
(Date)

(Name of Renter)

(Address)

(Address Line 2)

Dear _____,

The return of merchandise that has been rented under your account at _____ is past due. Please return all merchandise within ten (10) days of receipt of this letter. If you fail to correct the above situation, this case will be turned over the Eau Claire County District Attorney for prosecution under Wisconsin State Statute Section 943.20.

Items Rented	Value	Due Date

Sincerely,
