

JOINT MEETING MINUTES

Eau Claire County

Committee on Finance & Budget

Committee on Human Resources

Committee on Administration

Monday, February 15, 2021

4:30 p.m.

Webex Conference Call

Members Present:

Committee on Finance & Budget: Stella Pagonis, Steve Chilson, Jim Dunning, Robin Leary, Gerald Wilkie, Nick Smiar (ex-officio)

Committee on Human Resources: Mark Beckfield, Judy Gatlin, Kevin Stelljes, Stella Pagonis, Dr. Katherine Schneider (call in user #2)

Committee on Administration: Nick Smiar, Colleen Bates, Gerald Wilkie, Mark Beckfield, Ray Henning

Staff Present: Norb Kirk, Finance Director; Amy Weiss, Senior Accounting Manager; Sue McDonald, County Clerk; Kathryn Schauf, County Administrator; Glenda Lyons, Treasurer; Andrea Helland, Deputy County Clerk;

Others Present: Sean Lentz, Senior Municipal Advisor with Ehlers; Ryan Patterson, Leader Telegram;

Chair Pagonis called the Committee on Finance & Budget to order at 4:30 pm and confirmed compliance with open meetings law.

Chair Beckfield called the Committee on Human Resources to order at 4:32 pm.

Chair Smiar called the Committee on Administration to order at 4:32 pm.

The committee clerk took roll call. Members present for each committee are indicated above.

There were no members of the public who wished to comment.

Proposed Resolution 20-21/114 “Reinstatement of 2020 Annual Step Increase”

Motion: Beckfield moved to bring forward for discussion, second by Bates

Discussion: Supervisor Pagonis gave a bit of background on the original resolution 20-21/036, which placed a hold on the July 2020 step increase. The March 2021 increase is not retroactive. It will get employees back to where they should be after the July 2021 increase.

Committee on Administration vote: 5-0 via roll call vote

Committee on Human Resources vote: 5-0 via roll call vote

Committee on Finance & Budget vote: 5-0 via roll call vote

The Committee on Human Resources was adjourned at 4:45 pm.

The Committee on Administration was adjourned at 4:45 pm.

County Clerk Sue McDonald presented some information on tax deed properties. During 2020, several people have not responded, or are not able to pay. As a result, there are 12 properties that are eligible to be taken by the county.

Proposed Resolution 20-21/109 “Authorizing the Sale of Tax Deed Property to the Village of Fairchild...”

Motion: Leary moved approval

Vote: 5-0 via roll call vote

Proposed Resolution 20-21/115 “Initial Resolution Authorizing the Borrowing of Not to Exceed \$24,000,000...”

The size of the issue includes construction costs, as well as the cost of issuance.

Motion: Dunning moved approval of not to exceed \$24,350,000 on a 20-year borrowing for the Highway facility

Vote: 5-0 via roll call vote

Proposed Resolution 20-21/116 “Initial Resolution Authorizing the Borrowing of Not to Exceed \$7,405,000...”
This borrowing is for the annual operational borrowing.

Motion: Wilkie moved approval as presented

Vote: 5-0 via roll call vote

The committee reviewed the carryforward policy.

Proposed Resolution 20-21/111 “Carryforward of 2020 Capital Borrowing for Highway Repair Funds...”

Motion: Wilkie moved approval as presented

Vote: 5-0 via roll call vote

The committee reviewed the 2020 Q4 financial statements and supporting reports for the Treasurer, the County Clerk, and the Finance department. Glenda Lyons reported that the Treasurer was able to mitigate some of the lost investment interest revenue by collecting more delinquent interest and taxes on real estate. There is an additional \$7,000 in bank fees that is yet to be posted. Bank fees accrued because there was no interest income to offset these fees. Sue McDonald reported that marriage licenses for 2020 were down slightly, but these are already picking up in 2021. The committee noted the additional intergovernmental grants and aids related to an Election Grant that was received during 2020. Norb Kirk reported that the new 2021 account structure will improve the functionality within Alio (better reporting for example).

Review of Meeting Minutes: February 1, 2021

Motion: Wilkie moved approval of minutes as presented

Vote: 5-0 via voice vote

Next Meeting: March 1 and March 15

Agenda Items: updated list of policies needed, contracts and contracted services, vendors, Peard policy and procedure manual, Purchasing policy and procedure manual

The meeting was adjourned at 5:55 pm.



Amy Weiss
Committee Clerk