



NORTHWEST REGIONAL JUVENILE DETENTION CENTER EAU CLAIRE COUNTY



To ensure your safety, security, and well-being, as well as that of the other residents and staff, there are rights, responsibilities, and rules that you must follow. As a resident, you are expected to conduct yourself in a mature manner that does not interfere with others. Your cooperation, courtesy, and respect are always expected. Failure to comply with these rules as well as all staff instructions will result in a consequence.

If you have any questions or do not understand something, ask a staff member. **YOU** are responsible for knowing and following all rules and expectations of the facility.

YOUR RIGHTS AND PRIVILEGES:

1. You have the right to call your attorney and one family member during your admission. During normal business hours, you may contact your social worker as well.
2. You have the right to contact the clergy person of your choice.
3. You have the right to routine medical care.
4. You have the right to telephone, mail, and visitation privileges. These privileges may be restricted if you do not comply with the rules.

Telephone:

1. Professional calls to attorneys and social workers are unlimited in length
2. Personal calls to family members will be no longer than 15 minutes in length. For every minute you exceed this limit, you may lose one day of telephone privileges.
3. Family members include parents, legal guardians, stepparents, foster parents, siblings, and grandparents.

Mail:

1. You may send un-inspected, sealed letters to the court, your lawyer, government officials, intake workers, social workers, and probation officers.
2. You may receive letters from the court, your lawyer, government officials, intake workers, social workers, and probation officers, etc. but these letters may be inspected in your presence.
3. All incoming and outgoing mail that is non-privileged may be inspected and read in your presence.
4. You may send a total of two, pre-paid envelopes per week.
5. All contraband or inappropriate material will be confiscated and returned to you upon your release or referred to the proper authorities.

Visitation:

1. Unlimited visitation is granted for attorneys, social workers, mental health workers, clergy, and teachers.
2. Hours for family visitation are 2:00 PM to 5:00 PM and 6:00 PM to 9:00 PM daily, with additional hours from 8:00 AM to 11:00 AM on weekends.
3. There is a limit of three visitors per visitation period. An adult family member must accompany any visitor under that age of 18.
4. Staff may end the visit at any time for any reason.
5. You will be pat searched after all non-professional visits.

Responsibilities:

1. Your personal property will be inventoried and placed in a locker. Valuables as well as items you are not allowed to have will be placed inside a lock box and will be returned to you upon your release.
2. Items allowed in your room are limited to:
 - a. One full uniform and your bedding

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- b. A total of two books or magazines. A pocket bible may be included as a third item.
- c. One 3oz paper cup.
- 3. You will shower upon your admission into the facility and everyday thereafter.
- 4. You are not allowed to stay in your room during the day without a valid reason such as illness or room confinement.
- 5. You will clean your room when asked. If instructed to do so, you will also clean other areas of the facility.

Rules:

Any rule violation will result in a consequence. Consequences include a verbal warning, restriction of privileges, room confinement, or referral to the district attorney for prosecution.

- 1. You need to follow all staff direction immediately and without question.
- 2. You must ask permission before you leave your seat or designated area.
- 3. Physical or sexual contact of any kind will not be tolerated.
- 4. Causing harm or injury to yourself or others will not be tolerated.
- 5. No threatening, intimidating, or harassing behavior.
- 6. No swearing, abusive or aggressive language, hand gestures, questionable or inappropriate topics or drawings, and writings regarding sex, drugs, gangs, etc.
- 7. There will be no conversations regarding past or present crimes/delinquent behaviors.
- 8. You are not allowed to give or receive anything from another resident without the permission from a staff member. This includes but is not limited to, personal information and food.
- 9. While in the multi-purpose room (MPR), you may only talk with the residents at your table. Verbal or non-verbal communication with others is not permitted.
- 10. Staff need to be able to hear all conversations.
- 11. The identification bracelet must be on your wrist when you are out of your room.
- 12. Furniture is to be used appropriately e.g., no feet on tables, do not sit on tables.
- 13. Pant legs are not to touch the floor. You are responsible for keeping them rolled.
- 14. You are not allowed to look at the entrance/exit door when it is opened. You are responsible for looking the other way when a staff member calls, "Fish".
- 15. You are not allowed on the mat by the staff office. No residents are allowed at any time in or near the office.
- 16. No food or beverages are allowed into your room without permission from staff.
- 17. You will not vandalize your room or the facility. Doing so will result in addition charges.
- 18. No verbal or non-verbal communication will take place while you are in your room to other residents.
- 19. You are not allowed to be in or view into another resident's room.
- 20. No outside materials will be allowed into the facility without permission from staff. This includes but is not limited to, books, food, drinks, and other products.
- 21. Residents will not communicate with other resident's visitors.
- 22. Proper manners are expected at mealtime.
- 23. Tampering with fire safety equipment or facility security equipment will be regarded as a serious violation.
- 24. Any federal, state, or local ordinance violations will be referred to the district attorney.
- 25. In case of emergency, follow staff instructions.