

MINUTES

Eau Claire County
Committee on Human Resources

Date: Friday, March 13, 2020

Time: 8:30 a.m.

Location: 721 Oxford Ave, Eau Claire, WI 54703
Room 3312

Members: Mark Beckfield, Connie Russell, Katherine Schneider, Judy Gatlin

Staff: Kathryn Schauf, Samantha Cole, Matt Theisen, Sara Bronstad, Amy Sires, Jessica Rubin

Public: Gerald Wilkie

Supervisor Beckfield called the meeting to order at 8:30 a.m. and confirmed meeting notice.

No members of the public wished to speak.

The committee reviewed the minutes from the February 14, 2020 with the correction of one grammatical error. Supervisor Russell motioned to approve the minutes as amended. All in favor; minutes approved.

Jessica Rubin provided general updates of the Human Resources Department function. The committee requests continuing the quarterly turnover report and information on where the County stands in the competitive labor market.

Matt Theisen was present to provide information on the Facilities Supervisor position. The Committee discussed resolution 19-20/093 – Authorizing reclassification of one (1.0 FTE) Facilities Supervisor in the Maintenance Department. Supervisor Schneider motioned to approve; all in favor, motion passed.

Supervisor Wilkie was present to provide further information on resolution 19-20/109 – Directing the County Administrator to take significant action steps with the Department of Human Services to ensure budget compliance in the year 2020. Connie Russell suggests that we add more holistic language to the resolution. Additionally, the full board needs to be able to review the CliftonLarsonAllen audit review. Supervisor Beckfield motions to vote on resolution as presented; 2 ayes (Supervisors Beckfield and Gatlin), 2 yes (Supervisors Russell and Schneider.)

The committee discussed ordinance 19-20/115 – Amending section 3.10.001 and 3.10.040; creating section 3.10.002; abolishing 3.10.010 and 3.10.020 of the code: Equal Employment Opportunity. In the fact sheet compressive should be replaced with comprehensive. The committee requested to table this item and include on the next agenda.

The committee requested to place policy 101 – Recruitment and Selection Updates.

The committee requested to place policy 705 - Harassment and Discrimination Updates.

1. Policy 101 – Recruitment and Selection Updates – **Discussion/Action**
2. Policy 705 - Harassment and Discrimination Updates – **Discussion/Action**

The committee requested the following items be added to a future meeting:

- Go through pay program and steps at a special HR meeting.
 - Agendize an update on the COVID-19 concern at next meeting.
3. Adjourn Schneider