

AGENDA
Chippewa Valley Regional Airport Commission
Friday, February 19, 2021, 7:30 a.m.
Virtual Meeting via Webex

Dial In: 1-415-655-0001
Access Code: 145 269 7152

***please remain muted when not speaking**

For those wishing to make public comment, you must e-mail Erin Switzer at admin@chippewavalleyairport.com at least 30 minutes prior to the start of the meeting. You will be called on during the public comment period to make your comments.

1. Call To Order
2. Confirmation of Meeting Notice
3. Roll Call - Voice
4. Approval of Minutes
 - a. January 15, 2021 Regular Commission Meeting
 1. Discussion/Action
5. CVRA Finance and Activity Reports
 - a. Expense Vouchers and Financial Report
 1. Discussion/Action
 - b. Key Indicators:
 - Airline Operations
 - Car Rental Operations
 - Tower Operations
 1. Discussion/Action
 - c. Hangar Occupancy
 1. Discussion/Action
6. Public Comment Period - (Maximum 2 minutes per person)
7. Operational Matters
 - a. Airport Operations Report
 - Q4 2020 Report
 - Airport Community Outreach
 1. Discussion/Action
 - b. Airport Strategic Plan Update/Review
 - 2020-2022 Plan Update
 - Operational Review
 1. Discussion/Action

c. Project Summary

- AIP 46 Multi-Function Snow Removal Equipment and Markings – FY20
- AIP 47 Phase I fence design, Taxiway A Lighting Design and Construction, ARFF Building Design – FY20
- AIP 48, 49 and 50 Rwy 4/22 and Taxiway A Rehabilitation, ARFF Building Reconstruct, Master Plan Update – FY21
- AIP 51 Phase II Design and Construct Wildlife Fence and Wildlife Study Recommendations – FY22
- State Aid 65 Equipment Procurement Project – FY20
- State Aid 66 Equipment Storage Building Addition Project – FY20
- K-Row Hangar Construction Project – FY20

1. Discussion/Action

8. Previous Business:

a. Lease for Corporate Hangar Development

1. Discussion/Action

9. New Business:

a. Airport Stakeholder Communication

1. Discussion/Action

10. Discuss Future Agenda Items

11. Set Future Meeting Dates and Times

12. Adjournment

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 715-839-6945 (FAX) 715-839-1669 or (TDD) 715-839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703.

MINUTES

Chippewa Valley Regional Airport Commission Friday, January 15, 2021, 7:30 am Virtual Meeting via Webex Events

MEMBERS PRESENT: Commissioners Rick Bowe, Scott Francis, Bill Hilgedick, Peter Hoeft and Barry Wells were present via Webex Events virtual meeting.

MEMBERS ABSENT: Kevin Stelljes

OTHERS PRESENT: Amy Michels & Rachel Usher-Mead & Hunt, Heather DeLuka-Airport Neighborhood Association, Brian Murley-Mayo, Charity Zich-Airport Director, Erin Switzer-Administrative Associate were present via Webex Events virtual meeting.

1. **Call to Order:** Chair Bill Hilgedick called the meeting to order at 7:30 am.
2. **Confirmation of Meeting Notice:** The meeting was noticed.
3. **Roll Call:** Commissioners Rick Bowe, Scott Francis, Bill Hilgedick, Peter Hoeft and Barry Wells were present via Webex Events virtual meeting.
4. **Approval of Minutes:**
 - a. **December 18, 2020 Regular Commission Meeting:**
 On a motion by Com. Wells, seconded by Com. Bowe, the minutes of the December 18, 2020 meeting were approved with amendments from Commissioner Bowe.
(Ayes 5-Nayes 0)
5. **CVRA Finance and Activity Reports:**
 - a. **Expense Vouchers, Credit Card Charges and Financial Report**
 On a motion by Com. Francis, seconded by Com. Wells, the expense vouchers were approved as submitted.
(Ayes 5-Nayes 0)
 - b. **Key Indicators:**
 - **Airline Operations**
Airline Enplanements are down for the month and for the year.
 - **Car Rental Operations**
Cars rented are down for the month and for the year.
 - **Tower Operations**
Tower Operations are down for the month and for the year.
 - c. **Hangar Occupancy:**
There are no hangar vacancies. We are at full occupancy with multiple individuals on the T-hangar and box hangar waiting list.

6. **Public Comment Period: None**

7. **Operational Matters:**

a. **Airport Operations Report**

- **2020 Airline and General Aviation Surveys:** The Airport Director discussed the Air Passenger and General Aviation survey results from 2020 and suggested revisions for the surveys for 2021.
- **Hangar Rental Discount:** The Airport Director discussed the hangar rental discount of \$50.00 per month discount that the Airport had in the past for the K-row box hangars with a three year or more term and discussed continuing the discount going forward.
 - **On a motion by Com. Hoeft, seconded by Com. Francis, the Commission approved continuing the \$50.00 per month discount for the K-row box hangar tenants with a five-year hangar lease.**
(Ayes 4-Nayes 0-Abstain-1)
- **Airport Community Outreach:** The Commission reviewed the Airport Community Outreach opportunities and events.

b. **Operational Review:**

- **2020-2022 Operational Review:** As part of the Operational Plan review goal to “Maintain high quality leadership and staff who work as a team”, the Airport Director reviewed the questions compiled for the employee satisfaction survey that will go out to the Airport staff.

c. **Project Summary**

- **AIP 46 Multi-Function Snow Removal Equipment and Markings – FY20:** Markings will be completed in spring 2021.
- **AIP 47 Phase I fence design, Taxiway A Lighting Design and Construction, ARFF Building Design – FY20:** The fence design environmental is primarily complete and the Taxiway A North Lighting work is complete. The ARFF building 2-phase design was discussed.
- **AIP 48, 49 and 50 Rwy 4/22 and Taxiway A Rehabilitation, ARFF Building Reconstruct, Master Plan Update – FY21:** Runway 04/22 and Taxiway A Rehabilitation plans are in progress with bids expected in early summer 2021. The Airport Director will provide information on community outreach opportunities for the Master Plan at a future meeting, including information on Zone 1 properties as requested during previous public comment.
- **AIP 51 Phase II Design and Construct Wildlife Fence and Wildlife Study Recommendations – FY22:** Design is planned to begin in 2021. A meeting for airport neighbors will be held ahead of the fence design project sometime in 2021.
- **State Aid 65 Equipment Procurement Project – FY20:** No update at this time.
- **State Aid 66 Equipment Storage Building Addition Project – FY20:** No update at this time.
- **K-Row Hangar Construction Project – FY20:** Construction should be completed in the next week or so.

8. Previous Business:

- a. **Airport Recognition Program Quarter 4 - 2020 Award:** Commissioners selected Sarah Hagins from Hawthorne Aviation as the Quarter 4 - 2020 Recognition Program recipient. She was nominated this quarter for her exceptional customer service.

9. New Business:

- a. **Approval to Proceed with a contract for PARCS Procurement with WGI:** The Airport Director discussed the next phase contract with WGI for the PARCS system upgrade.

On a motion by Com. Wells, seconded by Com. Hoeft, the contract for the PARCS Procurement with WGI was approved as submitted.

(Ayes 5-Nayes 0)

- 10. Discuss Future Agenda Items:** Pursue updates and feedback from stakeholders, including the Neighborhood Association, a couple times a year and consider holding a separate meeting in the spring to discuss.

- 11. Set Future Meeting Dates and Times:** The next Regular Commission Meetings are planned for February 19th, March 19th and April 16th.

12. Adjournment:

The meeting closed at 9:00 am. No quorum was present to adjourn the meeting.

Respectfully Submitted,

Scott Francis, Secretary

January Vouchers for approval February 19, 2021

Agenda Item 5a

Bartingale Mechanical	Fire Station Boiler Repairs, K-3 Boiler replacement (parts warranted)	53510-248	\$949.95	2020
<i>Bartingale Mechanical</i>	<i>ATCT Boiler Repairs</i>	53515-248	\$320.50	
Cintas	Uniforms & Towels	53510-298	\$357.68	
Double A Installers	Oshkosh Plow Truck - Plow welding repairs	53510-246	\$380.00	
Eau Claire County Highway Dept.	Salt and sand, pickup and deliveries	53510-248	\$851.59	2020
Fuel Service DJ's Mart	7,507 Gallons of Diesel Fuel	53510-377	\$17,401.23	
LaForce	Door Hardware for SRE Project	53510-829	\$1,985.08	
Marathon County - CWA Airport	ARFF Coverage, 8/14/2020	53510-299	\$1,674.71	2020
Olympic Builders	Hangar Construction Project, Payment #7	53510-820	\$77,795.50	
River Country Co-Op	Urea Deicer Delivery 1/15/21	53510-246	\$1,400.00	
Snow Wheel System, Inc.	SnoGo Snowblower wheel/tire assembly	53510-246	\$1,403.79	
Southside Tire	MTE 3 Broom Tire	53510-246	\$348.86	
State of WI - Dept. of Transportation	AIP 42 - Local Share	53510-829	\$5,788.25	2020
State of WI - Dept. of Transportation	SAP 65 - Progress Billing	53510-829	\$178.48	2020
State of WI - Dept. of Transportation	SAP 66 - Progress Billing	53510-829	\$131.07	2020
State of WI - Dept. of Transportation	SAP 66 - Progress Billing	53510-829	\$6,039.84	
<i>State of WI - DSPS</i>	<i>ATCT Elevator Permit Fee</i>	53515-248	\$50.00	
WGI, Inc.	PARCS Consulting #4	53510-299	\$3,902.04	2020
Xcel Energy	Terminal Gas/Electric - December	53510-222/224	\$14,249.28	
<i>Xcel Energy</i>	<i>ATCT Gas/Electric - December</i>	53515-222/224	\$1,484.86	
		TOTAL	\$136,692.71	

January Credit Card Charges

WISCONSIN AIRPORT MGMT	Membership	53510-324	850.00	
VOLAIRE AVIATION INC.	Q1 Marketing	53510-327	300.00	
THE WEBSTAIRANT STORE INC	(4) Smoker's Outpost/Cigarette Recepticles	53510-248	681.82	
ADVANCE MEDIA NEW YORK	January Marketing	53510-327	3350.00	2020
MENOMONIE AREA CHAMBER	Membership	53510-324	302.00	
AAAE	Annual Digicast Training	53510-340	1254.00	
GREAT LAKES CHAPTER AAAE	Membership	53510-324	35.00	
AMAZON	(2) iPad Survey Stands - Office Equipment	53510-813	346.03	
AMAZON	(1) iPad Survey Stand return - Office Equipment	53510-813	-189.99	
ID ENHANCEMENTS, INC.	Grounds	53510-246	72.60	2020
DALCO ENTERPRISES	Building	53510-248	176.79	2020
DALCO ENTERPRISES	Building	53510-248	89.46	2020
HANGAR 54 GRILL	Marketing	53510-327	65.00	
GOLD CROSS ANSWERING SVC	Telephone	53510-225	61.90	
STAPLES	Office Supply	53510-310	14.67	
AMAZON	Building	53510-248	161.24	
<i>PER MAR SECURITY</i>	<i>ATCT - Building</i>	53515-248	159.51	
AMAZON	<i>ATCT - Building</i>	53515-248	54.99	
EAU CLAIRE CHAMBER	Marketing	53510-327	50.00	
AMAZON	Building	53510-248	54.99	
AMAZON	Office Equipment	53510-813	8.54	
FARM & FLT CHIPPEWA FALLS	Vehicles	53510-241	7.49	2020
O'REILLY AUTO PARTS 1648	Vehicles	53510-241	107.75	2020
TRANSPORTATION SUPPLY	(12) Barricade Lights	53510-246	528.40	2020
RIVER STATES TRUCK-EC	MTE 3 Starter	53510-241	453.72	
GREEN ELECTRICAL SUPPLY	Building	53510-248	55.68	
NORTHWEST TRUCK SERVICE	Vehicles	53510-241	207.07	
MENARDS EAU CLAIRE WEST	Building	53510-248	27.93	
MENARDS EAU CLAIRE EAST	Building	53510-248	39.96	
BULBS DEPOT	Grounds	53510-246	49.30	
<i>WIDESPREAD ELECTRICAL</i>	<i>ATCT - Building</i>	53515-248	240.73	
<i>HOMELECTRICAL</i>	<i>ATCT - Building</i>	53515-248	54.90	
		TOTAL	\$9,671.48	

Chippewa Valley Regional Airport						
2021 BUDGET COMPARISON Estimated January 30, 2021						
#	Item	12 Month Budget 2021	Budget YTD Allocated	Actual as of 1/31/21 (8.33%)	Variance YTD	Balance Remaining For Year
Income				8.33%		
41110	Contrib From Eau Claire Cty	\$403,020	\$33,585	\$33,585.00	\$0.00	\$369,435.00
47330	Contrib From Chippewa Cty	\$131,574	\$10,965	\$65,135.50	\$54,171.00	\$66,438.50
Sub-Total Tax Revenue		\$534,594	\$44,549.50	\$98,720.50	\$54,171.00	\$435,873.50
46340-571	Advertising	\$5,000	\$417	\$1,400.00	\$983.33	\$3,600.00
46340-572	Air Terminal	\$112,691	\$9,391	\$7,435.63	(\$1,955.29)	\$105,255.37
46340-573	FAA	\$13,440	\$1,120	\$0.00	(\$1,120.00)	\$13,440.00
46340-574	FBO	\$127,306	\$10,609	\$10,103.99	(\$504.84)	\$117,202.01
43640-575	Fuel Flowage	\$82,100	\$6,842	\$5,894.08	(\$947.59)	\$76,205.92
46340-576	Hangars	\$174,684	\$14,557	\$24,196.06	\$9,639.06	\$150,487.94
46340-577	Landing	\$52,817	\$4,401	\$3,884.55	(\$516.87)	\$48,932.45
43640-578	Parking	\$100,000	\$8,333	\$5,908.18	(\$2,425.15)	\$94,091.82
46340-579	Rental Cars	\$85,000	\$7,083	\$7,769.10	\$685.77	\$77,230.90
46340-580	Restaurant	\$24,000	\$2,000	\$2,000.00	\$0.00	\$22,000.00
46340-581	Tie Downs	\$216	\$18	\$0.00	(\$18.00)	\$216.00
46340-583	Utility Revs	\$15,000	\$1,250	\$495.42	(\$754.58)	\$14,504.58
46340-584	Land Lease Revs	\$39,000	\$3,250	\$842.82	(\$2,407.18)	\$38,157.18
46340-586	Equipment Rental	\$0	\$0	\$0.00	\$0.00	\$0.00
46340-586	Vehicle Fuel Reimbursement	\$15,000	\$1,250	\$1,424.09	\$174.09	\$13,575.91
46340-587	Aircraft Ground Handling	\$0	\$0	\$0.00	\$0.00	\$0.00
Sub-Total Operating Revenue		\$846,254	\$70,521.17	\$71,353.92	\$832.75	\$774,900.08
Sub-Total Taxes and Operating Rev.		\$1,380,848.00	\$115,070.67	\$170,074.42	\$55,003.75	\$1,210,773.58
46340-601	Other Revenue	\$5,000	\$417	\$15.00	(\$401.67)	\$4,985.00
46340-582	PFC	\$43,900	\$3,658	\$0.00	(\$3,658.33)	\$43,900.00
46340-515	Insurance Refunds	\$0	\$0	\$0.00	\$0.00	\$0.00
43619	Airport Grants	\$3,708,213	\$309,018	\$0.00	(\$309,017.75)	\$3,708,213.00
49210	Transfer Fr. Gen'l Fund	\$0	\$0	\$0.00	\$0.00	\$0.00
49300	Airport Fund Balance Applied	-\$439,315	-\$36,610	\$0.00	\$36,609.58	(\$439,315.00)
Sub-Total Other Revenue		\$3,317,798	\$276,483.17	\$15.00	(\$276,468.17)	\$3,317,783.00
TOTAL INCOME		\$4,698,646	\$391,553.83	\$170,089.42	(\$221,464.41)	\$4,528,556.58
Expenses						
53510-111	Salary Perm-Regular	\$354,904	\$29,575	\$28,700.68	(\$874.65)	\$326,203.32
-112	Salary Perm-OT	\$12,000	\$1,000	\$1,798.21	\$798.21	\$10,201.79
-114	Salary-On Call Pay	\$5,200	\$433	\$400.00	(\$33.33)	\$4,800.00
-121	Salary Temp Regular	\$7,000	\$583	\$1,008.48	\$0.00	\$5,991.52
-130	Employee Benefits	\$4,200	\$350	\$350.00	\$0.00	\$3,850.00
-136	PTO-ELB-Lump Sum Payout	\$0	\$0	\$0.00	\$0.00	\$0.00
-141	Board & Comm Per Diem	\$4,080	\$340	\$375.00	\$35.00	\$3,705.00
-142	Cnty Brd & Comm Mile	\$900	\$75	\$0.00	(\$75.00)	\$900.00
-150	Health Ins Incentive	\$1,200	\$100	\$0.00	(\$100.00)	\$1,200.00
-151	Social Security	\$29,364	\$2,447	\$2,210.00	(\$237.00)	\$27,154.00
-152	Retirement Emplr Share	\$24,200	\$2,017	\$1,810.42	(\$206.25)	\$22,389.58
-153	HSA Contribution	\$7,000	\$583	\$0.00	(\$583.33)	\$7,000.00
-154	Hos & Health Ins	\$85,720	\$7,143	\$7,168.98	\$25.67	\$78,550.74
-155	Life Insurance	\$105	\$9	\$22.42	\$13.69	\$82.34
-158	Unemployment Comp	\$0	\$0	\$0.00	\$0.00	\$0.00
-200	Contract Svcs	\$39,500	\$3,292	\$0.00	(\$3,291.67)	\$39,500.00
-212	Attorney Fees	\$6,000	\$500	\$0.00	(\$500.00)	\$6,000.00
-213	Accounting & Audit	\$5,100	\$425	\$0.00	(\$425.00)	\$5,100.00
-221	Water & Sewer	\$54,636	\$4,553	\$0.00	(\$4,553.00)	\$54,636.00
-222	Electric	\$99,940	\$8,328	\$8,754.04	\$425.71	\$91,185.96
-224	Gas & Fuel Oil	\$37,600	\$3,133	\$5,495.24	\$2,361.91	\$32,104.76
-225	Telephone	\$4,000	\$333	\$0.00	(\$333.33)	\$4,000.00
-226	Cellular Phone	\$1,380	\$115	\$45.00	(\$70.00)	\$1,335.00
-227	Dataline/Internet	\$500	\$42	\$0.00	(\$41.67)	\$500.00
-241	Motor Vehicle Maint	\$14,000	\$1,167	\$0.00	(\$1,166.67)	\$14,000.00
-246	Grounds Maint	\$100,000	\$8,333	\$2,795.79	(\$5,537.54)	\$97,204.21

#	Item	12 Month Budget 2021	Budget YTD Allocated	Actual as of 1/31/21 (8.33%)	Variance YTD	Balance Remaining For Year
-248	Building Maint	\$29,000	\$2,417	\$457.94	(\$1,958.73)	\$28,542.06
-249	Service on Machines	\$500	\$42	\$0.00	(\$41.67)	\$500.00
-297	Refuse Collection	\$1,600	\$133	\$0.00	(\$133.33)	\$1,600.00
-298	Laundry Services	\$3,500	\$292	\$357.68	\$66.01	\$3,142.32
-299	Sundry Contract Services	\$45,000	\$3,750	\$0.00	\$0.00	\$0.00
-310	Office Supplies	\$600	\$50	\$0.00	(\$50.00)	\$600.00
-311	Postage and Box Rent	\$600	\$50	\$2.12	(\$47.88)	\$597.88
-313	Printing & Dup	\$750	\$63	\$0.00	(\$62.50)	\$750.00
-320	Ref Materials	\$500	\$42	\$0.00	(\$41.67)	\$500.00
-321	Publish Legal Notices	\$100	\$8	\$0.00	(\$8.33)	\$100.00
-324	Membership Dues	\$4,000	\$333	\$0.00	(\$333.33)	\$4,000.00
-327	Marketing	\$55,000	\$4,583	\$0.00	(\$4,583.33)	\$55,000.00
-328	Airline Recruitment	\$10,000	\$833	\$0.00	(\$833.33)	\$10,000.00
-340	Travel-Train, Conf & Misc.	\$15,000	\$1,250	\$0.00	(\$1,250.00)	\$15,000.00
-366	Fire fight supplies	\$4,500	\$375	\$0.00	(\$375.00)	\$4,500.00
-377	Vehicle Fuel	\$35,000	\$2,917	\$17,401.23	\$14,484.56	\$17,598.77
-510	Insurance	\$64,474	\$5,373	\$4,238.02	(\$1,134.81)	\$60,235.98
-515	Insurance Claims	\$0	\$0	\$0.00	\$0.00	\$0.00
-615	Special Assessment	\$0	\$0	\$0.00	\$0.00	\$0.00
-813	Office Equipment	\$2,000	\$167	\$0.00	(\$166.67)	\$2,000.00
Sub-Total Operating Expense		\$1,170,652.48	\$97,554.37	\$83,391.25	(\$14,163.12)	\$1,087,261.23
53510-121	Sal Temp-Ground Handling	\$0	\$0	\$0.00	\$0.00	\$0.00
-122	Aircraft Handling OT	\$0	\$0	\$0.00	\$0.00	\$0.00
-151	Ground Handling FICA	\$0	\$0	\$0.00	\$0.00	\$0.00
-366	Ground Handling Supplies	\$0	\$0	\$0.00	\$0.00	\$0.00
Sub-Total Ground Handling Expense		\$0	\$0.00	\$0.00	\$0.00	\$0.00
53515-221	ATCT Water-Sewer-Strmwtr	\$1,061	\$88	\$0.00	(\$88.42)	\$1,061.00
-222	ATCT Electricity	\$16,000	\$1,333	\$1,069.35	(\$263.98)	\$14,930.65
-224	ATCT Gas & Fuel Oil	\$4,000	\$333	\$415.51	\$82.18	\$3,584.49
-225	ATCT Telephone	\$1,500	\$125	\$0.00	(\$125.00)	\$1,500.00
-248	ATCT Building Maintenance	\$15,000	\$1,250	\$370.50	(\$879.50)	\$14,629.50
Sub-Total Tower Expense		\$37,561	\$3,130.08	\$1,855.36	(\$1,274.72)	\$35,705.64
53610-810	Capital Equipment	\$60,000	\$5,000	\$0.00	(\$5,000.00)	\$60,000.00
-820	Capital Improvement	\$3,167,000	\$263,917	\$77,795.50	(\$186,121.17)	\$3,089,204.50
-829	Other Capital Improvement	\$263,433	\$21,953	\$8,024.92	(\$13,927.83)	\$255,408.08
58102-613	Principal/Trust Fund	\$0	\$0	\$0.00	\$0.00	\$0.00
58202-613	Interest/Trust Fund	\$0	\$0	\$0.00	\$0.00	\$0.00
Sub-Total Capital Expense		\$3,490,433	\$290,869.42	\$85,820.42	(\$205,049.00)	\$3,404,612.58
TOTAL EXPENSE		\$4,698,646	\$391,553.87	\$171,067.03	(\$220,486.84)	\$4,527,579.45
NET OPERATING INCOME		\$0	(\$0)	(\$977.61)		\$977.13
Cash Balance						
	Per 2018 Audit Report	\$975,882				
	Per 2019 Audit Report	1,362,194				
	2020 Estimate	1,784,879				

Chippewa Valley Regional Airport

2020 BUDGET COMPARISON Estimated December 31, 2020

#	Item	12 Month Budget 2020	Budget YTD Allocated	Actual as of 12/31/20 (100%)	Variance YTD	Balance Remaining For Year	Estimate
Income			100.00%				
41110	Contrib From Eau Claire Cty	\$399,030	\$399,030	\$399,030.00	\$0.00	\$0.00	\$399,030
47330	Contrib From Chippewa Cty	\$130,271	\$130,271	\$130,271.00	\$0.00	\$0.00	\$130,271
Sub-Total Tax Revenue		\$529,301	\$529,301.00	\$529,301.00	\$0.00	\$0.00	\$529,301
46340-571	Advertising	\$5,000	\$5,000	\$7,202.00	\$2,202.00	(\$2,202.00)	\$7,202
46340-572	Air Terminal	\$115,158	\$115,158	\$113,136.55	(\$2,021.45)	\$2,021.45	\$113,137
46340-573	FAA	\$13,440	\$13,440	\$10,080.00	(\$3,360.00)	\$3,360.00	\$13,440
46340-574	FBO	\$126,823	\$126,823	\$86,530.56	(\$40,292.44)	\$40,292.44	\$86,531
43640-575	Fuel Flowage	\$122,100	\$122,100	\$79,840.92	(\$42,259.08)	\$42,259.08	\$79,841
46340-576	Hangars	\$150,143	\$150,143	\$169,313.67	\$19,170.67	(\$19,170.67)	\$169,314
46340-577	Landing	\$51,381	\$51,381	\$49,316.95	(\$2,064.05)	\$2,064.05	\$49,317
43640-578	Parking	\$150,000	\$150,000	\$85,828.59	(\$64,171.41)	\$64,171.41	\$85,829
46340-579	Rental Cars	\$125,000	\$125,000	\$94,061.31	(\$30,938.69)	\$30,938.69	\$98,345
46340-580	Restaurant	\$24,000	\$24,000	\$16,000.00	(\$8,000.00)	\$8,000.00	\$16,000
46340-581	Tie Downs	\$216	\$216	\$144.00	(\$72.00)	\$72.00	\$144
46340-583	Utility Revs	\$10,000	\$10,000	\$8,274.36	(\$1,725.64)	\$1,725.64	\$10,000
46340-584	Land Lease Revs	\$38,275	\$38,275	\$38,900.47	\$625.47	(\$625.47)	\$38,900
46340-586	Equipment Rental	\$0	\$0	\$1,035.50	\$1,035.50	(\$1,035.50)	\$1,036
46340-586	Vehicle Fuel Reimbursement	\$13,000	\$13,000	\$15,547.73	\$2,547.73	(\$2,547.73)	\$18,265
46340-587	Aircraft Ground Handling	\$0	\$0	\$12,000.00	\$12,000.00	(\$12,000.00)	\$12,000
Sub-Total Operating Revenue		\$944,536	\$944,536.00	\$787,212.61	(\$157,323.39)	\$157,323.39	\$799,301
Sub-Total Taxes and Operating Rev.		\$1,473,837.00	\$1,473,837.00	\$1,316,513.61	(\$157,323.39)	\$157,323.39	\$1,328,601.66
46340-601	Other Revenue	\$10,000	\$10,000	\$6,703.14	(\$3,296.86)	\$3,296.86	\$6,703
46340-582	PFC	\$87,800	\$87,800	\$41,791.34	(\$46,008.66)	\$46,008.66	\$43,900
46340-515	Insurance Refunds	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0
43619	Airport Grants	\$0	\$0	\$1,332,924.79	\$1,332,924.79	(\$1,332,924.79)	\$1,332,925
49210	Transfer Fr. Gen'l Fund	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0
49300	Airport Fund Balance Applied	\$435,989	\$435,989	\$0.00	(\$435,989.00)	\$435,989.00	\$0
Sub-Total Other Revenue		\$533,789	\$533,789.00	\$1,381,419.27	\$847,630.27	(\$847,630.27)	\$1,383,528
TOTAL INCOME		\$2,007,626	\$2,007,626.00	\$2,697,932.88	\$690,306.88	(\$690,306.88)	\$2,712,129
Expenses							
53510-111	Salary Perm-Regular	\$347,320	\$347,320	\$347,072.45	(\$247.55)	\$247.55	\$347,072
-112	Salary Perm-OT	\$12,000	\$12,000	\$9,374.54	(\$2,625.46)	\$2,625.46	\$9,375
-114	Salary-On Call Pay	\$5,200	\$5,200	\$5,100.00	(\$100.00)	\$100.00	\$5,200
-121	Salary Temp Regular	\$6,000	\$6,000	\$9,800.59	\$0.00	(\$3,800.59)	\$9,801
-130	Employee Benefits	\$0	\$0	\$2,100.00	\$2,100.00	(\$2,100.00)	\$2,100
-136	PTO-ELB-Lump Sum Payout	\$0	\$0	\$130.53	\$130.53	(\$130.53)	\$131
-141	Board & Comm Per Diem	\$4,000	\$4,000	\$4,725.00	\$725.00	(\$725.00)	\$4,275
-142	Cnty Brd & Comm Mile	\$800	\$800	\$272.47	(\$527.53)	\$527.53	\$272
-150	Health Ins Incentive	\$1,200	\$1,200	\$1,200.00	\$0.00	\$0.00	\$1,200
-151	Social Security	\$28,345	\$28,345	\$26,779.71	(\$1,565.29)	\$1,565.29	\$26,780
-152	Retirement Emplr Share	\$22,566	\$22,566	\$22,503.71	(\$62.29)	\$62.29	\$22,504
-153	HSA Contribution	\$7,000	\$7,000	\$7,000.00	\$0.00	\$0.00	\$7,000
-154	Hos & Health Ins	\$75,498	\$75,498	\$75,498.00	\$0.00	\$0.00	\$75,498
-155	Life Insurance	\$87	\$87	\$112.06	\$25.06	(\$25.06)	\$112
-158	Unemployment Comp	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0
-200	Contract Svcs	\$19,000	\$19,000	\$17,364.50	(\$1,635.50)	\$1,635.50	\$19,000
-212	Attorney Fees	\$6,000	\$6,000	\$1,644.50	(\$4,355.50)	\$4,355.50	\$6,000
-213	Accounting & Audit	\$5,100	\$5,100	\$5,080.21	(\$19.79)	\$19.79	\$5,080
-221	Water & Sewer	\$53,045	\$53,045	\$49,900.21	(\$3,144.79)	\$3,144.79	\$49,900
-222	Electric	\$98,940	\$98,940	\$89,826.76	(\$9,113.24)	\$9,113.24	\$89,827
-224	Gas & Fuel Oil	\$35,000	\$35,000	\$25,753.45	(\$9,246.55)	\$9,246.55	\$25,753
-225	Telephone	\$3,300	\$3,300	\$3,073.11	(\$226.89)	\$226.89	\$3,300
-226	Cellular Phone	\$1,260	\$1,260	\$1,164.07	(\$95.93)	\$95.93	\$1,260
-227	Dataline/Internet	\$500	\$500	\$18.17	(\$481.83)	\$481.83	\$100
-241	Motor Vehicle Maint	\$11,000	\$11,000	\$20,997.33	\$9,997.33	(\$9,997.33)	\$20,997

#	Item	12 Month Budget 2020	Budget YTD Allocated	Actual as of 12/31/20 (100%)	Variance YTD	Balance Remaining For Year	Estimate
-246	Grounds Maint	\$70,000	\$70,000	\$113,481.02	\$43,481.02	(\$43,481.02)	\$113,481
-248	Building Maint	\$28,000	\$28,000	\$44,404.00	\$16,404.00	(\$16,404.00)	\$44,404
-249	Service on Machines	\$500	\$500	\$0.00	(\$500.00)	\$500.00	\$500
-297	Refuse Collection	\$1,600	\$1,600	\$1,344.20	(\$255.80)	\$255.80	\$1,344
-298	Laundry Services	\$2,000	\$2,000	\$3,471.80	\$1,471.80	(\$1,471.80)	\$3,500
-299	Sundry Contract Services	\$1,000	\$1,000	\$21,267.79	\$0.00	\$0.00	\$16,500
-310	Office Supplies	\$600	\$600	\$236.36	(\$363.64)	\$363.64	\$236
-311	Postage and Box Rent	\$600	\$600	\$211.11	(\$388.89)	\$388.89	\$211
-313	Printing & Dup	\$750	\$750	\$441.00	(\$309.00)	\$309.00	\$441
-320	Ref Materials	\$500	\$500	\$278.00	(\$222.00)	\$222.00	\$278
-321	Publish Legal Notices	\$200	\$200	\$138.78	(\$61.22)	\$61.22	\$139
-324	Membership Dues	\$4,000	\$4,000	\$3,601.00	(\$399.00)	\$399.00	\$3,601
-327	Marketing	\$55,000	\$55,000	\$45,433.59	(\$9,566.41)	\$9,566.41	\$45,434
-328	Airline Recruitment	\$15,000	\$15,000	\$250.00	(\$14,750.00)	\$14,750.00	\$500
-340	Travel-Train, Conf & Misc.	\$12,000	\$12,000	\$11,475.08	(\$524.92)	\$524.92	\$11,475
-366	Fire fight supplies	\$4,500	\$4,500	\$410.88	(\$4,089.12)	\$4,089.12	\$411
-377	Vehicle Fuel	\$32,000	\$32,000	\$27,137.65	(\$4,862.35)	\$4,862.35	\$27,138
-510	Insurance	\$58,400	\$58,400	\$69,368.92	\$10,968.92	(\$10,968.92)	\$69,369
-515	Insurance Claims	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0
-615	Special Assessment	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0
-813	Office Equipment	\$1,500	\$1,500	\$1,546.26	\$46.26	(\$46.26)	\$1,546
	Sub-Total Operating Expense	\$1,031,311.00	\$1,031,311.00	\$1,070,988.81	\$39,677.81	(\$39,677.81)	\$1,073,045.10
53510-121	Sal Temp-Ground Handling	\$0	\$0	\$1,175.42	\$1,175.42	(\$1,175.42)	\$1,175
-122	Aircraft Handling OT	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0
-151	Ground Handling FICA	\$0	\$0	\$89.96	\$89.96	(\$89.96)	\$90
-366	Ground Handling Supplies	\$0	\$0	\$617.91	\$617.91	(\$617.91)	\$618
	Sub-Total Tower Expense	\$0	\$0.00	\$1,883.29	\$1,883.29	(\$1,883.29)	\$1,883
53515-221	ATCT Water-Sewer-Strmwtr	\$1,030	\$1,030	\$942.48	(\$87.52)	\$87.52	\$942
-222	ATCT Electricity	\$15,300	\$15,300	\$15,728.53	\$428.53	(\$428.53)	\$15,729
-224	ATCT Gas & Fuel Oil	\$4,000	\$4,000	\$2,149.79	(\$1,850.21)	\$1,850.21	\$2,150
-225	ATCT Telephone	\$1,500	\$1,500	\$960.00	(\$540.00)	\$540.00	\$960
-248	ATCT Building Maintenance	\$15,000	\$15,000	\$13,367.36	(\$1,632.64)	\$1,632.64	\$13,367
	Sub-Total Tower Expense	\$36,830	\$36,830.00	\$33,148.16	(\$3,681.84)	\$3,681.84	\$33,148
53510-810	Capital Equipment	\$75,000	\$75,000	\$29,620.60	(\$45,379.40)	\$45,379.40	\$82,627
-820	Capital Improvement	\$495,000	\$495,000	\$558,082.11	\$63,082.11	(\$63,082.11)	\$767,339
-829	Other Capital Improvement	\$245,556	\$245,556	(\$215,235.69)	(\$460,791.69)	\$460,791.69	-\$30,467
58102-613	Principal/Trust Fund	\$109,420	\$109,420	\$385,856.25	\$276,436.25	(\$276,436.25)	\$385,857
58202-613	Interest/Trust Fund	\$14,509	\$14,509	\$18,514.30	\$4,005.30	(\$4,005.30)	\$18,514
	Sub-Total Capital Expense	\$939,485	\$939,485.00	\$776,837.57	(\$162,647.43)	\$162,647.43	\$1,223,870
	TOTAL EXPENSE	\$2,007,626	\$2,007,626.00	\$1,880,974.54	(\$126,651.46)	\$126,651.46	\$2,330,062
	NET OPERATING INCOME	\$0	\$0	\$816,958.34		(\$816,958.34)	\$382,067
	<u>Cash Balance</u>						
	Per 2018 Audit Report	\$975,882					
	Per 2019 Audit Report	1,362,194					
	2020 Estimate	1,744,261					

Agenda Item 5b

Chippewa Valley Regional Airport
Traffic Statistics
 January 2021

<i>AIRLINE PASSENGERS</i>	Month		% Diff.
	2021	2020	
UNITED Enplaned	685	1715	-60%
CHARTERS Enplaned	<u>0</u>	<u>178</u>	-100%
Total Enplaned	685	1893	-64%
UNITED Deplaned	559	1488	-62%
CHARTERS Deplaned	<u>0</u>	<u>178</u>	-100%
Total Deplaned	559	1666	-66%
Total Enplaned/Deplaned	1244	3559	-65%

UA Departure Load Factor	25%	59%
UA Arrival Load Factor	21%	52%

<i>UNITED PERFORMANCE</i>	2021	2020	
Scheduled Flights/Landings	62	61	2%
Canceled Flights			
Xnld for Wx	8	4	
Xnld for Mx	0	0	
Xnld Other	<u>0</u>	<u>0</u>	
Total	8	4	100%
Total Landings	54	57	-5%
	2021	2020	

<u>EAU Arrival</u>			
Completion Factor	87%	93%	
OnTime %	76%	70%	

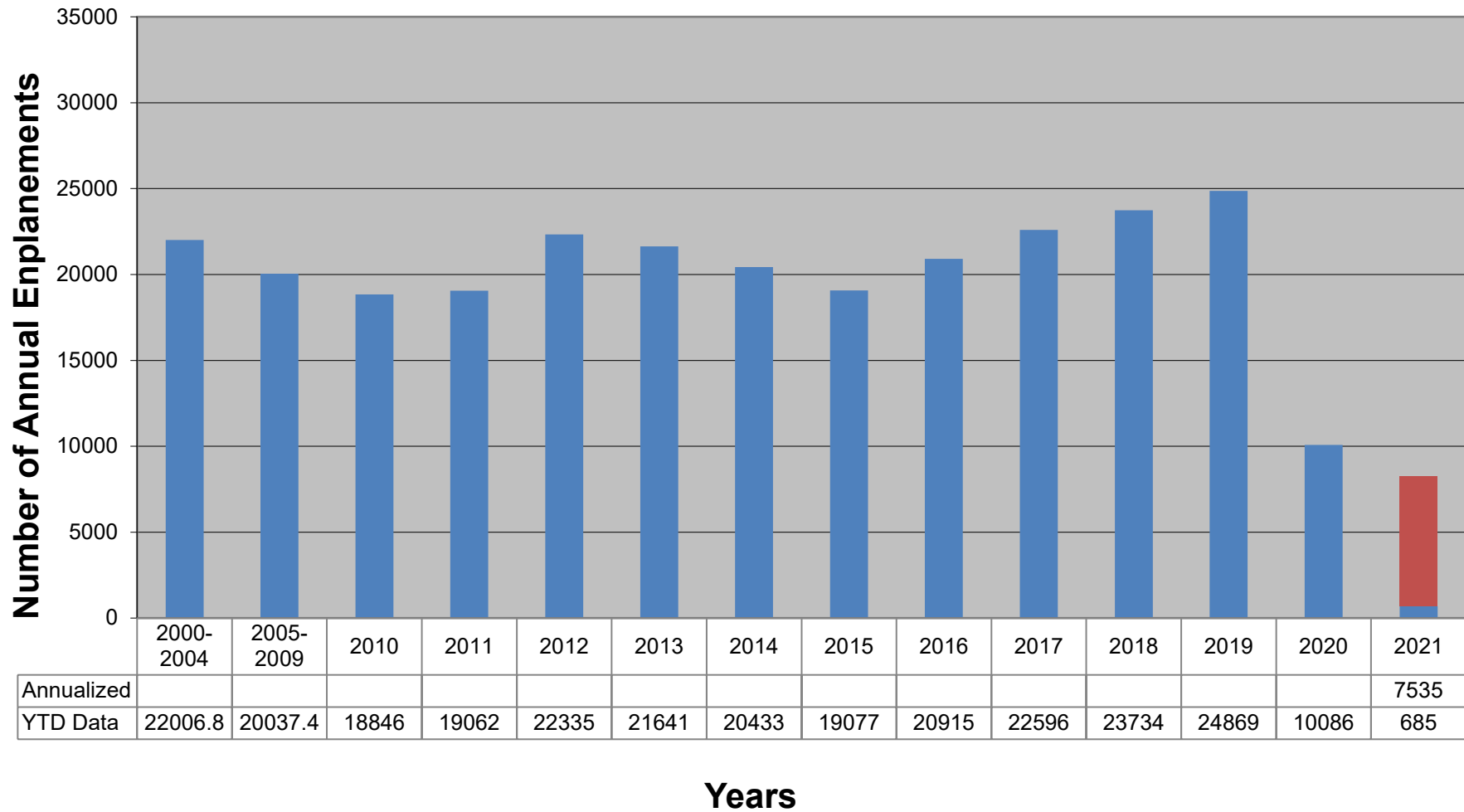
<u>EAU Departure</u>			
Completion Factor	87%	93%	
OnTime %	79%	80%	

<u>ORD Arrival</u>			
Completion Factor	87%	93%	
OnTime %	77%	78%	

All on time arrivals/departures follow DOT methodology.

<u>December 2020</u>	
United Enplaned	745
United Deplaned	<u>802</u>
TOTAL	1547

Chippewa Valley Regional Airport Scheduled Air Carrier and Charter Enplanements



Airline Analysis	7 Day			14 Day			21 Day		
	EAU	UA MSP	DL MSP	EAU	UA MSP	DL MSP	EAU	UA MSP	DL MSP
CUN - Cancun *	\$640	\$454	\$346	\$600	\$414	\$346	\$594	\$414	\$346
MCO - Orlando *	\$521	\$505	\$322	\$511	\$505	\$286	<u>\$268</u>	\$285	\$296
PHX - Phoenix *	\$603	\$466	\$516	<u>\$494</u>	\$410	\$466	\$429	\$197	\$256
	2/19-2/21			2/26-2/28			3/5-3/7		
ORD - Chicago **	<u>\$326</u>	\$256	\$266	<u>\$230</u>	\$173	\$244	<u>\$230</u>	\$133	\$204
DEN - Denver **	\$716	\$157	\$156	\$594	\$157	\$156	\$464	\$157	\$156
LAS - Las Vegas **	\$442	\$195	\$176	\$402	\$196	\$176	\$342	\$201	\$176
EWR - Newark **	\$652	\$657	\$522	\$588	\$207	\$286	\$458	\$206	\$276
IAD - Washington Dulles **	\$528	\$305	\$379	\$460	\$205	\$284	\$333	\$161	\$240
	2/23-2/25			3/2-3/4			3/9-3/11		

All UA fares obtained from united.com & searched as 1 traveler/lowest 1-stop roundtrip fare (where applicable).
 DL fares from delta.com (EAU only nonstop to Chicago; MSP UA & MSP DL usually all but Cancun are nonstop)
 7 day = 7-13 days from report date; 14 day = 14-20 days from report date; 21 day = 21+ days from report date

*Cancun, Orlando & Phoenix (leisure travelers) searched as Friday-Sunday travel

**Chicago, Denver, Las Vegas, Newark & Dulles searched as Tuesday-Thursday travel

Underlined = EAU is within \$100 of lowest fare; **Lowest** is BOLD, underlined & italicized

2/12/21

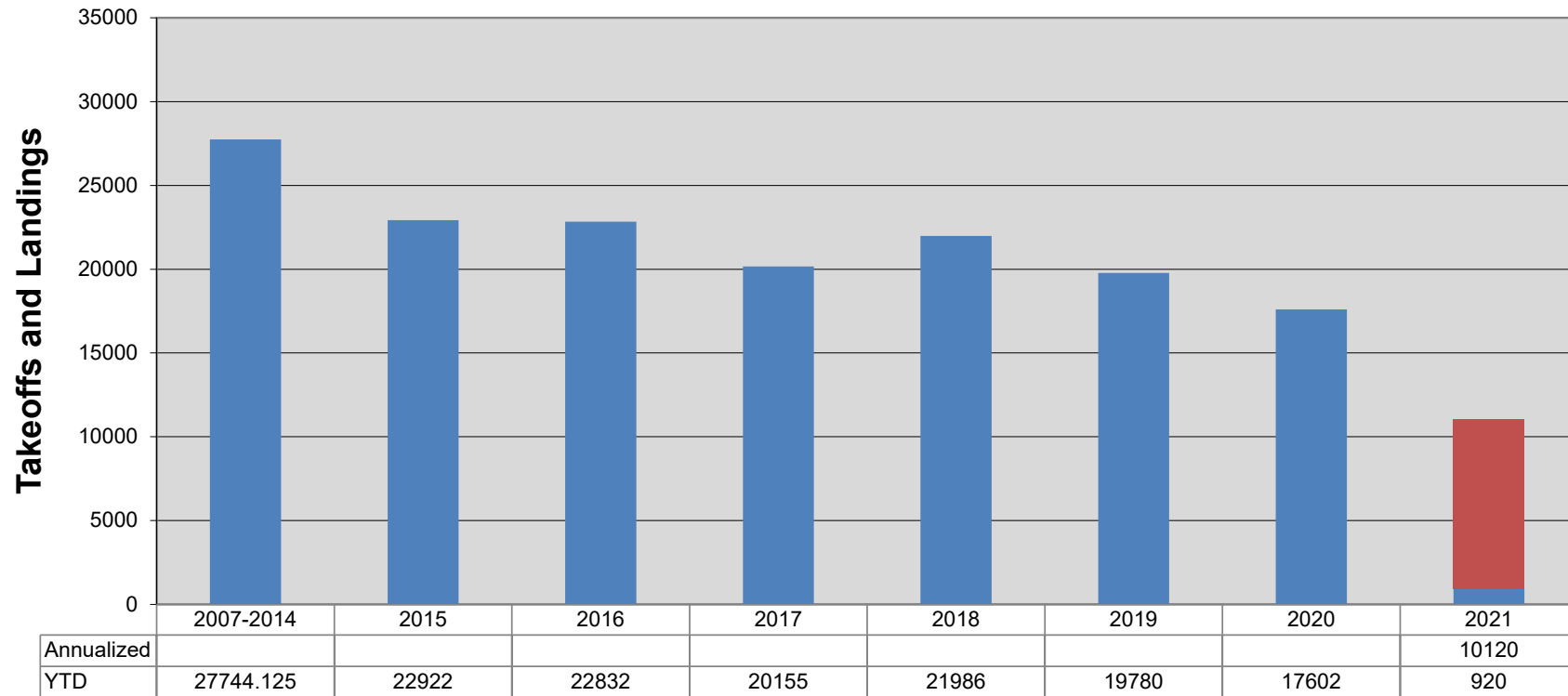
	Number of Cars Rented		
	<u>2021</u>	<u>2020</u>	
January	276	515	-46%
February		472	-100%
March		360	-100%
April		113	-100%
May		141	-100%
June		228	-100%
July		288	-100%
August		302	-100%
September		328	-100%
October		321	-100%
November		264	-100%
December		286	-100%
YTD	276	515	-46%

Agenda Item 5b

Chippewa Valley Regional Airport
Air Traffic Operations Statistics
 January 2021

		Month		% Diff.
		2021	2020	
Itinerant	Air Carrier	0	2	-100%
	Commuter/ Air Taxi	195	172	13%
	GA	553	786	-30%
	Military	22	48	-54%
Local	GA	142	214	-34%
	Military	<u>8</u>	<u>0</u>	#DIV/0!
TOTAL		920	1222	-25%
Overflight		80	97	

Chippewa Valley Regional Airport Annual Air Traffic Control Tower Operations



Years

QUARTER 4 2020

Airport

SELECTED PERFORMANCE MEASURES	
Number of Revenue Passenger Enplanements/Deplanements	20,247
Aircraft Operations During Tower Hours	17,602
SUMMARY OF CURRENT ACTIVITIES	
<ul style="list-style-type: none"> ▪ ATCT chiller replacement ▪ Finalizing lease for 2021 hangar construction ▪ Scoping design contracts for 2021 new hangar construction ▪ Starting design 2021 parking system replacement ▪ Planning work for multiple State and Federal funded projects ▪ Working on CARES Act grant for airport development ▪ Terminal improvements related to COVID-19 and other viruses ▪ Finishing 2020 hangar construction 	
ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS	
<ul style="list-style-type: none"> ▪ Long term impacts to aviation businesses and travel related to COVID-19 ▪ Facility improvements related to COVID-19 ▪ Short term and long term operational and financial challenges related to COVID-19 	
CURRENT COLLABORATIONS (INTERNAL AND EXTERNAL)	
<ul style="list-style-type: none"> ▪ Facilities and purchasing assistance with tower chiller replacement ▪ State and Federal legislation responses with Wisconsin Airport Management Association ▪ Working with City of Eau Claire on airport fire truck repair issues ▪ Working with City of Eau Claire on parking system replacement project ▪ Highway department assistance with equipment maintenance 	
GOALS FOR NEXT QUARTER	
<ul style="list-style-type: none"> ▪ Consider opportunities for new stakeholder engagement ▪ Finalize design for parking system replacement ▪ Finalize Phase I fence replacement design and environmental review ▪ Finalize design for Aircraft Rescue and Firefighting Building replacement ▪ Finalize scope for Airport Master Plan update ▪ Submit FAA application for CARES development grant ▪ Request bids for 2021 new hangar construction ▪ Complete employee satisfaction survey for airport employees ▪ Finish up 2020 financial work including receivables and payables 	

Eau Claire County - Airport
Quarterly Department Report - Summary

For Period Ending: Q4, 2020

Page: 1/1

Date Ran: 1/27/21

70 - Airport

Fund	Revenue:	Orig Budget 2020	Adj Budget 2020	Q1 2020	Q2 2020	Q3 2020	Q4 2020	YTD 2020	% of Budget
602	01-Tax Levy	399,030	399,030	99,758	99,758	99,758	99,758	399,030	100.00%
	04-Intergovernment Grants and Aid	130,271	130,271	65,136	0	922,902	286,476	1,274,513	978.36%
	06-Public Charges for Services	1,042,336	1,042,336	292,120	96,296	197,751	244,128	830,296	79.66%
	11-Fund Balance Applied	435,989	1,109,456	0	0	0	0	0	0.00%

Total Revenue - Airport		\$2,007,626	\$2,681,093	\$457,013	\$196,053	\$1,220,411	\$630,361	\$2,503,839	93.39%
--------------------------------	--	--------------------	--------------------	------------------	------------------	--------------------	------------------	--------------------	---------------

Fund	Expenditures:	Orig Budget 2020	Adj Budget 2020	Q1 2020	Q2 2020	Q3 2020	Q4 2020	YTD 2020	% of Budget
602	01-Regular Wages	-358,520	-358,520	-77,369	-81,234	-96,347	-108,199	-363,148	101.29%
	02-OT Wages	-12,000	-12,000	-4,182	-1,023	-2,137	-2,032	-9,375	78.12%
	03-Payroll Benefits	-139,496	-139,496	-30,765	-32,874	-36,134	-40,639	-140,411	100.66%
	04-Contracted Services	-373,075	-373,075	-102,101	-90,892	-84,967	-148,053	-426,013	114.19%
	05-Supplies & Expenses	-125,150	-125,150	-35,184	-6,817	-16,964	-31,266	-90,231	72.10%
	07-Fixed Charges	-58,400	-58,400	-15,998	-12,132	-29,106	-12,132	-69,369	118.78%
	08-Debt Service	-123,929	-123,929	-14,509	0	-4,005	0	-18,514	14.94%
	09-Equipment	-817,056	-1,490,523	293,273	-95,312	-144,938	-420,938	-367,915	24.68%
	10-Other	0	0	-1,039	-1,095	-325	-762	-3,221	0.00%

Total Expense - Airport		-\$2,007,626	-\$2,681,093	\$12,126	-\$321,379	-\$414,923	-\$764,022	-\$1,488,199	55.51%
--------------------------------	--	---------------------	---------------------	-----------------	-------------------	-------------------	-------------------	---------------------	---------------

Net Surplus/(-Deficit) - Airport		\$0	\$0	\$469,139	-\$125,326	\$805,487	-\$133,661	\$1,015,640	
---	--	------------	------------	------------------	-------------------	------------------	-------------------	--------------------	--

2021 Community Outreach

1. Jan 4 – Airport Newsletter
2. Jan 8 – Chippewa Chamber Coffee and Commerce
3. Jan 20 – Leader Telegram Vision 2021 Interview
4. Jan 20 – Information for County Chamber Presentation
5. Feb 2 – The Landline Company Press Release
6. Feb 8 – Airport Neighborhood Association Meeting

Upcoming Events

TSA Pre-Check – March 15-19, 2021

Chamber Business at the Airport – September 13, 2021

TSA Pre-Check – October 4-8, 2021

Chippewa Valley Airshow – June 4-5, 2022

CHIPPEWA VALLEY REGIONAL AIRPORT 2020-2022 Operational Plan

Vision: The Chippewa Valley Regional Airport will provide our users with a safe, efficient and welcoming operation while striving to meet the current and future needs of the community we serve, by ensuring the Chippewa Valley is connected to the world.

GOAL: Maintain High Quality Leadership and Staff who work as a team

ACTION ITEMS:

- Develop an employee satisfaction survey
- Make responsible choices based on that survey.

GOAL: Create a high level of airport business partner satisfaction

ACTION ITEMS:

- Survey business partners to identify value and understand their needs
- Consider opportunities to help business partners enhance their business

GOAL: Understand Facility Needs

ACTION ITEMS:

- Develop a list of possible facility development opportunities
- Make smart, fiscally responsible investments

GOAL: Promote the benefit and value of the Airport within the Community

ACTION ITEMS:

- Ensure advertising campaigns are directed at promoting the benefit and value of the Airport within the Community
- Host value added events that bring the community to the airport, i.e. Pre-Check enrollment, Airshow, etc.
- Promote value of corporate services available through existing tenants, i.e, flight instruction and private charters

<u>Operational Area</u>	<u>Frequency</u>	<u>Next Review</u>	<u>Notes from Last Review and Areas for Improvement</u>
Staffing	Annual	Feb-21	Agenda Item 7b
Numbers and position descriptions			The on-call maintenance positions have been expanded over the last couple of years, but retention is a challenge.

**CVRA February 2021 Operational Review
Staffing (Number and Position Description)**

<u>Position</u>	<u>Number</u>	<u>Position Summary</u>
Airport Director	1	Administers, promotes, and supervises the operation, maintenance, and long range planning of the Chippewa Valley Regional Airport to ensure high standards of safety and security for its users and the cost-effective and financially sound operation of the facility. On-call 24-7
Maintenance Supervisor	1	Provides supervision, planning, direction and assistance to maintenance and custodial staff to maintain Airport buildings and grounds, equipment, machinery, and furnishings in good repair and in a clean, orderly, and safe condition. This position is required to train on aircraft rescue and firefighting equipment and respond in an emergency. Shift: 7:30am-4pm (M-F)/On-call 24-7
Maintenance Technician	2 FT/2 PT 2 On Call/ ARFF 3 On Call/ Seasonal	Performs maintenance and custodial duties to insure Airport facilities and equipment are in good repair and in a clean, orderly and safe condition. This position is also required to train on aircraft rescue and firefighting equipment and respond in an emergency. Shifts: 4am-8am (M-F), 1:30pm-12am (Th-Su), 4:30am-12pm (Sa-Su) and 3:30pm-12am (M-W), 2nd Part Time floats for vacation/sick coverage and night coverage. Expanded on call position Fall 2019 to include two people that are ARFF trained and can help year round. Three Winter only on-call positions were filled to assist with snow removal. The Winter positions are not ARFF trained.
Administrative Associate IV	1	Under limited supervision, performs responsible administrative/clerical support to assist the Airport Manager and Airport administrative office to ensure that the office operates efficiently. Ensures fiscal, contractual, and operational documentation are accurate and timely. Maintains records in compliance with regulations and requirements.
Custodian	1 PT	Performs custodial duties to maintain the Airport terminal, grounds, and other Airport buildings in a clean, orderly, and safe condition. Primary focus is on airport terminal. This is a part time position limited to 16 hours per week, currently funded under an agreement with the State of Wisconsin Workforce Development.
On-Call Ground Handler	10	Responsible for ticketing, boarding flights, assisting passengers with special needs, processing baggage between baggage areas in the airport facilities and aircraft, receiving and dispatching aircraft. Currently 10 individuals trained but it is difficult to fill shifts because this is not a full time position. The position is limited to those who are currently or have previously worked for an airline. These positions are reimbursed by fees charged to airlines to ground handle their aircraft.

DRAFT

DRAFT

Mead & Hunt

Mead and Hunt, Inc.
7900 West 78th Street,
Suite 370
Minneapolis, MN 55439
phone: 952-941-5619
meadhunt.com

Agenda Item 7c



These documents shall not be used for any purpose or project for which it is not intended. Mead & Hunt shall be indemnified by the client and held harmless from all claims, damages, liabilities, losses, and expenses, including attorney's fees and costs, arising out of such misuse or reuse of the documents. In addition, unauthorized reproduction of these documents, in part or as a whole, is prohibited.

**CHIPPEWA VALLEY REGIONAL AIRPORT
WILDLIFE FENCE PROPOSED LOCATION**

3800 STARR AVENUE
EAU CLAIRE, WI 54703

ISSUED

DRAFT

NOT FOR CONSTRUCTION

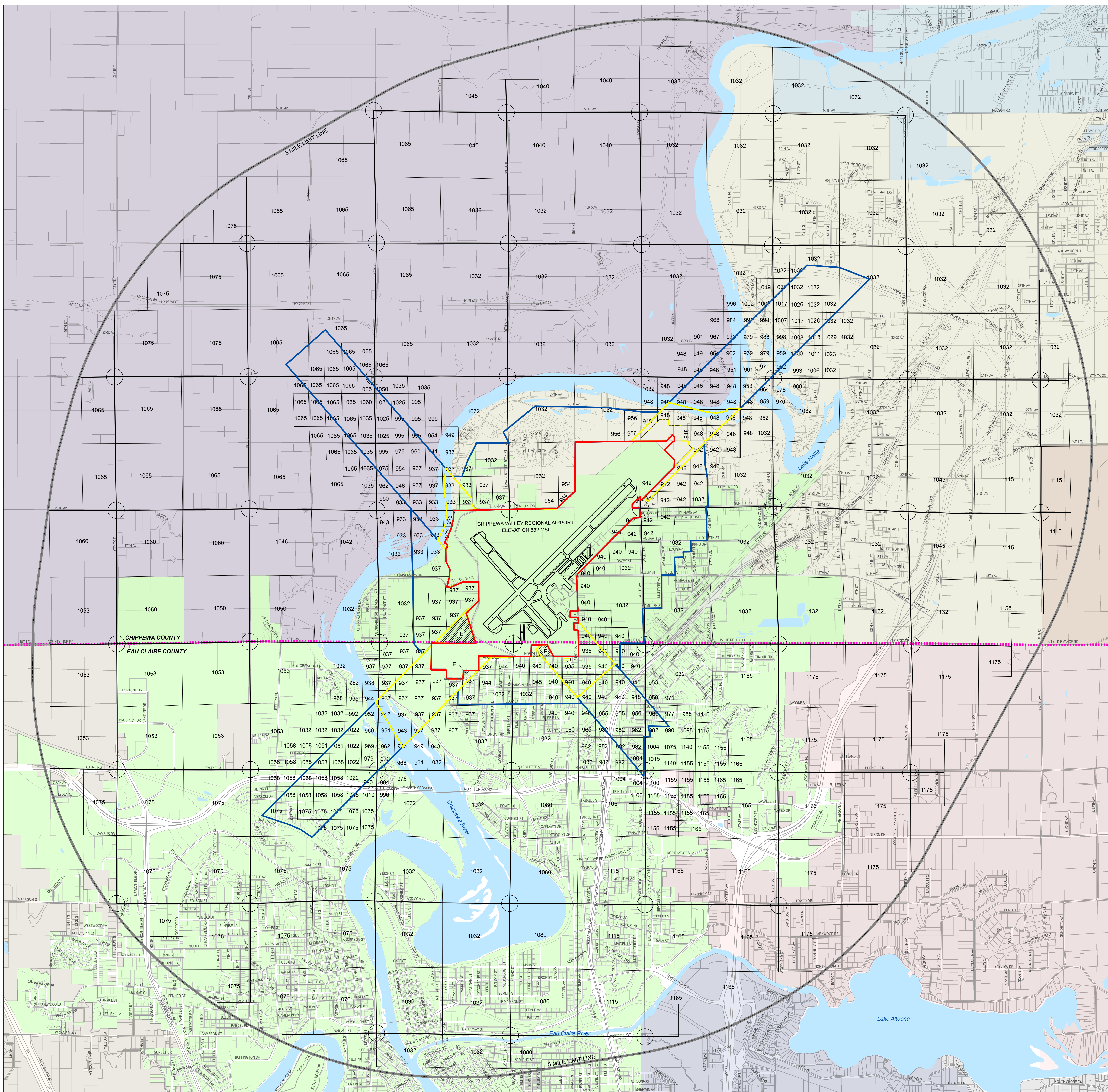
APP NO: X-XX-XXXX-XX
MMH NO:
DATE:
DESIGNED BY:
DRAWN BY:
CHECKED BY:
DO NOT SCALE DRAWINGS
SHEET CONTENTS

SHEET NO.

X:\230909\191153.01\TECH\DRAWINGS\PRELIM\FENCE LOCATION.DWG
2/8/2021 4:54:17 PM



CHIPPEWA VALLEY REGIONAL AIRPORT ZONING MAP

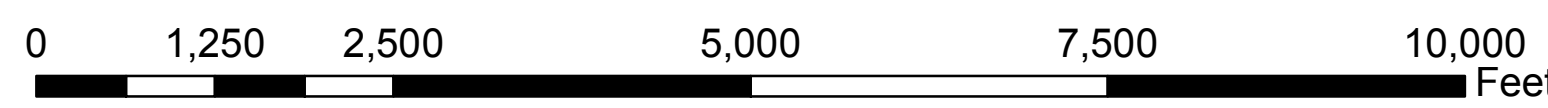
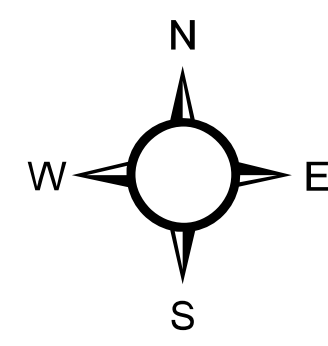


AIRPORT LEGEND

- ZONE A
- ZONE 1
- AVIGATION EASEMENT
- ZONE 2
- ZONE 3 (HEIGHT LIMITATION ORDINANCE)
- COUNTY BOUNDARY
- 1075 HEIGHT LIMITATION NUMBER (FEET ABOVE MEAN SEA LEVEL)
- CITY OF ALTOONA
- CITY OF CHIPPEWA FALLS
- CITY OF EAU CLAIRE
- VILLAGE OF LAKE HALLIE
- TOWN OF WHEATON
- TOWN OF HALLIE
- TOWN OF SEYMOUR
- TOWN OF UNION

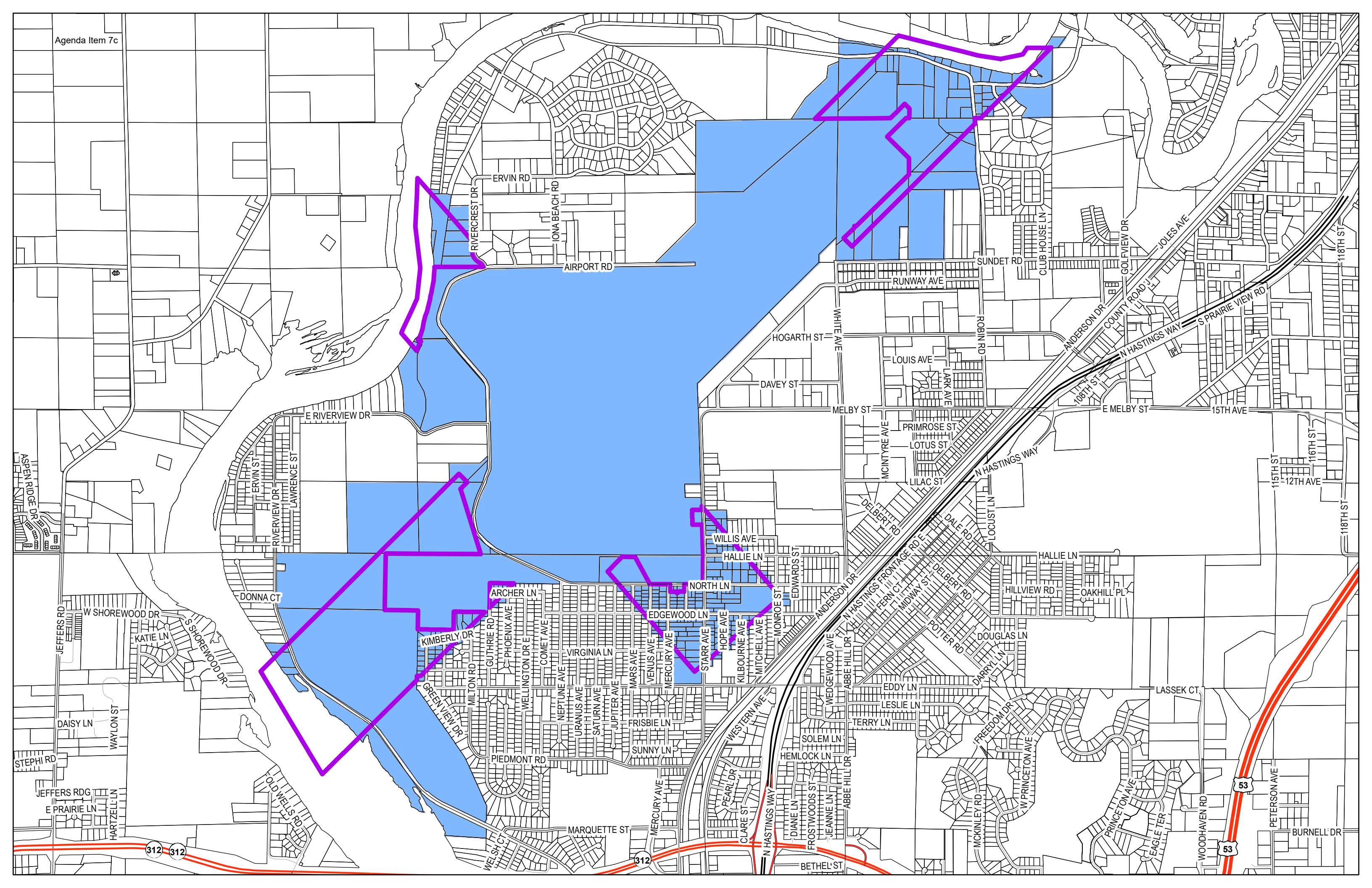
Map Notes:
 The zone boundaries are section and subdivision lines, except where street centerlines are used for boundaries. Height limitations shown represent elevations permissible above mean sea level in feet. This zoning map was developed in accordance with Wisconsin State Statutes Chapter 114.136.

CREATED BY: SAM TOMPSETT, GIS INTERN EAU CLAIRE COUNTY
 DATE: OCTOBER 22, 2013
 SOURCE: ELEVATION DATA FROM THE WISCONSIN DEPARTMENT OF TRANSPORTATION, BUREAU OF AERONAUTICS, APRIL 24, 2007



Eau Claire County Airport Height Limitation Ordinance
 Adopted by the Eau Claire County Board of Supervisors
 on June 4, 1980, Amended on July 17, 2007

Airport Zoning District Map Adopted on April 3, 2002



ASPEN RIDGE DR

JEFFERS RD
W SHOREWOOD DR
KATIE LN
S SHOREWOOD DR
DAISY LN
WAYLON ST
STEPH RD
JEFFERS RDG
E PRAIRIE LN
HARTZELL LN
OLD WELLS RD

E RIVERVIEW DR
RIVERVIEW DR
ERVIN ST
LAWRENCE ST
DONNA CT

RIVERCREST DR
ERVIN RD
IONA BEACH RD
AIRPORT RD

KIMBERLY DR
MILTON RD
GUTHRIE RD
PHOENIX AVE
WELLINGTON DR
COMET AVE
NEPTUNE AVE
URANUS AVE
SATURN AVE
JUPITER AVE
FRISBIE LN
SUNNY LN
PIEDMONT RD
MARQUETTE ST
WELSH CT
MERCURY AVE

ARCHER LN
GUTHRIE RD
PHOENIX AVE
WELLINGTON DR
COMET AVE
NEPTUNE AVE
URANUS AVE
SATURN AVE
JUPITER AVE
FRISBIE LN
SUNNY LN
PIEDMONT RD
MARQUETTE ST
WELSH CT
MERCURY AVE
STARR AVE
HOPE AVE
KILBOURNE AVE
MITCHELL AVE
MONROE ST
EDWARDS ST
WESTERN AVE
CLARE ST
PEARL DR
FROSTWOODS ST
JEANNE LN
BETHEL ST

HOGARTH ST
DAVEY ST
MELBY ST
WILLIS AVE
HALLIE LN
NORTH LN
EDGEMOND LN
STARR AVE
HOPE AVE
KILBOURNE AVE
MITCHELL AVE
MONROE ST
EDWARDS ST
ANDERSON DR
WEDGEMOND AVE
ABBE HILL DR
SOLEM LN
HEMLOCK LN
DIANE LN
FROSTWOODS ST
JEANNE LN
BETHEL ST

WHITE AVE
LOUIS AVE
ARK AVE
PRIMROSE ST
LOTUS ST
LILAC ST
DELBERT RD
N HASTINGS FRONTAGE RD
FERN CT
MIDWAY ST
DELBERT RD
POTTER RD
DOUGLAS LN
DARRYL LN
EDDY LN
LESLIE LN
TERRY LN
FREEDOM DR
W PRINCETON AVE
PRINCETON AVE
EAGLE TER

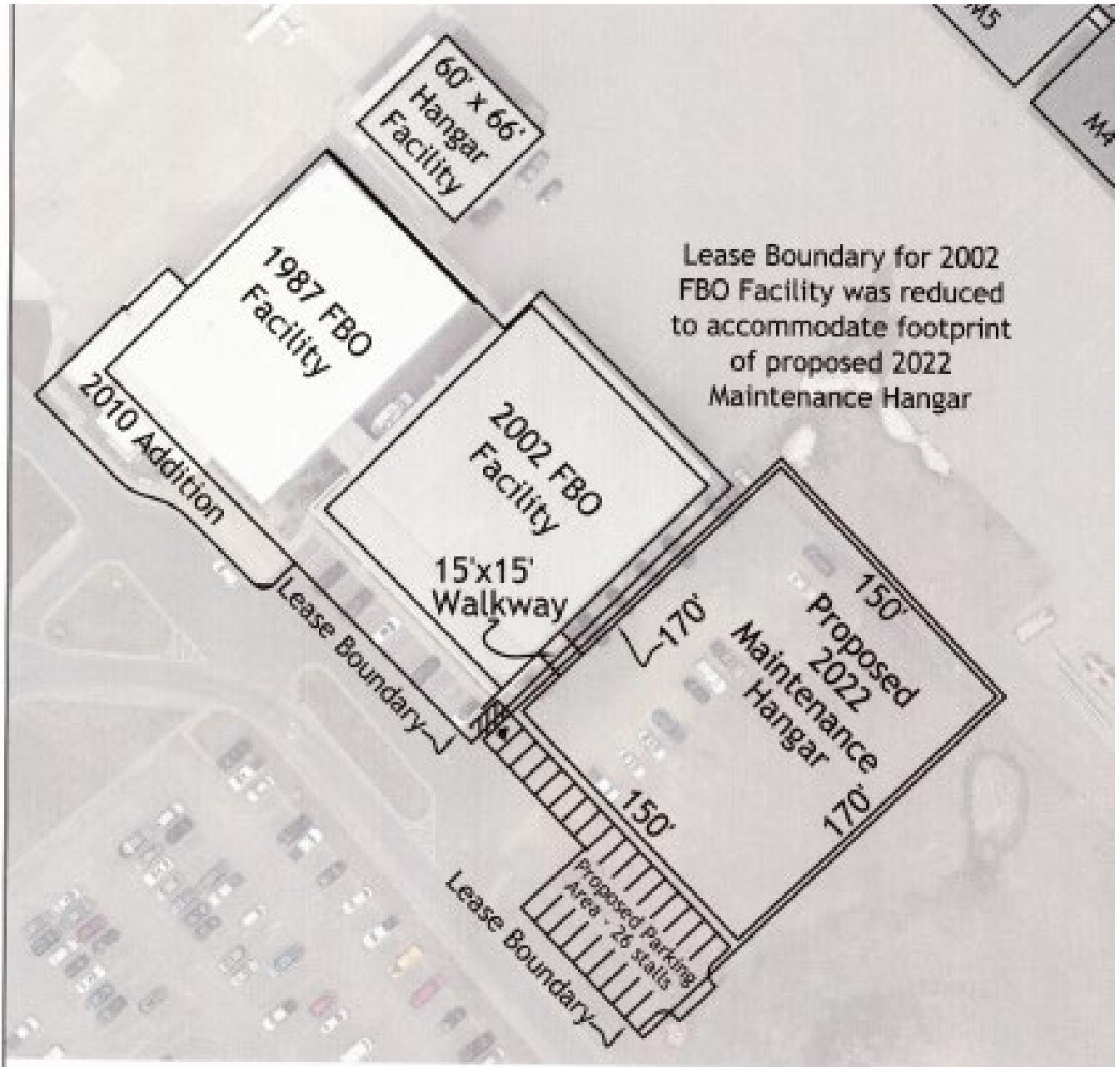
ROBIN RD
SUNDET RD
CLUB HOUSE LN
ANDERSON DR
COUNTY ROAD J
N HASTINGS WAY
S PRAIRIE VIEW RD
106TH ST
E MELBY ST
15TH AVE
115TH ST
116TH ST
118TH ST
118TH ST
118TH ST
LASSEK CT
WOODHAVEN RD
PETERSON AVE
BURNELL DR

312 312

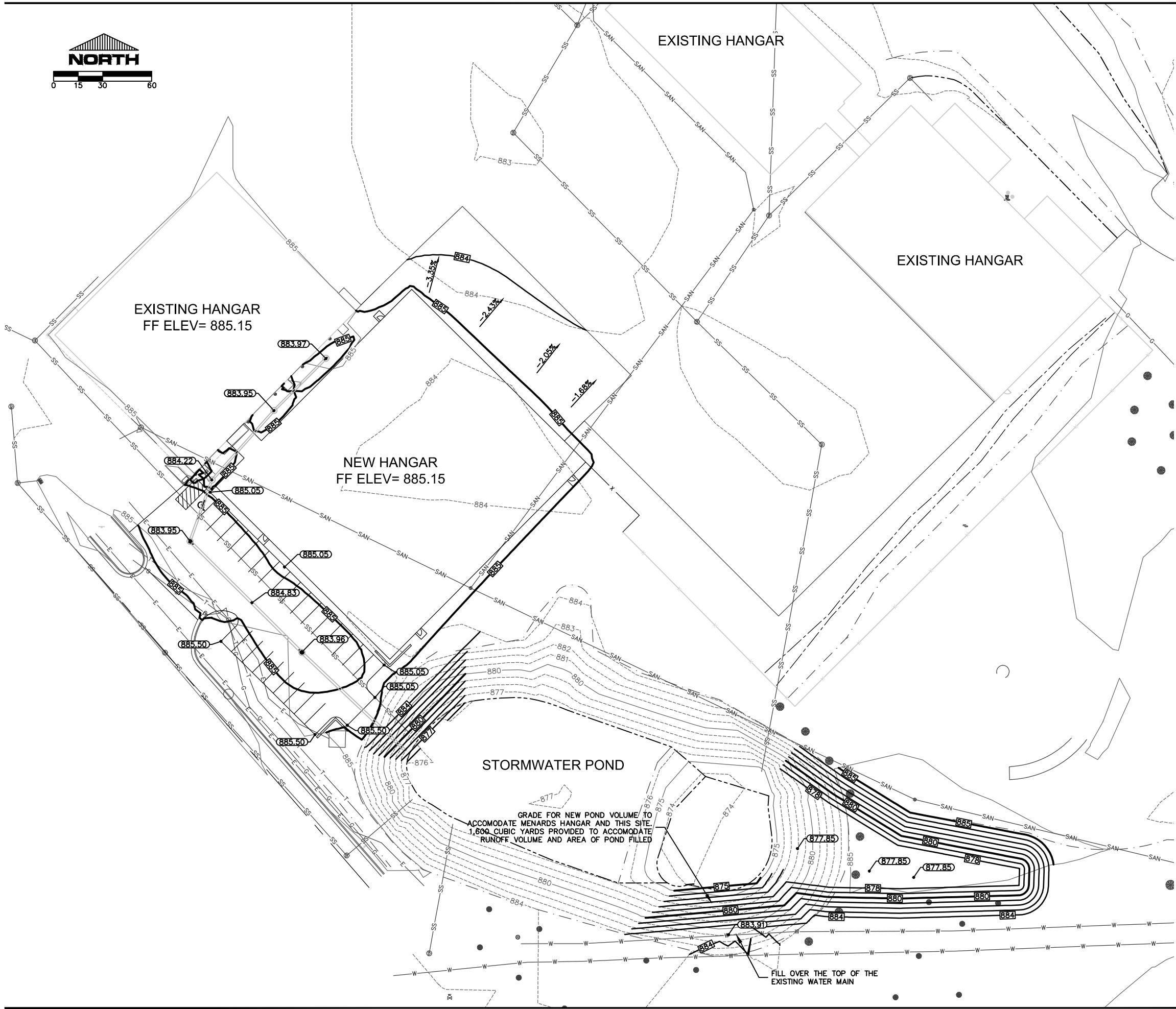
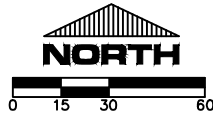
312

53

53



SEE SHEET 1 FOR SITE LOCATION



KRAMER LAND DESIGN STUDIO
1816 BRACKETT AVE • EAU CLAIRE, WI 54720
PH: (715) 831-0654 • EMAIL: INFO@KLD5.NET

DR BY: SCK	JOB NO: 15085
CHK BY: SCK	DWG NAME: C103 GRADING
DATE: 10/5/15	APPR: ---/---/---

HAWTHORNE HANGAR
GRADING PLAN
CITY OF EAU CLAIRE, WI