

Eau Claire County Housing Authority  
MEETING MINUTES  
Wednesday, December 23, 2020 at 5:00 pm  
WebX Teleconference: by phone, call 1-415-655-0001 – Meeting #145 336 9600

Call to Order

The meeting was called to order by Chairperson Robin Leary at 5:01 pm.

Roll Call

Roll call was taken.

Attending via Web-X: Robin Leary, Chairperson; Jenny Ebert, Vice Chairperson; Katherine Schneider, Philip Swanhorst, and Ricardo Garcia

Staff Present: Georgia Crownhart

Bills

Commissioner Swanhorst made a motion to approve the December bills as presented, the motion was seconded by Commissioner Ebert. 5 ayes, 0 nays. Motion carried.

Meeting Minutes

Commissioner Schneider made a motion to approve the minutes for the November 24, 2020 meeting as presented. 5 ayes, 0 nays. Motion carried.

Subordination Request CDBG-RLF#20-01

After some discussion, Ebert made a motion to approve the subordination. The motion was seconded by Schneider. 5 ayes, 0 nays. Motion carried.

Funds Request CDBG-RLF#20-01

Schneider made a motion to approve additional funds for project, as requested by staff. 5 ayes, 0 nays. Motion carried.

Project Based Vouchers

Crownhart outlined the request. Members asked staff to report back with information on handicap accessibility in these units. Schneider made a motion to approve eight vouchers for project basing to Cannery District Development as requested for leasing beginning around April 2022. The motion was seconded by Ebert. 5 ayes, 0 nays. Motion carried.

Resolution #20-04

Swanhorst made a motion to write-of two unpaid debts under Resolution #20-04. Commissioner Garcia seconded the motion. 5 ayes, 0 nays. Motion carried.

Directors Report

In addition to the report, which was mailed in the packet, Crownhart let the board know that there were changes to funding under the HOME program administered by State of Wisconsin and future revolving funds would be returned to the State Annually and re-awarded to agencies needing funds. She also let the board know that we were able to use some of the remaining funds from Western Dairyland that were not needed on our roof, to cover the cost of moving/replacing common area furnace at the Fairchild Senior Living Building. Lastly, we were awarded 40 additional Mainstream Vouchers for our rental assistance program. Since we had included a potential part time position in our employee manual revisions last month hoping for additional funds, we are set to move forward.

Commissioners Report/Discussion

Leary thanked those who had sent cards/letters following her mothers passing. Schneider suggested Crownhart contact Ryan Patterson at the Leader Telegram regarding the new Voucher Award. Leary also suggested a Press Release.

October 2020 Financial Reports

Still waiting on report from accountant. No action taken.

Next Meeting Date & Adjournment

The next board meeting was scheduled for Monday, January 11, 2021 Next Meeting Date & Adjournment

The next board meeting was scheduled for Monday, December 14, 2020 at 5:00 p.m. to be held at the Eau Claire County Ag & Resource Center and via WebX. The meeting was adjourned.

Respectfully submitted,



Georgia Crownhart  
Housing Authority Secretary