

**Addendum**

Eau Claire County

*Extension Committee*

**Date:** June 17, 2020 at 4:00PM

Virtual meeting via WebEx

Meeting link:

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=m7485772437a392cac1d5fa78445ba194>

Meeting number: 145 589 7029

Password: vbQcJauj865

Join by phone: +1-415-655-0001 US Toll

Access code: 145 589 7029

For those wishing to make public comment, you must e-mail Kristi Peterson at **[kristin.peterson@co.eau-claire.wi.us](mailto:kristin.peterson@co.eau-claire.wi.us)** at least **30 minutes prior to the start of the meeting**. You will be called on during the public session to make your comments.

1. Call to Order and confirmation of meeting notice
2. Roll Call
3. Public Comment
4. Election of Eau Claire County Extension Committee Chair and Vice Chair–  
**Discussion/Action**
5. Review/Approval of Committee Minutes – **Discussion/Action**
  - a. a. May 27, 2020
6. Nomination of an Extension Committee Member to Fair Committee for County Board appointment– **Discussion/Action**
7. 2021 Budget preparation – Requested by Supervisor Bates
8. Area Extension Director Report - Catherine Emmanuelle
  - a. Extension office operations
  - b. State updates
    - i. Furlough and contract fee adjustment
  - c. Save the Date – September 1, 2020 1:00-2:30pm online meeting  
Chippewa, Dunn and Eau Claire County Extension Committee members,  
Administrators and Extension staff (County and State)
  - d. Remote workplace
9. Educator Report – Sandy Tarter, FoodWise Nutrition Educator

10. Scheduling of Future Meetings / Agenda Items

11. Adjourn

## Minutes

Eau Claire County

*Extension Committee*

**Date:** May 27, 2020 at 3:00PM

Virtual meeting via WebEx

1. Call to Order at 3:08pm confirmation of meeting notice – confirmed
2. Public Comment – Debbie Kitchen provided an update on the Fair’s tentative plan
3. Roll Call:  
Members Present: Colleen Bates, Don Mowry, Heather Deluka, Missy Christopherson  
Members absent: Don Mowry and Melissa Janssen  
Others Present: Rachel Hart-Brinson, Catherine Emmanuelle, Kristi Peterson
4. Welcome and Introductions
5. Election of Eau Claire County Extension Committee Chair and Vice Chair–  
**Discussion/Action**  
Supervisor Deluka nominates Supervisor Janssen as Chair  
Supervisor Bates nominates Supervisor Mowry as Chair  
Supervisor Bates tabled the agenda item for the next meeting as both nominations were not present
6. Review/Approval of Committee Minutes – **Discussion/Action**
  - a. a. February 26<sup>th</sup>, 2020  
On a motion by Supervisor Christopherson, seconded by Supervisor Deluka, the minutes were unanimously approved
7. Appointment of an Extension Committee Member to Fair Committee–  
**Discussion/Action**  
Supervisor Bates clarifies that the nomination goes to the County Board for appointment
8. Review County Extension Committee resources
  - a. Extension partnership was reviewed
  - b. Funding for different programs was reviewed
9. Report on Financials – request to provide details for next quarter
10. Area Extension Director Report/ Catherine Emmanuel

- a. COVID-19 Division of Extension update – all educators continue to adapt and program virtually. Communication has increased significantly. State employees will be required to furlough days.
  - b. Budget impact of Covid-19 to Extension Department – Scenario proposals were presented.
  - c. Vacant positions update – Hiring freeze in place.
  - d. Update on Area activity – continue to program and meet regularly.
  - e. Area 6 Meeting with oversight committees/staff - doodle poll in process
11. Update on Wisconsin Extension Association (WEXA); Visitors Board – Supervisor Bates
- a. Hoping to have more counties pay dues, meeting in the fall
  - b. Visitors board met in March and discussed budgets and program outlines. Will meet again in October.
12. Educator Report - Rachel Hart-Brinson 4-H Educator
- a. Clarification for Extension’s role in the fair was discussed.
  - b. Provided updates on programming
13. Fair Committee Bylaw update – **Discussion/Action**
- a. Corporation Council allowed changes to be made by Fair Committee
  - b. Tabled for next meeting when all committee members are present.  
(email to all, if interested, time, passion to work with kids, please let us know if you want to be nominated) this position will be a bridge to connect Fair and Extension regularly
- On a motion, as amended, by Supervisor Deluka, seconded by Christopherson the By-laws were unanimously adopted
14. Committee suggestions for future meetings
- a. 2019 Annual Report Review
  - b. Accomplishments
  - c. Did we meet our goals?
  - d. Strategic Planning and the budget
15. Announcements
- a. Karl Martin permanent Dean of Extension
  - b. Online Series for County Government in June
16. Scheduling of Future Meetings / Agenda Items
- a. Create doodle poll – June 17, 2020 for time
17. Adjournment at 5:00 pm