



## MINUTES

**Eau Claire County • Committee on Highway  
Thursday, October 15, 2020, 2020/ 6:15 a.m.  
Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI  
54720**

Highway Members Present: Chair Ray Henning, Supervisor Judy Gatlin, Supervisor Carl Anton

Staff/Other Present: Highway Commissioner Jon Johnson, Assistant Commissioner Brian Spilde, Administrative Assistant Rachael Bien

- 1. Meeting called to order by Chair Henning at 6:15 a.m.**
- 2. Past committee meeting minutes (10/01/2020) - Discussion/Action**  
Supervisor Gatlin motioned for approval, Supervisor Henning 2<sup>nd</sup>. Motion approved 4-0.
- 3. Public comment - None**
- 4. Review of Driveway Access Spacing Policy– Discussion/Action**  
Reviewed driveway access spacing materials Supervisor Anderson motioned to approve the separation between driveways from 150'-100' Supervisor Gatlin 2<sup>nd</sup> Motion carried 4-0
- 5. Policy Discussion for Brushing & Tree Removal in the County Right of Way– Discussion/Action**  
Reviewed the brushing & Tree removal policy for the County. Supervisor Gatlin motion update the policy Supervisor Anderson 2<sup>nd</sup> Motion carried 4-0
- 6. Highway Report**  
Highway commissioner update, Commissioner Johnson spoke on the following:
  - Work Zone Safety Book
  - Winter Training Modules
    - Hoping to use Statewide
  - WCHA-updates
    - Training later this month in Eau Claire
    - Working on staffing
 Operations update, Assistant Commissioner Brian Spilde spoke on the following:
  - Calibrating State Trucks
  - Safety Training Day last week
  - All Road projects are black topped
  - One on One with all employees
 Engineering update, Commissioner Johnson spoke on the following:
  - Reviewed projects
- 7. Payment vouchers (10/02, 10/15)**

Vouchers were reviewed and signed.  
Supervisor Gatlin motioned for approval, Supervisor Anderson 2<sup>nd</sup> Motion carried 4-0.

**8. Future meeting dates, times, and agenda items**

Future Meetings:

- Thursday, November 5, 2020 at 6:15 a.m.
- Thursday, November 19, 2020 at 6:15 a.m.
- Thursday, December 3, 2020 at 6:15 a.m.
- Thursday, December 17, 2020 at 6:15 a.m.

**9. Meeting adjourned by Chairman Henning at 7:02 a.m.**

Respectfully submitted,

*Rachael Bien*

Rachael Bien, Administrative Assistant  
Eau Claire Highway Department  
Approved 11-19-2020