

MINUTES

Eau Claire County

Committee on Human Resources

Date: Friday, July 10, 2020

Time: 8:30 a.m.

Location: Remote Meeting via Webex Events

Present: Mark Beckfield, Stella Pagonis, Katherine Schneider, Judy Gatlin

Absent: Kevin Stelljes

Others: Amy Sires – Human Resources, Jessica Rubin – Human Resources Director, Kathryn Schauf – County Administrator, Katelynn Eslinger – Human Resources, Norb Kirk – Director of Finance, Sara Bronstad – Human Resources, Tim Sullivan – Corporation Counsel, Samantha Kraegenbrink - Administration

Public: Nick Smiar, County Board Supervisor, other public present

Chair Smiar called the meeting to order at 8:30 a.m. and confirmed the meeting notice.

Verbal roll call was taken and reflected above under *present*.

The committee reviewed the meeting minutes from June 12, 2020. Supervisor Schneider motioned to approve the minutes as presented; Supervisor Gatlin seconded the motion. Minutes approved.

The committee discussed File No. 20-21/041: Resolution authorizing to abolish one (1.0 FTE) Administrative Specialist III and to create one (1.0 FTE) Assistant to the County Administrator. Pagonis motions to remove item from agenda and incorporate into the 2021 budget. Supervisor Beckfield withdraws File No. 20-21/041, 20-21/042, and 20-21/043 with no objections.

Jessica Rubin provided detail on File No. 20-21/008: Ordinance amending section 3.10.001, 3.10.010 and 3.10.040; creating section 3.10.002; abolishing 3.10.020 of the code: Equal Employment Opportunity and Affirmative Action. Supervisor Beckfield withdraws File 20-21/008 with no objections.

Tim Sullivan has reviewed Policy 101 – Recruitment and Selection as requested in a prior meeting of this committee. Tim has advised of changes which have been incorporated. Motion by Supervisor Pagonis. Further discussion took place and Supervisor Pagonis withdraws motion, Supervisor Beckfield asks the policy is tabled until a future meeting.

Tim Sullivan has reviewed Policy 705 – Harassment and Discrimination as requested in a prior meeting of this committee. Tim has advised of changes which have been incorporated. Supervisor Schneider

requests to amend the policy to include “Board of Supervisors”. Tim Sullivan advised that this refers to the employee policy manual, and Supervisors are elected officials. Requests that the word “unlawful” removed in its entirety as well as “physical or mental” before the word disability. Motion by Supervisor Gatlin to approve with changes; seconded by Supervisor Schneider. All in favor, policy with changes is approved.

Amy Sires provided an updated on the RFP for Health Insurance. Monday, July 6, 2020 was the deadline. 2 proposals were presented however after further review from Purchasing Manager, Greg Bowe, the proposal from the carrier in Florida did not provide the necessary information to complete the proposal. Amy further explained our current plan with the inclusion of the Difference Card.

Chair Beckfield requested to move into closed session pursuant of 19.85(1)(e) RE: Related to competitive or bargaining reasons for contract negotiations. Motion by Supervisor Gatlin; seconded by Supervisor Pagonis. The webex meeting was locked at 9:45 a.m.

The committee moved into open session at 10:01 a.m. and the webex meeting was unlocked at 10:01 a.m. Present: Stella Pagonis, Judy Gatlin, Mark Beckfield, Katherine Schneider.

Supervisor Beckfield adjourned the meeting at 10:02 a.m. The next meeting is a special meeting on July 13, 2020 at 3:00 p.m.

Respectfully submitted by,

Samantha Kraegenbrink – Administrative Specialist III