

MINUTES

Eau Claire County

Committee on Human Resources

Date: Thursday, November 12, 2020

Time: 8:30 a.m.

Location: Remote Meeting via Webex Events

Members Present: Judy Gatlin, Mark Beckfield, Kevin Stelljes, Katherine Schneider, Stella Pagonis, Nick Smiar (ex-officio)

Others: Samantha Kraegenbrink – Committee Clerk, Norb Kirk, Jessica Rubin, Katelynn Eslinger, Kathryn Schauf, Sara Bronstad, Tim Sullivan, Dawn Edlin

Public: Ryan Patterson – Leader Telegram

Chair Beckfield called the meeting to order at 8:30 a.m. and confirmed meeting notice.

Verbal roll call was taken by the Committee Clerk and indicated above under present.

Supervisor Schneider motioned to approve the minutes from October 9, 2020 as presented. No further discussion, additions, or corrections. All in favor, minutes approved.

The committee reviewed and had brief discussion on File No. 20-21/086: To ratify a labor agreement between Eau Claire County and the Wisconsin Professional Police Association Law Enforcement Employee Relations Division for the non-supervisory unit effective January 1, 2021 through December 31, 2023: Authorizing the Chair of the County Board, Chair of the Committee on Human Resources and County Administrator to execute said contract on behalf of Eau Claire County. Supervisor Gatlin made the motion to approve. Via verbal roll call (5 yes, 0 no), motion passed.

Jessica Rubin provided an overview and answered questions about Policy 509 – Timekeeping. The committee discussed the use of NetTime and remote work. The Human Resources Department will work with the Payroll Department to update the policy and bring back to the committee in the future.

Jessica Rubin provided an overview of the exit interview process. Currently the employee provides the department with a resignation letter and then will receive a survey link for their exit. The employee may choose to call the department or have a face-to-face meeting. **Action requested:** Chair Beckfield requested the exit interview survey questions be sent to the committee following this meeting. It is also requested to have this agenda item on the next regular meeting of the committee. In addition, the committee would like to discuss Total Rewards data and strategies.

Jessica Rubin provided general director updates for the Human Resources Department.

The meeting was adjourned at 9:20 a.m.

Respectfully submitted by,



Samantha Kraegenbrink – Committee Clerk