

MINUTES

Eau Claire County

• LOCAL EMERGENCY PLANNING COMMITTEE •

Date: Thursday, June 25, 2020

Time: 4:00 p.m.

*via remote access **ONLY**.

*Event link below can be used to connect to meeting and interact (by the chair) from computer or through the WebEx Meeting smartphone app.

Join WebEx Meeting: <https://eauclairecounty.webex.com> Meeting ID: 145 061 4370 Password: ngBP5Rs7Z88

Meeting audio can be listened to using this Audio conference dial in information below

Audio conference: 1-415-655-0001 Access Code: 145 061 4370

Members Present: Ray Henning, Robin Leary, Benjamin Frederick, Darrell Christy, Jason Knecht, Jack Running, Steve Vargo, Marisa Stanley, Robert King, Frank Neibauer, Tim Boehnen, Thomas Lochner, James Hager

Members Absent: Don Henning, Jamie Burkhardt

Staff Present: Tyler Esh, Sam Simmons

1. Call to order by Chair Pro-Tempore

Chair Pro-Tempore Ray Henning called the meeting to order at 4:00 p.m.

2. Roll Call

Sam Simmons confirmed the meeting attendees via roll call. A quorum was present.

3. Election of Chair and Vice Chair / Discussion – Action

Robin Leary nominated Ray Henning as Chair of the Committee. Mr. Henning declined the nomination.

Jason Knecht nominated Darrell Christy as Chair of the Committee. No other nominations for Chair were made. **ACTION:** Motion by James Hager to elect Darrell Christy as Chair of the Committee. Ray Henning seconded. Motion carried by unanimous consent.

Robin Leary nominated Ray Henning as Vice Chair of the Committee. No other nominations for Vice Chair were made.

ACTION: Motion by Jason Knecht to elect Ray Henning as Vice Chair of the Committee. Thomas Lochner seconded. Motion carried by unanimous consent.

4. Appointment of Committee Clerk / Discussion – Action

Tyler Esh explained to the Committee that Sam Simmons would typically fill the Committee Clerk role. **ACTION:** Motion by Frank Neibauer to appoint Sam Simmons as Clerk of the Committee. Marisa Stanley seconded. Motion carried by unanimous consent.

5. Confirmation of meeting notice

Chairman Christy confirmed that the meeting was properly noticed.

6. Public Comment (15 minute maximum)

None.

7. Review – Approval of the February 20, 2020 Minutes / Discussion – Action

The Committee reviewed the February 20, 2020 Minutes. **ACTION:** Motion by Jack Running to approve the February 20, 2020 Minutes as presented. Frank Neibauer seconded. Motion carried by unanimous consent.

8. Review – Approval of the June 11, 2020 Minutes / Discussion – Action

The Committee reviewed the June 11, 2020 Minutes. **ACTION:** Motion by Jack Running to approve the June 11, 2020 Minutes as presented. Jason Knecht seconded. Motion carried by unanimous consent.

9. Review/Approval of Off-Site Response Plans / Discussion – Action

a. Nestle Nutrition Eau Claire

Sam Simmons noted very few changes to the Nestle Nutrition Eau Claire plan besides contact information. **ACTION:** Motion by Thomas Lochner to approve the Nestle Nutrition Eau Claire off-site response plan as presented. Robert King seconded. Motion carried by unanimous consent.

b. Nestle Gateway

Sam Simmons noted the only change to the plan was a new site plan and contact information. **ACTION:** Motion by Frank Neibauer to approve the Nestle Gateway off-site response plan as presented. Ray Henning seconded. Motion carried by unanimous consent.

c. Sam's Club #8185

Sam Simmons noted the only change to this plan was contact information. **ACTION:** Motion by Thomas Lochner to approve the Sam's Club #8185 off-site response plan as presented. Robert King seconded. Motion carried by unanimous consent.

d. Wal-Mart #1669

Sam Simmons noted the only change to this plan was contact information. Tim Boehnen questioned why the sulfuric acid release buffer map for Wal-Mart looked different than Sam's Club since the two facilities are close by. There was some discussion on the buffer map, and it was eventually determined that the Sam's Club map was based on the property line and Wal-Mart was based on the facility. Sam Simmons will look to see why this happen and make an edit. **ACTION:** Motion by Tim Boehnen to approve the Wal-Mart #1669 off-site response plan as presented. Robert King seconded. Motion carried by unanimous consent.

10. Agency Updates / Discussion

Tyler Esh, Emergency Management Coordinator for Eau Claire County, provided the Committee with an update on the County's COVID-19 response and scaleback of physical EOC efforts. Mr. Esh also outlined a Capital Improvement request by Emergency Management to upgrade the EOC.

11. Local Hazardous Materials Spill Response Team Report / Discussion

Steve Vargo from the Eau Claire Fire Department outlined the latest report. As of June 18th, there have been 97 hazardous material incident reports. The majority of these were gas leaks and the number is consistent for this time of year.

12. LEPC Appointments/Reappointments / Discussion

Tyler Esh noted the additions of Robin Leary, County Board Supervisor and Benjamin Frederick, Lieutenant for the Eau Claire Police Department to the LEPC and mentioned a vacancy in the Media section. Ray Henning mentioned that the LEPC reappointments will be brought forward at the next Committee on Administration meeting.

13. Proposed Business items for Next Meeting / Discussion

Tyler Esh mentioned a few more plans will need to be approved at the next meeting. The Committee agreed on September 17, 2020 as the next meeting date.

14. Adjourn

ACTION: Motion by Tim Boehnen to adjourn the meeting. Jack Running seconded. Motion carried by unanimous consent.

Meeting adjourned at 4:29 p.m.

Respectfully Submitted,



Samuel Simmons
Clerk, Local Emergency Planning Committee