

## MINUTES

Eau Claire County

• LOCAL EMERGENCY PLANNING COMMITTEE •

**Date:** Thursday, September 17, 2020

**Time:** 4:00 p.m.

\*via remote access **ONLY**.

\*Event link below can be used to connect to meeting and interact (by the chair) from computer or through the WebEx Meeting smartphone app.

**Join WebEx Meeting:** <https://eauclairecounty.webex.com> Meeting ID: 145 427 2952 Password: P2UmbvY4EP2

\*Meeting audio can be listened to using this Audio conference dial in information.

**Audio conference:** 1-415-655-0001 Access Code: 1454272952##

***For those wishing to make public comment, you must e-mail Sam Simmons at [Samuel.Simmons@co.eau-claire.wi.us](mailto:Samuel.Simmons@co.eau-claire.wi.us) at least 30 minutes prior to the start of the meeting. You will be called on during the public comment period to make your comments.***

*\*Please mute personal devices upon entry*

**Members Present:** Robin Leary, Ray Henning, Benjamin Frederick, Darrell Christy, Jason Knecht, Jack Running, Steve Vargo, Marisa Stanley, Robert King, Frank Neibauer, Thomas Lochner, James Hager

**Members Absent:** Don Henning, Jamie Burkhardt, Tim Boehnen

**Staff Present:** Tyler Esh, Sam Simmons

1. Call to order

Chair Darrell Christy called the meeting to order at 4:00 p.m.

2. Roll Call

Clerk Sam Simmons conducted verbal roll call and confirmed a quorum of members.

3. Confirmation of meeting notice

Chair Darrell Christy confirmed that the meeting was properly noticed.

4. Public Comment (15 minute maximum)

None.

5. Review – Approval of the June 25, 2020 Minutes / Discussion – Action

The Committee reviewed the June 25, 2020 meeting minutes. Jack Running noted a few misspellings. **ACTION:** Motion by Ray Henning to approve the June 25, 2020 with spelling corrections. Jack Running seconded. Motion carried by unanimous consent.

## 6. Review/Approval of Off-Site Response Plans / Discussion – Action

### a. Silver Spring Foods

Sam Simmons, Program Assistant for Eau Claire County Emergency Management, explained that Silver Spring Foods is a new planning facility for the county with sulfuric acid in reportable quantity amounts. Jack Running noted that the law enforcement contact in the plan should be the Eau Claire Police Department. Mr. Simmons will make the change. **ACTION:** Motion by Jack Running to approve the Silver Spring Foods Off-Site Response Plan with the law enforcement change. Robert King made a second. Motion carried by unanimous consent.

### b. Mayo Clinic – Eau Claire Hospital

Mr. Simmons noted this plan was an update with minor changes to contact information, shelter in place plan, and evacuation plan. **ACTION:** Motion by Frank Neibauer to approve the Mayo Clinic – Eau Claire Hospital Off-Site Response Plan. Tom Lochner made a second. Motion carried by unanimous consent.

### c. American Phoenix

Mr. Simmons outlined the American Phoenix off-site response plan. Frank Neibauer raised a concern about the contacts listed in the plan and their reachability on a 24-hour basis. The Committee agreed that the contacts in the plan should be changed to individuals who work at the facility full-time and are able to be reached 24-hours a day in the Eau Claire region. A deadline of September 24, 2020 was set to make the amendment and inform the committee of the change. Mr. Simmons will contact the facility and notify the Committee when the change has been made. **ACTION:** Motion by Jack Running to approve the American Phoenix Off-Site response plan with a condition that the emergency contacts are changed by September 24, 2020. James Hager made a second. Motion carried by unanimous consent.

## 7. Agency Updates / Discussion

Tyler Esh, Emergency Management Coordinator for Eau Claire County provided the agency update. The most notable incident was a hazmat spill on Highway 53. Mr. Simmons was the on-call emergency manager that day and put out a 1/3-mile radius Rave alert. Robert King, Emergency Management Coordinator for Mayo Clinic expressed concerns over how healthcare facilities are notified of hazmat incidents and getting the Chemical ID for the substance involved. Mr. Esh proposed creating an LEPC group in the Rave system, so that the Committee can be informed when future incidents occur. The Committee agreed to proceed with the Rave group.

## 8. Local Hazardous Materials Spill Response Team Report / Discussion

Steve Vargo from the Eau Claire Fire Department noted 134 hazardous materials spills year-to-date. This falls within the zone for typical spill reports at this point in the year.

9. LEPC Appointments/Reappointments / Discussion

Mr. Esh noted one vacancy on the LEPC in the media section. Another vacancy is possible in the future pending the employment status of a member.

10. Proposed Business items for Next Meeting / Discussion

The Committee agreed to meet on a date to-be-determined in December.

11. Adjourn

**ACTION:** Motion by Robin Leary to adjourn the meeting. Robert King made a second. Motion carried by unanimous consent. Meeting adjourned at 4:30 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Samuel Simmons". The signature is fluid and cursive, with a prominent initial "S".

Samuel Simmons  
Clerk, Local Emergency Planning Committee