highway Building Committee Update -Discussion**
Reviewed minutes from April 7th Building Committee. Design meeting held this week and focused on a timeline. Overall footprint will be ready at the end of the month. Will have estimate ready at the end of the month. Cost of steel in increasing. Meals on wheels is finalized and staying in the project.
5. **ATV Route Application Town of Wilson - Discussion/Action**
Bill Perrotti went over the materials in the packet. Application #3 was left out of the packet, as it didn't meet guidelines and will be added later. Anton motioned to approve, and Gatlin 2nd Motion carried 5-0
6. **Policy for Bicycle and Pedestrian Routes on County Highway System – Discussion/Action**
Dean Roth went over the materials. County Highway Department to install posts and signs. Supervisor Chilson motion to add a \$35 application fee and move forward. Supervisor Anton 2nd. Motion Carried 5-0
7. **Policy Review of County Salt Routes-Discussion/Action**
Reviewed materials Class 2 Roads Salt Route Policy. Supervisor Anderson Motioned to approve the policy, Supervisor Gatlin 2nd, Motion carried 4-0
8. **Utility Permit Fees-Discussion/Action**
Reviewed materials. Tabled until next meeting. Not sure if it is a Highway policy or County policy

9. Highway Report

Highway commissioner update, Commissioner Johnson spoke on the following:

- Highway Setbacks
 - Working on drafting a policy for setbacks for zone and unzone Townships
- WCHA
 - Interview Deputy Directors tomorrow

Operations update, Assistant Commissioner Brian Spilde spoke on the following:

- Safety Training Day 4/20
- Section work being done
- Cleaning Islands and guardrail repair for the State
- 7 Projects put in for Townships

Engineering update, Engineer Janelle Hestekin spoke on the following:

- Precon meeting yesterday for CTH D
- Finalizing bids
- Interns start May 24, 2021
- RFPs for design 2022 & 2023

10. Payment Vouchers (03/19, 03/26, 04/01, 04/09)

Supervisor Gatlin motioned to approve; Supervisor Anderson 2nd Motion carried 4-0

11. Future meeting dates, times, and agenda items

Future Meetings:

- Thursday, May 6, 2021 at 6:15 a.m.
- Thursday, May 20, 2021 at 6:15 a.m.
- Thursday, June 3, 2021 at 6:15 a.m.
- Thursday, June 17, 2021 at 6:15 a.m.

12. Meeting adjourned by Chairman Henning at 7:38 a.m.

Respectfully submitted,

Rachael Bien

Rachael Bien, Administrative Assistant
Eau Claire Highway Department
Approved 05-06-2021