MINUTES

Eau Claire County
Committee on Human Resources
Date: Friday, February 14, 2020
Time: 8:30 a.m.
Location: 721 Oxford Ave, Eau Claire, WI 54703 – Room 3312

Members Present: Judy Gatlin, Connie Russell, Katherine Schneider

Others Present: Samantha Cole – Administrative Specialist III, Kathryn Schauf – County Administrator, Norb Kirk – Finance Director, Jessica Rubin – Human Resources Director, Glenda Lyons - Treasurer, Tina Pommier – Register of Deeds, Sara Bronstad – Human Resources Advisor, Amy Sires – Benefits Administrator

Supervisor Gatlin called the meeting to order at 8:30 a.m. and confirmed meeting notice.

No members of the public were present.

The committee reviewed the minutes from the January 10, 2020 meeting. Supervisor Russell motioned to approve the minutes as presented; Supervisor Gatlin seconded the motion. Minutes were approved.

The committee discussed resolution 19-20/092 – authorizing reclassification of the Human Resources Director. Supervisor Schneider motioned to approve the resolution; Supervisor Gatlin seconded the motion. All in favor.

The committee discussed resolution 19-20/099 – authorizing to abolish one (1.0 FTE) Criminal Justice Coordinating Council Manager to the create one (1.0 FTE) Criminal Justice Coordinating Council Director. Supervisor Gatlin motioned to approve; Supervisor Schneider seconded the motion. All in favor.

The committee discussed salaries for elected positions: County Clerk, Treasurer, and Register of Deeds. The committee discussed the proposal to move to 6% increase during year one and 3% each subsequent year. Supervisor Gatlin motioned to approve; Supervisor Schneider seconded the motion. All in favor. Human Resources will create a fact sheet and resolution for Vice-Chair Gatlin to sign.

At a future meeting, the committee would like to discuss the affirmative action policy and discuss County ADA.

The meeting was adjourned at 9:32 a.m.

Respectively submitted by,

Samantha Cole
Administrative Specialist III – Department of Administration