

MINUTES

Eau Claire County

JOINT MEETING

- PLANNING & DEVELOPMENT COMMITTEE AND BUDGET AND FINANCE COMMITTEE •

Date: Tuesday, August 25, 2020

Time: 6:00 p.m. – 6:55 p.m. (meeting adjourned to 9/8 due to time constraints)

Date: Tuesday, September 8, 2020

Time: 5 p.m. – 6 p.m.

*via remote access **ONLY**.

*Event link below can be used to connect to meeting and interact (by the chair) from computer or through the WebEx Meeting smartphone app.

Join WebEx Meeting: <https://eauclairecounty.webex.com> Meeting ID: **145 942 3706** Password: **KgfjqKKQ338**

*Meeting audio can be listened to using this Audio conference dial in information.

Audio conference: 1-415-655-0001 Access Code: **145 942 3706**

For those wishing to make public comment, you must e-mail Rod Eslinger at Rod.Eslinger@co.eau-claire.wi.us at least 30 minutes prior to the start of the meeting. You will be called on during the public comment period to make your comments.

**Please mute personal devices upon entry*

Members Present: Gary Gibson, Robin Leary, Nancy Coffey, James A. Dunning, Dane Zook

Members Absent:

Ex officio Present: Nick Smiar

Staff Present: Rodney Eslinger, Matt Michels, Jared Grande, Greg Leonard, Tyler Esh, Peter Strand, Tina Pommier, Amy Weiss, Norb Kirk, Kathryn Schauf

1. Call to Order and confirmation of meeting notice

Chairperson Gibson called the meeting to order at 6 p.m. and confirmed that the meetings were properly noticed.

2. Roll Call

Chairperson Gibson – present, Supervisor Leary – present, Supervisor Coffey – present, Supervisor Dunning – present, Supervisor Zook – present

3. Public Comment **(15-minute maximum)**

None

4. 2021 Register of Deeds Budget / Discussion – Action

Tina Pommier, Register of Deeds, presented the 2021 Register of Deeds budget to the committee. Ms. Pommier stated that her department has seen strong document filings and stated her department is ahead of 2019 filings. Tina noted that the federal deadline for Real IDs was extended to October 1, 2021. She noted that almost all the department fees are set by statutes except miscellaneous charges. Tina answered questions from the committees.

5. 2021 Planning & Development Budget / Discussion – Action

Rodney Eslinger, Director of Planning and Development for Eau Claire County presented the 2021 Planning and Development budget report to the committees. Mr. Eslinger indicated that this year's budget included an overall 10% reduction in tax levy. He credited 10% reduction to the impacted staffing positions in the department due to the bridge plan and adjustments to expenditures. He stated that development activities remain strong even with the pandemic. Mr. Eslinger pointed out that in the 2022 budget he will be requesting to fund the bridge plan impacted positions (Survey I, Admin. Specialist II) and hire for the Recycling Coordinator position. He forecasted that the 2022 budget will show an increase in levy dollars.

Chairperson Gibson adjourned the meeting at 6:55 p.m. to September 8, 2020 to complete the review of the Planning and Development budget.

September 8, 2020

6. Call to Order and confirmation of meeting notice:

Chairperson Gibson called the meeting back to order at 5 p.m. and confirmed that the meetings were properly noticed.

7. Roll Call:

Chairperson Gibson – present, Supervisor Leary – present, Supervisor Coffey – present, Supervisor Dunning – present, Supervisor Zook – present

8. Continuation of the 2021 Planning & Development Budget / Discussion – Action

Mr. Eslinger reviewed with the committees the remaining Planning and Development budget sections. He explained the revenue assumptions and indicated that the Planning and Development committee approved the fee schedule at its August 11th meeting.

Action: Motion by Nancy Coffey to approve the 2021 Planning & Development Budget as presented. Motion carried on a roll call vote: 5-0-0.

Action: Motion by Nancy Coffey to approve the 2021 Register of Deeds Budget as presented. Motion carried on a roll call vote: 5-0-0.

9. Adjourn

Action: Meeting adjourned by unanimous consent at 6:00 p.m. on September 8, 2020.

Respectfully Submitted,

Rodney Eslinger
Clerk, Committee on Planning & Development