

Eau Claire County Housing Authority  
MEETING MINUTES  
Tuesday, November 24, 2020 at 5:00 pm  
WebX Teleconference: by phone, call 1-415-655-0001 – Meeting #145 464 5977

Call to Order

The meeting was called to order by Vice-Chairperson Jenny Ebert at 5:05 pm.

Roll Call

Roll call was taken.

Attending via Web-X: Jenny Ebert, Vice Chairperson, Katherine Schneider, and Philip Swanhorst, and

Excused: Robin Leary

Absent: Ricardo Garcia

Staff Present: Georgia Crownhart

Bills

Commissioner Schneider made a motion to approve the November bills as presented. 3 ayes, 0 nays. Motion carried.

Meeting Minutes

Schneider made a motion to approve the minutes for the October 14, 2020 meeting as presented. Commissioner Swanhorst seconded the motion. 3 ayes, 0 nays. Motion carried.

Subordination Request CDBG#14-04

Swanhorst made a motion to approve the subordination. The motion was seconded by Schneider. 3 ayes, 0 nays. Motion carried.

2021 Budget Items

Crownhart explained that there are three items to be reviewed under budget topic. HUD requires a Resolution for the Public Housing portion, and employee manual/appendix proposed changes are reflected in the overall budget.

- a. Swanhorst made a motion to approve the 2021 budget as presented. Schneider seconded the motion.  
3 ayes, 0 nays. Motion carried.
- b. Schneider made a motion to approve public housing budget under Resolution #20-03. Swanhorst seconded the motion. 3 ayes, 0 nays. Motion carried.
- c. Schneider made a motion to approve changes to the employee manual as presented. Swanhorst seconded the motion. 3 ayes, 0 nays. Motion carried. 3 ayes, 0 nays. Motion carried.

Payment Standards for 2021

Schneider made a motion to approve the Housing Choice Voucher Payment Standards for 2021 at levels recommended by staff. The motion was seconded by Swanhorst. 3 ayes, 0 nays. Motion carried.

Flat Rents for 2021

Schneider made a motion to keep Public Housing Flat Rents at the Fair Market Rent level for 2021. The motion was seconded by Swanhorst. 3 ayes, 0 nays. Motion carried.

Directors Report

Report was included in the packet.

Commissioners Report/Discussion

Nothing new to report.

August and September 2020 Financial Reports

Reviewed, no action required.

2019 Audit

Reviewed, no action required.

Next Meeting Date & Adjournment

The next board meeting was scheduled for Monday, December 14, 2020 at 5:00 p.m. to be held at the Eau Claire County Ag & Resource Center and via WebX. The meeting was adjourned.

Respectfully submitted,



Georgia Crownhart  
Housing Authority Secretary