

AGENDA

Eau Claire County

• **Committee On Parks & Forest** •

Monday, April 13, 2020 at 5:00 p.m.

Virtual Meeting via Webex Events

Dial In: 1-415-655-0001

Access Code: 493 412 721

**please remain muted when not speaking*

For those wishing to make public comment, you must e-mail Ali Moe at ali.moe@co.eau-claire.wi.us at least 30 minutes prior to the start of the meeting. You will be called on during the public session to make your comments.

1. Call to Order and Confirmation of Meeting Notice
2. Roll Call
3. Review/Approval of Committee Minutes - **Discussion/Action**
 - a. March 16, 2020
4. Public Comment
5. Spring Timber Sales – **Discussion/Action**
6. Ordinance 20-21/012 – Public Health Emergency Refunds – **Discussion/Action**
7. Vehicle Entrance Fees During Declaration – **Discussion/Action**
8. County Forest Deer Quotas – **Discussion/Action**
9. Director’s Report
10. Committee Updates
11. Future Committee Meetings and Items for Discussion

Next Meeting – May 11, 2020 at 5 p.m.

12. Adjourn

Prepared by: Ali Moe, Parks & Forest

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710 (FAX) 8391669 or (TDD) 8394735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703.

MINUTES

Eau Claire County

• Committee On Parks & Forest •

Monday, March 16, 2020

5:00 p.m.

Agriculture & Resource Center – 2nd Floor

227 1st St W • Altoona, WI

Members: Gary Gibson, Pat LaVelle, Bert Moritz, Tami Schraufnagel

Others: Josh Pedersen – Director, Jody Gindt – Supervisor, Jake Tumm – Forester, Ali Moe – Administrative Specialist III (Committee Clerk), Nick Smiar – County Board Chairman, Laura Hurd – Parks & Forest Advisory Board, Jay & Laura Plummer – CORBA, Dustin Marsh – CORBA, Steve Wood – CORBA, Debbie Kitchen, Lisa Vetch, Letecia Papke

Moritz called the meeting to order at 5 p.m. and confirmed public posting of the meeting.

The committee reviewed the minutes from the March 2, 2020 meeting. Lavelle moved to approve the minutes as presented. It passed unanimously.

No members of the public were present.

Laura Hurd was present to discuss the Boy Scout proposal to update the portable toilets at Pinter Pines.

Jay and Laura Plummer presented the results of the 2020 Powder Keg event at Lowes Creek in February. All surrounding local news groups were in attendance, and the event had many sponsors. Lowes Creek will be the location of the 2021 Nationals. Details of the 2020 Firecracker were presented. CORBA is in need of a temporary storage shed on the grounds. They will bring a proposal to the next meeting to present to the committee.

Schraufnagel commented that she would like to proceed with the buckthorn project in the near future, which would entail a group of volunteers going into Lowes Creek to pull baby buckthorn.

The Eau Claire County Fair Committee was present to discuss the 2020 fair contract rates. Gibson motioned to allow the fair to operate at the same fair rates as the previous year for a one year lease. In exchange for the discounted rates, the Fair Committee will participate in event set up and the post event clean up. The motion passed unanimously, 4-0.

Short term and long term options were discussed for the Highway D Bridge canoe landing. No action was taken at this time.

Director Pedersen gave an update on the 15 year plan. There will be an Advisory Board meeting April 6 for further input on the plan and discussion of ideas. June 9, 2020 is a possible date to schedule a public forum in Eau Claire to discuss the plan.

Due to the COVID-19 public health emergency, the committee discussed refunds for Eau Claire County facility/park reservations. Schraufnagel made a motion to allow for all Eau Claire County facility reservations and camping fees be refunded fully upon request of cancellation during the National Emergency. The motion passed unanimously, 4-0.

The next meeting date was set for April 13th at 5:00 PM at the Ag Center.

The meeting was adjourned at 6:19 p.m.

Respectfully Submitted by,

Ali Moe
Committee Clerk
Administrative Specialist III – Parks & Forest

2
3 TO AMEND SECTION 16.30.040 C. OF THE CODE: FEES AND CHARGES; TO AMEND
4 SECTION 16.33.030 A. OF THE CODE: PAYMENT OF RENT AND DEPOSITS

5
6 The County Board of Supervisors of the County of Eau Claire does ordain as follows:

7
8 SECTION 1. That Subsection C. of Section 16.30.040 of the code be amended to read:

9
10 C. Reservation fee policy. The clubhouse and shelter reservation fees shall be
11 required in advance. An 80% refund will be granted if a reservation is canceled 60 days or more
12 in advance of the reservation, a 50% refund for 30-59 days in advance, and no refund for
13 cancellation of less than 30 days unless the reservation period is rebooked by another party
14 resulting in a 50% refund. Groups of 250 or more are required to reserve the clubhouse in
15 addition to reserving picnic shelters. Picnic shelters have a maximum capacity of 100 people. A
16 camping reservation refund will be granted if cancelled at least 14 days prior to the first night of
17 the camping period; however, the reservation fee will be retained. If the State or Federal
18 government has issued a Public Health Emergency Declaration that includes Eau Claire County a
19 full refund will be issued for any reservation that was canceled at the time the Declaration is in
20 place.

21
22 SECTION 2. That Subsection A. of Section 16.33.030 of the code be amended to read:

23
24 A security deposit of 20% of total contract cost, \$100.00 minimum is due within 30 days of the
25 writing of the contract. Within 90 days of the event, one-half of the total rental fee is due, with
26 the remaining balance due 30 days prior to the event. Any cancellation will result in forfeiture of
27 the security deposit. Cancellations between 90 days and 30 days will result in forfeiture of the
28 50% rental fee paid, unless fully re-rented. Cancellations of 30 days or less will result in loss of
29 all rental fees, unless fully re-rented. Rental of the facility less than 30 days from the event
30 requires full rent and security deposit at the time the contract is written. The required certificate
31 of insurance must be provided at least one week prior to the event. If the State or Federal
32 government has issued a Public Health Emergency Declaration that includes Eau Claire County a
33 full refund will be issued for any reservation that was canceled at the time the Declaration is in
34 place.

35
36 ENACTED:

37
38 _____
39 _____
40 _____
41 _____
42 _____
43 _____
44 _____
45 _____
46 _____

47 Committee on Parks and Forest

48 Dated this _____ day of _____, 2020.