

## **AGENDA**

Eau Claire County

• **Committee on Administration** •  
Tuesday, April 14, 2020 at 2:30 p.m.  
Virtual Meeting via Webex Events

**Dial In:** 1-415-655-0001

**Access Code:** 921 618 503

*\*please remain muted when not speaking*

*For those wishing to make public comment, you must e-mail Samantha Cole at [samantha.cole@co.eau-claire.wi.us](mailto:samantha.cole@co.eau-claire.wi.us) at least 30 minutes prior to the start of the meeting. You will be called on during the public session to make your comments.*

1. Call to Order and confirmation of meeting notice
2. Roll Call
3. Public Comment
4. Review/Approval of Committee Minutes – **Discussion/Action**
  - a. March 10, 2020
5. Industrial Growth: Mark Beckfield – **Discussion**
6. DHS Fiscal Process Review: Diane Cable - **Discussion**
7. General Updates from Kathryn Schauf - **Information**
  - a. County COVID-19 Response
  - b. Organizational Planning Updates
    - i. Speak your Peace
    - ii. Strategic Planning
8. Review of CLA Human Services Study – **Discussion**
9. Set Future Committee Meetings and Items for Discussion
10. Adjourn

*Next Regular Meeting –May 12, 2020 at 2:30 p.m*

Prepared by: Samantha Cole

*Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-6945 (FAX) 8391669 or (TDD) 8394735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703.*

## MINUTES

Eau Claire County

• **Committee on Administration** •

Tuesday, March 10, 2020

3:00 p.m.

Courthouse - Room #3312

721 Oxford Avenue • Eau Claire

**Member(s) Present:** Ray Henning, Gerald Wilkie, Nick Smiar, Colleen Bates

**Member(s) Absent:** Mark Beckfield

**Others Present:** Kathryn Schauf – County Administrator, Samantha Cole – Administrative Specialist III, Matt Theisen – Facilities Director, Tim Sullivan – Corporation Counsel, Norb Kirk – Finance Director

**Public Present:** Eleanor Wolfe, Ryan Patterson – Leader Telegram, Connie Russell

Chair Smiar called the meeting to order at 3:00 p.m. and confirmed meeting notice.

Eleanor Wolfe spoke regarding the proposed Windfarm in Eau Claire County.

The committee reviewed minutes from February 11, 2020 and February 17, 2020. Motioned by Supervisor Henning to approve the minutes as presented, seconded Supervisor Bates. All in favor, minutes were approved.

Kathryn Schauf provided general updates to the committee regarding the Speak your Peace sessions, Strategic Planning, and the potential for additional judge. **ACTION:** Resolution reaffirming the county proceeding with building the courtroom. Supervisor Bates motions to move resolution to a special meeting prior to the next County Board meeting on March 17, 2020. All in favor.

The committee was reminded of the quarterly reports in their agenda packets.

Matt Theisen provided information on resolution 19-20/093 – authorizing reclassification of one (1.0 FTE) Facilities Supervisor in the Maintenance Department. Supervisor Wilkie motioned resolution for discussion, Supervisor Bates seconded the motioned. Amendment of the resolution to read: Line 20: to Pay grade M from pay grade K. All in favor of the resolution as amended, motion passes.

Supervisor Wilkie provided information on resolution 19-20/109 – Directing the County Administrator to take significant action steps with the Department of Human Service to ensure budget compliance in the year 2020. This resolution will direct, reaffirming, and insisting that the administrator take significant action steps. Giving authority to the County Administrator to place positions on hold. Also intended to provide more timely financial reports. Kathryn Schauf advises that Administration is currently taking these measures. 3 in favor (Supervisors Wilkie, Henning, Smiar), 1 no (Supervisor Bates.) Motion passed.

Supervisor Bates motioned to discuss resolution 19-20/107 – Requesting support for at least a 20% increase in Federal Smith-Lever and 1890 Extension capacity funding in the USDA's National Institute for Food and Agriculture; Supervisor Wilkie seconded the motion. Supervisor Bates provided information the resolution. All in favor; resolution referred to the County Board.

Supervisor Wilkie motioned to discuss resolution 19-20/112 – Supporting the Commitment to Veterans Support and Outreach (CVSO) Act; seconded by Supervisor Henning. The committee discussed; all in favor, resolution referred to the County Board.

Chair Smiar requested a motion to approve proclamation proclaiming Severe Weather Awareness Week. Supervisor Bates motioned to approve, Supervisor Wilkie seconded the motion. All in favor; proclamation referred to the County Board.

Tim Sullivan provided an update on the discussion of the Old Orchard Cemetery. No action from the committee taken. **Action:** Tim will review more information on the history of the cemetery and update to the Committee.

Respectively submitted by,



Samantha Cole – Administrative Specialist III, Department of Administration