

MARCH 2020

County Clerk

SUMMARY OF CURRENT ACTIVITIES

- End of year account reconciliations and reports
- Begin election preparation for the February 2020 primary election if needed and gather race, candidate and referenda information for the April 2020 Spring Election
- Program voting equipment, prepare public notices and create and proof ballots for the February Primary and the April Election
- Compiled and published the in-house telephone directory
- Clerk County Board meetings and creates minutes and process the legislation
- Updated voting records for participation the February Primary for 15 municipalities
- Issued 78 marriage licenses
- Annual Report

GOALS FOR NEXT QUARTER

- Reorganization of the county board along with oaths and certificates of election
- Prepare and publish the Journal of Proceedings for the 163rd Session Year
- Update voting records for the April Election for 15 municipalities