

MINUTES

Eau Claire County

• Committee on Administration •
Tuesday, June 9, 2020 at 2:30 p.m.
Virtual Meeting via Webex Events

Present: Colleen Bates, Gerald Wilkie, Mark Beckfield, Ray Henning, Nick Smiar

Others: Rob Karwath – North Coast Communications, Samantha Kraegenbrink – Administration, Kathryn Schauf – County Administrator, Dave Hayden – IS Director, Norb Kirk – Finance Director, Frank Draxler – Administrative Operations Manager, Rod Eslinger – Director of Planning & Development, Tim Sullivan – Corporation Counsel, Jim Dunning, Kim Cronk, Richard Eaton – Assistant Corporation Counsel

Chair Smiar called the meeting to order at 2:30 p.m. and confirmed the meeting was publicly noticed.

Verbal roll call as taken and is noted above under *present*.

No members of the public wished to make comment.

Supervisor Bates motioned to approve the meeting minutes from May 12, 2020 as presented. Supervisor Henning seconded the motion. The minutes were approved unanimously.

Frank Draxler briefly discussed the Strategic Plan. Supervisor Bates questioned where the degree of risk will be noted in the plan. Draxler advised it would be identified and will indicate with the process. Rob Karwath was in attendance and further discussed the Strategic Plan. Suggestions were made by the committee to make various changes/updates to the plan. Supervisor Bates motions to accept the report, Supervisor Wilkie seconded the motion to accept.

The committee discussed File No. 20-21/026: Resolution – Modification to resolution 20-21/017 authorizing the bridge plan related to the Covid-19 pandemic; to create a task force to address issues related to the Covid-19 crisis. The modification creates additional language of: ***with a commitment to building equity, diversity, and inclusion in all our financial and operational solutions and paths forward.*** Supervisor Bates motions to approve; seconded by Supervisor Beckfield.

The committee discussed File No. 20-21/027: Ordinance – To amend section 4.01.001 of the code: Purpose, to create section 4.02.010 of the code: Adopting the budgetary provisions of Wisconsin Statutes section 59.60 as the County Budget Process. Tim Sullivan further explained this resolution as it relates to File No. 20-21/028 which was in front of the Finance and Budget Committee on June 8, 2020 and will be in front of the County Board on June 16, 2020. This resolution reflects changes to what is currently being practiced and following the role of the County Administrator and aligning with state statute. Supervisor Bates motioned to approve; there was no second. The vote was 2 yes (Supervisors Bates and Smiar) and 3 no (Supervisors Henning, Beckfield, Wilkie.) The motion does not pass.

The committee discussed File No. 20-21/028: Ordinance – To amend sections 2.04.485, 2.06.060, and 4.02 of the Code. This ordinance grants Finance and Budget added responsibility. This resolution reflects current/past practice. Finance Director Norb Kirk shared a matrix that highlights the differences between File No. 20-21/027 and File No. 20-21/028. Supervisor Wilkie motions to approve; seconded by Henning. The vote was 3 yes (Supervisors Henning, Beckfield, Wilkie) and 2 no (Supervisors Bates and Smiar.) The motion was approved.

The committee discussed File No. 20-21/031: Resolution – Authorizing to increase one Administrative Associate III (0.50) to Administrative Associate III (0.625) and abolish (0.50 FTE) Outreach Coordinator. Administrative Schauf provided further information. Supervisor Beckfield motions to approve; seconded by Supervisor Bates. All in favor.

The committee discussed File No. 19-20/109: Amended Resolution – Directing the County Administrator to take significant action steps with the department of Human Services to address budget compliance in the year 2020, proper use of the fund balance and the deficiencies in the department of Human Services Financial Unit. Finance and Budget did not act on the amended resolution and was postponed until July. This item will go to the County Board after it is acted on by Finance and Budget. The item is removed from the agenda.

The committee discussed File No. 20-21/030: Resolution: Racism is a Public Health Crisis. Chair Smiar advised that this resolution should also be considered by the City-County Board of Health if approved by the Committee on Administration. Supervisor Cronk was in attendance and provided further detail without objection by the committee. Health Director Giese will be asked to speak to this resolution at the County Board meeting. Supervisor Bates motions to approve; seconded by Supervisor Beckfield. All in favor.

Rod Eslinger, Director of Planning & Development was in attendance to provide information on redistricting (the process and timeline.)

Open meeting law as it pertains to meeting attendance via electronic resources as been postponed to a future meeting.

The committee reviewed appointments. Supervisor Wilkie motioned to confirm appointments and acceptance of resignations. Supervisor Beckfield seconded the motion. All in favor.

The meeting date in July be moved. A survey will be sent to the committee.

The meeting was adjourned at 4:49 p.m.

Respectfully submitted by,



Samantha Kraegenbrink
Administrative Specialist III – Department of Administration