



***How to make a referral to the Department of Human Services:***

CLTS, CCS and CST are all voluntary programs. Prior to making a referral, please make sure the family is aware of the referral and provide releases of information or consents.

You can contact Centralized Access by any of the following:

**Contact Options:**

Phone – (715)839-7118

Email -

[HumanServices.Access@co.eau-claire.wi.us](mailto:HumanServices.Access@co.eau-claire.wi.us)

Address – 721 Oxford Ave Eau Claire, WI 54703

*Family Connections are Always Preserved and Strengthened*

Eau Claire County  
Department of Human  
Services



**CHILDREN'S  
INTEGRATED  
SERVICES**

## Coordinated Services Team (CST)

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**Overview:** Coordinated Services Team (CST) is a service that centers decision-making by the family team to maintain children with multiple needs within a family setting. The team includes the child, family members, natural supports (relatives, friends, co-workers) and professionals.

**Eligibility:** Child or youth under 18 years of age involved in at least two of the following direct services: Mental Health (Therapy and/or Medication Management), Special Education, Juvenile Justice, Child Protective Services, and/or AODA.

### Expectations:

- 1) Centralized Access receives referral and forwards to CST manager (Please see how to make a referral process)
- 2) CST Social Worker will contact the family within 7 days of receiving referral to schedule an intake meeting.

(And be sure to pick photos that show off what your company does best. Pictures should always dress to impress.)

## Children's Long-Term Support (CLTS) Waiver

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**Overview:** The CLTS Waiver provides MA funding for children who have substantial limitations in their daily activities and needs support to remain in their home or community.

**Eligibility:** Child or youth under the age of 22, diagnosed with a physical developmental and/or severe emotional disability, determined eligible based on the Functional Screen, live at home or in a foster care setting, have a physical, cognitive, or emotional limitation that seriously restricts the child's ability to carry out basic daily living activities such as self-care, learning, communication, mobility, and self-direction and a resident of Eau Claire County.

### Expectations:

- 1) Upon receipt of the referral, a social worker will contact you within 7-10 business days to schedule a meeting to complete a needs assessment and functional screen to determine the child's eligibility of services; maximum of 45 days to determine eligibility for the program.
- 2) If the child is found eligible, he or she will be added to the CLTS waitlist and you will be contacted when services can begin.

## Comprehensive Community Services (CCS)

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**Overview:** CCS is a recovery-based program for people of all ages coping with a mental health and/or substance use condition. The individual and their family work with a dedicated team of supports to develop a treatment and recovery plan to meet individualized needs and goals.

**Eligibility:** Does the child or youth have any of the following: source of Medicaid, diagnosed mental health and/or substance use disorder, determined eligible based on a functional screen, live at home or in a foster care setting, and a resident of Eau Claire County.

### Expectations:

- 1) Centralized Access receives referral and forwards to CCS manager. (please see how to make a referral process)
- 2) The family will be contacted to further discuss the CCS Program and determine a timeframe for enrollment into the program.

