



AGENDA
Eau Claire County
Committee on Administration
Tuesday, April 13, 2021 at 2:30 p.m.
Virtual Meeting

Dial In: 1-415-655-0001 Access Code: 145 624 7721

For those wishing to make public comment, you can submit your request to speak and/or written comment to Samantha Kraegenbrink at samantha.kraegenbrink@co.eau-claire.wi.us at least 60 minutes prior to the start of the meeting. You will be called on during the public session to make your comments. Public comments are limited to 3 minutes per person and 30 minutes maximum for the public comment period.

1. Call to order and confirmation of meeting notice
2. Roll Call
3. Public Comment
4. Review and approval of meeting minutes – **Discussion/Action**
 - a. March 9, 2021
 - b. April 7, 2021
5. Federal Funding Rescue Plan Update: Kathryn Schauf, Administrator - **Discussion**
6. Appointments – **Discussion/Action**
 - a. Aging & Disability Resource Center Board
 - i. Sue Miller – Citizen Appointment
 - ii. Supervisor Carl Anton
 - iii. Supervisor Kimberly Cronk
 - b. Local Emergency Planning Committee
 - i. Robert King
 - ii. Don Henning
 - iii. Ben Frederick
 - iv. Diane Hunter
 - v. Frank Neibauer
 - vi. Jamie Burkhardt
 - vii. Tom Lochner
 - viii. Darrell Christy
7. Adjourn



MINUTES
Eau Claire County
Committee on Administration
Tuesday, March 9, 2021 at 2:30 p.m.
Virtual Meeting

Present: Nick Smiar, Colleen Bates, Gerald Wilkie, Ray Henning

Absent: Mark Beckfield

Others: Samantha Kraegenbrink – Committee Clerk, Kathryn Schauf, Charles Ellefsen, Matt Theisen, Richard Eaton, Tim Sullivan, Norb Kirk, Lyssa Seefeldt, Jon Johnson, Dave Hayden

Public: Supervisor Jim Dunning, Ryan Patterson – Leader Telegram, others present

Chair Smiar called the meeting to order at 2:30 p.m. and confirmed meeting notice.

Verbal roll call was completed by the Committee Clerk and is noted above.

No members of the public wished to make comment.

Supervisor Bates motioned to approve the minutes from February 9, February 15, and March 2, 2021. Supervisor Henning seconded the motion. There were no deletions or corrections. All in favor; the minutes were approved as presented.

Lyssa Seefeldt, Extension Eau Claire County Agriculture Educator provided a presentation on resources for local farming community.

Dave Hayden, Director of Information Systems provided an overview of the IS department Q4 report.

Administrator Schauf provided a brief overview of the proclamation presented declaring Severe Weather Awareness Week. Supervisor Henning motioned to approve, seconded by Supervisor Bates. There was no discussion or comments. All were in favor, motion passes.

Assistant Corporation Counsel Richard Eaton provided information on File No. 20-21/075: Ordinance - Creating Section 4.3.140 of the Eau Claire County Code; Child Support Agency. Motion by Supervisor Wilkie, seconded by Supervisor Henning. The committee discussed the proposed resolution, Corporation Counsel provided some clarifying details. All in favor.

Motion by Supervisor Bates, seconded by Supervisor Wilkie to discuss File No. 20-21/123 regarding the land acquisition contract for the Highway Building. The resolution and fact sheet was provided to the committee on March 9, 2021 and is titled: Authorizing the purchase of approximately 6.87 acres of land located in the Town of Washington along US HWY 53 and Otter Creek Rd from Marlys Sterry and Christopher Horlacher for the sum of \$220,000; authorizing the County Administrator to execute all necessary documents on behalf of Eau Claire County. Chauncy Ellefsen, Assistant Corporation Counsel provided detail on the resolution. The committee discussed the request. All in favor, motion passes.



MINUTES

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Committee on Administration
Tuesday, March 9, 2021 at 2:30 p.m.
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Tim Sullivan, Corporation Counsel provided an update on the Landfill to the committee and advised the role of the Landfill Committee and what their scope of responsibility is (what they can or cannot do.) Supervisor Henning provided further insight from his role on the Landfill Committee.

Administrator Schauf offered discussion on the Strategic Plan Process for 2021 to continue to move the plan forward and adapt it and update where needed. Supervisor Bates offered the idea to continue online meetings in a hybrid format to allow accessibility to community members as well as County Board members.

Administrator Schauf provided a brief update on the County's EDI initiatives, highlighting the survey and recommendations conducted by the EDSJI taskforce. Supplemental information was provided to the Committee. Administrator Schauf will keep an update on the EDSJI on the Committee Agenda as well as citizen engagement initiatives.

Administrator Schauf also provided a brief update on the relief plan and it's impacts it is slated to have on the County and what may be available to the community.

Chair Smiar provided background on shared services commission. Chair Smiar advised after discussion with Corporation Counsel, because the previous shared services commission completed its objectives, the commission would need to be recreated by each community. Supervisor Wilkie provided further background and advises that he believes that the commission did not have an end date and that there may not be a need to reconstitute the commission. Corporation Counsel will review the documents to verify the standing of the commission. Supervisor Bates and Supervisor Wilkie support the moving forward with the shared services commissions.

Chair Smiar adjourned the meeting at 4:41 p.m.

Respectfully submitted by,

Samantha Kraegenbrink
Assistant to the County Administrator



MINUTES

Eau Claire County
Committee on Administration
Wednesday, April 7, 2021 at 6:30 p.m.
Virtual Meeting

Present: Nick Smiar, Colleen Bates, Gerald Wilkie, Ray Henning, Mark Beckfield

Others: Kathryn Schauf, Tim Sullivan

Public: Supervisor Jim Dunning, Ryan Patterson – Leader Telegram, others present

Chair Smiar called the meeting to order at 6:30 p.m. and confirmed meeting notice.

Verbal roll call was completed and is noted above under present.

No members of the public were present.

The committee reviewed File No. 20-21/129. On a motion by Supervisor Wilkie, seconded by Supervisor Beckfield, the motion passed.

The committee reviewed a proclamation proclaiming April as Hmong History Month and condemning violence against the Asian Pacific Islander Desi American (APIDA) Community. On a motion by Supervisor Beckfield, seconded by Supervisor Henning, the motion passed.

The committee reviewed a proclamation proclaiming April 2021 as National County Government Month in Eau Claire County. On a motion by Supervisor Bates, seconded by Supervisor Beckfield, the motion passed.

Chair Smiar adjourned the meeting at 6:35 p.m.

Respectfully submitted by,

Kathryn Schauf
County Administrator