



MINUTES

Eau Claire County • Committee on Highway Thursday, January 5, 2021/ 2:00p.m. Virtual Webex Teleconference

Highway Members Present: Chair Jim Dunning, Vice Chair Ray Henning, Supervisor Judy Gatlin, Supervisor Colleen Bates, Supervisor Gerald Wilkie, Supervisor Nick Smiar, Supervisor Robin Leary

Staff/Other Present: Highway Commissioner Jon Johnson, Assistant Highway Commissioner Brian Spilde, Facilities Director Matt Theisen, Finance Director Norb Kirk, Administrator Kathryn Schauf, Purchasing Manager Greg Bowe, Administrative Associate Rachael Bien

1. **Meeting called to order by Chair Smiar at 2:00 p.m.**
2. **Election of Chair and Vice Chair- Discussion/Action**
Supervisor Bates nominated Supervisor Dunning for Chair. Motion to close nominations for Chair made by Supervisor Leary, Supervisor Gatlin 2nd
motion carried 6-0
Supervisor Bates nominated Supervisor Henning for Vice Chair. Motion to close nominations for Vice Chair made by Supervisor Dunning, Supervisor Leary 2nd
motion carried 6-0
3. **Introductions**
Project Manager Matt Theisen, Assistant Project Managers Jon Johnson and Brian Spilde, RFP Process Greg Bowe
4. **Public comment – None**
5. **Financial update (\$24 Million approved) – Discussion/Action**
\$24 Million approved- Shawn Lentz will present options for borrowing at the January 20, 2021 Finance and Budget meeting. Existing Foster facility appraised, and additional assets may be sold in the future. No action needed
6. **Architectural & Engineering (A&E) RFP update - Discussion/Action**
Submission due January 26,2021 @ 2pm. Scoring team will rate RFP's. Looking into automated options and alternative energy options. Meals on Wheels is included on RFP. Staff storm shelter will be included in the plans. No action needed
7. **Construction Manager (CM) RFP Evaluation - Discussion/Action**
January 20, 2021 Miron and Market & Johnson to give their presentations. Resuming from the fall RFP's that were posted. No action needed.
8. **Expected Project Timeline – Discussion/Action**

Reviewed materials in the agenda packet for the timeline

9. Frequency & Time/Date of future meeting: Monthly meeting starting February 10, 2021 2:00 p.m.

10. Meeting adjourned by Chairman Dunning at 2:31 p.m.

Respectfully submitted,

Rachael Bien

Rachael Bien, Administrative Assistant
Eau Claire Highway Department
Approved 02/10/2021