

## MINUTES

County Covid-19 Taskforce

**Location:** Webex Meet (Virtual)

**Date:** Wednesday, May 27, 2020

**Time:** 1:00 – 2:30 p.m.

**Present:** Nick Smiar, Jessica Rubin, Mark Beckfield, Kathryn Schauf, Tim Sullivan, Norb Kirk, Stella Pagonis

**Others:** Gerald Wilkie, Judy Gatlin, Kim Cronk, Samantha Kraegenbrink – Administrative Specialist III

Chair Smiar called the meeting to order at 1:00 p.m. and confirmed meeting notice.

Roll call was taken verbally and listed above under **present**.

No members of the public wish to speak.

Administrator Schauf reviewed the task force scope and clarified goals and objective. The idea of the scope of the taskforce is to generate thoughts on ways the county can work together to identify issues and create solutions. The number one goal is fund balance preservation. Administrator Schauf advised the task force of Governor Evers intent to provide funding to local government through the CAREs act (approx. \$200 million split between many local governments.)

Goals:

- How do we reduce expenditures year over year?
- Shared problem solving with the board
- Discuss recommendations for position recruitment or lack of recruitment (keeping positions there, but with no funding.
- Redeployment strategy
- Identify strategy to reduce the deficit

Norb Kirk provided information on projections on revenue shortfall. Departments provided the Finance Department with best/worst case scenarios. Estimated to be at \$1.7-2 million deficit. The vacant positions had approx. and \$800,000 impact at that point in time.

The task force discussed the process for the task force and a brief discussion on developing a strategy for a task force workplan.

Chair Smiar advised of the planned monthly update to the County Board already agendized. Administrator Schauf and Norb Kirk are to regularly update Department Heads via reports and presentations. Communications to the public should come from one location (one person) who can verify the information.

The task force should identify which services may be able to be placed on paused or ended to help with the potential deficit.

**Action Items:**

- Norb Kirk: Updated revised projection by the departments

- Administrator Schauf: Materials to give taskforce items to discuss in relation to services

Next meeting will be held via webex meet on June 10, 2020 at 1:00 p.m.

The meeting was adjourned at 2:01 p.m.

Respectfully submitted by,

Samantha Kraegenbrink  
Administration