



MINUTES

**Eau Claire County • Committee on Highway
Thursday, December 17, 2020, 2020/ 6:15 a.m.
Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI
54720**

Highway Members Present: Chair Ray Henning, Supervisor Steve Chilson, Supervisor Judy Gatlin, Supervisor Carl Anton, Supervisor Nathan Anderson, Nick Smiar “ex officio”

Staff/Other Present: Highway Commissioner Jon Johnson, Assistant Highway Commissioner Brian Spilde, Engineer Supervisor Janelle Hestekin, Administrative Assistant Rachael Bien

1. **Meeting called to order by Chair Henning at 6:15 a.m.**
2. **Past committee meeting minutes (12/03/2020) - Discussion/Action**
Supervisor Gatlin motioned for approval, Supervisor Anderson 2nd. Motion approved 5-0.
3. **Public comment – None**
4. **Purchase of additional land next to Highway Department - Discussion**
6.87 parcel located next to the new highway facility. Would provide additional parking and dual access from highway
5. **CTH K speed study and signage review - Discussion/Action**
Reviewed materials for speed study and signage. Bridge is narrow and scheduled for replacement in 2024. Study shows the speed is correct for the amount of traffic. Supervisor Anderson motioned to add reflective tape to stop posts and keep speed as posted per speed study. Supervisor Gatlin 2nd Motion carried 5-0
6. **Highway Report**
Highway commissioner update, Commissioner Johnson spoke on the following:
 - Inventory Complete
 - Architectural Engineering request for proposals are out and will be finalized this month
 - Building committee will review and approve proposals
 - CTH TT project there will be right of way acquired
 Operations update, Assistant Commissioner Brian Spilde spoke on the following:
 - 4 operator positions were vacant. 2 seasonals accepted the full-time positions and 2 offers have been made to applicants
 - Brushing for 2021 CIP
 - 2 new spray patchers
 - 3 new state trucks
 Engineering update, Engineer Janelle Hestekin spoke on the following:

- Finalizing 2021 Projects and getting final permits
- Interviewing for 2 Intern positions

7. Payment vouchers (12/04, 12/11)

Vouchers were reviewed and signed.

Supervisor Henning motioned for approval; Supervisor Anton 2nd Motion carried 5-0.

8. Future meeting dates, times, and agenda items

Future Meetings:

Thursday, January 7, 2021 at 6:15 a.m.

Thursday, January 21, 2021 at 6:15 a.m.

Thursday, February 4, 2021 at 6:15 a.m.

9. Meeting adjourned by Chairman Henning at 7:03 a.m.

Respectfully submitted,

Rachael Bien

Rachael Bien, Administrative Assistant

Eau Claire Highway Department

Approved 01/07/2021