AGENDA

• Highway Committee •

Date: Thursday, April 02, 2020 Time: 6:15 a.m.

Location: Webex Teleconference: To join by phone call 1-415-655-0001

Meeting number access code: 922 035 184

Meeting Password: mbKCx94ZaZ4

- 1) Call to order and confirmation of meeting notice
- 2) Review/approval of past committee meeting minutes (03/19) Discussion /Action
- 3) Public comment
- 4) Resolution of support for County Highway E TAP grant Discussion/Action
- 5) Highway Report
 - Highway Commissioner update Jon Johnson
 - o Pandemic Operations
 - Operations update Brian Spilde
- 6) Payment vouchers (03/27, 3/27)
- 7) Future Meeting dates, times and agenda items: 04/16, 05/07, 05/21
- 8) Adjourn



MINUTES

Eau Claire County ● Committee on Highway Thursday, March 19, 2020/ 6:15 a.m.

Highway Department Meeting Room 101 ● 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Supervisor Carl Anton, Supervisor Nathan Anderson,

Supervisor Judy Gatlin

Staff Present: Highway Commissioner Jon Johnson, Assistant Commissioner Brian Spilde,

Administrative Associate Rachael Bien

1. Meeting called to order by Chairman Henning at 6:15 a.m.

2. Past committee meeting minutes (03/05/2020) - Discussion/Action

Motion: Supervisor Anderson motioned for approval, Henning 2nd. Motion approved 4-0.

3. **Public comment –** David Nehring from Augusta with a complaint on horse manure, Rory Albrecht from Town of Ludington ATV Club

4. Town of Union access point administration - Discussion/Action

Reviewed permit access of the Town of Union roads and land access. Town of Union would like our help. Low volume, but that could change. Gatlin motioned to move forward with driveway and land permits Anderson 2nd 4-0 Motion carried

5. ATV route Town of Ludington- Discussion/Action

Reviewed and Discussed the proposed ATV route and packet sent in by Town of Ludington. Gatlin made a motion to support proposed route Anderson 2nd 4-0 Motion carried

6. Highway Report

Highway Commissioner Update, Jon Johnson spoke on the following:

- A few roads in the Town of Union are getting/or applied for program or project assistance
- Working with Parks & Forest on equipment
- 3 surface transportation programs and we have qualified for all 3. State St (CTH F),
 CTH M and Bridge in Clear Creek

Operations Update, Brian Spilde spoke on the following:

- Seasonal positions on hold right now
- Bidding for CTH V & O came back in under budget
- May have to adjust programs because of budget
- Adjusting Operations as a whole with COVID-19. Trying to limit exposure for everyone

7. Payment vouchers (03/06, 03/13, 03/20)

Vouchers were reviewed and signed.
Gatlin motioned for approval Anderson 2nd Approved 4-0

8. Future meeting dates, times and agenda items

Future Meetings:

- Thursday, April 02,2020 at 6:15 a.m.
- Thursday, April 16,2020 at 6:15 a.m.
- 9. Meeting adjourned by Chairman Henning at 7:52 a.m.

Respectfully submitted,

Rachael Bien

Rachael Bien, Administrative Assistant Eau Claire Highway Department

PAYMENT AUTHORIZATION SIGNATURE PAGE

Batch No: <u>000467</u>		
Payment Total: \$24,525.37		
Check Issuance Date: <u>03/27/2020</u>		
Highway Commissioner	Jon Johnson	
Assistant Commissioner	Brian Spilde	
Accountant	Kyle Welbes	Myh Mille
Fiscal Supervisor	Jason Szymanski	
	HIGHWAY COMMITTEE	
Ray Henning, Chairman		
Steve Chilson, Vice-Chairman		
Carl Anton	_	
Nathan Anderson	; ;-	
Judy Gatlin	_	

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								Invoice Total:	247.13	.00
			44054852	1 NA VA	TVE	20000467	38	1	405.01	.00
-701-00-1 PAIR PART	.6121-000-000 'S	1		Cash:	20-701-00-11110-000-000 TREASURER'S CASH/ HIGHWAY				405.01	.00
								Invoice Total:	405.01	.00
								Check Total:	890.36	.00
42	DONGO ENGIN	FFDTMA	CALES CO INC					Vendor Total:	890.36	.00
42	C 03/27/20		SALES CO INC . ENGINEERING SALES INC		PO BOX 8891755 RONC	O AVE WINON	A MN	559870889		
			3197689	1 NA PA	RTS	20000467	13	1	63.85 🧳	.00

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County of Eau Claire

Payment Request Edit

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endor No	Vendor Nam	e											
neck No	Date To Pa		ing Name				Address					V-1-100000-000000	
.aim No	PO No			Naa	Ct.	1 1000	Description	D 1 1 m		200 2 720 0	- V	Status	
10.2 110	10 110	Line	INVOICE NO	ACC	CL.	1 1099	Description	Batch-Tran	ıs-Lı	ne Asset	Tag	Amount	Liquidated
142	RONCO ENGI	NEERING	SALES CO INC										
1	C 03/27/20		ENGINEERING SALES	INC			PO BOX 8891755 RONG	CO AVE WINON	IΔ MN	559870889			
								co minon	IL LILY	333070003			
			3197689		1	NA PAI	RTS	20000467	13	1		63.85	.00
\	15101 000 000												
	16121-000-000	U				Cash:	20-701-00-11110-000-000					63.85	.00
PAIR PART	TS						TREASURER'S CASH/ HIGHWAY						
										Invoice	Total:	63.85	.00
			3199527		1	NA PAR	RTS	20000467	12	1		14.54	.00
												11.51	.00
)-701-00-1	16121-000-000	1				Cash:	20-701-00-11110-000-000					14.54	2.2
SPAIR PART	rs						TREASURER'S CASH/ HIGHWAY					11,51	.00
							,			Invoice	Total.	14.54	0.0
			3199776		1	NA PAR	OTT C	20000467	1.0		iocar:		.00
			3133770		1	NA PAR	215	20000467	10	1		106.19	.00
1-701-00-1	16121-000-000	ta .				G1-	20 701 00 11110 000 000						
PAIR PART		•				casn:	20-701-00-11110-000-000					106.19 🤌	.00
7211210 211102							TREASURER'S CASH/ HIGHWAY						
										Invoice	Total:	106.19	.00
			3199993		1	NA PAR	TS	20000467	11	1		30.54	.00
10 000000000 000000 00000													
VIII VIII VIII VIII VIII VIII VIII VII	L6121-000-000	4				Cash:	20-701-00-11110-000-000					30.54	.00
SPAIR PART	rs						TREASURER'S CASH/ HIGHWAY						
										Invoice '	Total:	30.54	.00
×			3199997		1	NA PAR	TS	20000467	9	1		99.58	.00
												33.30	.00
)-701-31-5	3270-370-000	•				Cash:	20-701-00-11110-000-000					99.58 🔞	.00
JDING & GR	RD OPS/RDWAY	SUPP					TREASURER'S CASH/ HIGHWAY					33.30	.00
							•			Invoice '	rotal.	99.58	.00
										Check :		314.70	
												HER PROFESSION AND SHEET	.00
12581	RPK TOOLS I	TO								Vendor :	Total:	314.70	.00
	C 03/27/20		OOLS LLC 1				310 S WASHINGTON ST	MONDOUT NA	E 4 D E	- A			
450	,,		•				310 S WASHINGTON SI	MONDOAT MI	54 /5	55 🔻			
			03112017446		1	NC TOO	L	20000467	29	1		190.75	.00
	3230-350-000					Cash:	20-701-00-11110-000-000					190.75	.00
IOP/ REPAI	R & MAINT SU	PPLIES					TREASURER'S CASH/ HIGHWAY						
										Invoice 7	otal:	190.75	.00
										Check T		190.75	.00
										6-200-70-00-000-00-00-00-00-00-00-00-00-00-	V2002300 8000 CVI (400 200 7	000000000000000000000000000000000000000	
195	UNIVERSAL T	RIICK EC	NIT PMENT .							Vendor 1	rotal:	190.75	.00
31.400.4440	C 03/27/20		RSAL TRUCK EQUIPMEN	T			N15921 SCHUBERT ROA	D GALFGUTITE	7 WT	54630			
			52135		1	NA CYL	INDER	20000467	7	1		340.50	.00

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.7.mere Requebe Date 03/21/20				Payment	Request Edit					FPEDT01B				
eck No aim No	Vendor Name Date To Pay PO No	y Mail	ling Name E Invoice No	Ac	c Ctl 1099	Address Description		Batch-Tran	s-Liı	ne	App. Asset Tag	Status	Amount	Liquidated
195	UNIVERSAL T		EQUIPMENT ERSAL TRUCK E	OUTPMENT		N15921 S	SCHUBERT ROA	D GALESVILL	в мт	5463	0			
			52135	2	1 NA CY		ochobalti Roza	20000467			v		340.50	.00
)-701-00-	-16121-000-000				Cook	20 701 00 11110	000 000							
PAIR PAR		•			Casii:	20-701-00-11110 TREASURER'S CASI							340.50	.00
			50106					202223	4		voice Total:		340.50	.00
			52136		1 NA BO	LT ASSEMBLY		20000467	8	1			332.00	.00
)-701-00- EPAIR PAR	-16121-000-000 RTS	١.			Cash:	20-701-00-11110 TREASURER'S CASE							332.00	.00
											voice Total:		332.00	.00
											Check Total: endor Total:		672.50	.00
;37	XCEL ENERGY									V	endor lotal:		672.50	.00
?	C 03/27/20	XCEL	ENERGY			PO BOX 9	477 MINNEAPO	OLIS MN 554	84947	77 💌				
			676883161		1 NA			20000467	45	1		į	5,644.30	.00
	53230-220-000 ITY SERVICE	٧			Cash:	20-701-00-11110- TREASURER'S CASH						į	5,644.30	.00
			676883161		1 NA			20000467	45	2			141.73	.00
	53310-370-000 '/ ROADWAY SUPI				Cash:	20-701-00-11110- TREASURER'S CASE							141.73	.00
										In	voice Total:	5	786.03	.00
											Check Total:		5,786.03	.00
					Motol M	anual Checks:				V	endor Total:		5,786.03	.00
						puter Checks:	24,5	.00			To	tal Liqui	dated:	.00
						l ACH Checks:	,	.00						
					Total Elect	ronic Checks:		.00						
					Total	Other Checks:		.00						
				Total Un	posted Paym	ent Requests:	24,5	25.37						
				Total	Posted Paym	ent Requests:		.00						
						Grand Total:	24,5	25.37						
					Estimated N	o. of Checks:		24						
			Fur			Amount	Liquidat							
			7	01	(<u>) </u>	24,525.37		.00						
		Tota	l of all Fund	s:	·	24,525.37		.00						

.aim No

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FPEDT01B

endor No Vendor Name

neck No

Date To Pay Mailing Name PO No

Line Invoice No

Acc Ctl 1099 Description

Address

Batch-Trans-Line Asset Tag

App. Status Amount

Liquidated

Bank No

Bank Total

02

24,525.37

port Date 03/23/20 09:10 AM
 r Batches 000467 - 000467 ,
yment Request Date 03/27/20

County of Eau Claire

Payment Request Edit

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FPEDT01B

endor No Vendor Name

neck No Date To Par

Date To Pay Mailing Name
PO No Line Invoice No

Address
Acc Ctl 1099 Description

Batch-Trans-Line Asset Tag

App. Status
Amount

Liquidated

Note: The following Payment Vendors are not the same as the PO Vendors.

heck Key

.aim No

PO No

Payment Vendor

PO Vendor

Batch\Y\N Trans Line

Note: The following errors have been recorded.

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for Batches ALL -

Payment Request Date 03/27/20

County of Eau Claire

Payment Request Edit

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FPEDT01B

ue following are checks with negative amounts:

Check Key

Payment Date

Payment Amount

Vendor

PAYMENT AUTHORIZATION SIGNATURE PAGE

Batch No: <u>002367</u>		
Payment Total: \$64687.31		
Check Issuance Date: <u>03/27/2020</u>		
Highway Commissioner	Jon Johnson	
Assistant Commissioner	Brian Spilde	
Accountant	Kyle Welbes	Thisle Well
Fiscal Supervisor	Jason Szymanski	
	HIGHWAY COMMITTEE	
Ray Henning, Chairman		·
Steve Chilson, Vice-Chairman		
Carl Anton	<u>-</u>	
Nathan Anderson	_	
Judy Gatlin	_	

r Batches

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County of Eau Claire

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002367 - 002367 , 03/27/20

.vment Request Date

Payment Request Edit

yment Re	equest Date	03/27/20		rajmene n	equebe Eure					
eck No	Vendor Name Date To Pay PO No	y Mailing Name Line Invoice	e No Acc Ctl 1099	Address	Batch-Trans-	Tino		Status	8	T
.aim NO	PO NO	Tile illoice	e NO ACC CLI 1099	Description	Batch-Ifans-	-riue	Asset Tag	Amount		Liquidated
!64 !	HAAS SONS 3	INC HAAS SONS INC		202 5 570	CH THORP WI 54771 ♥					
•	C 03/21/20				CH THORP WI 54//I					
		190026-	04 1 NA CT	HTT	19002367	1 1		44,684.11		.00
	-53312-370-000 CONST/Roadway		Cash:	19-701-00-11110-0 TREASURER'S CASH/	17070 (370707)			44,684.11	Ü	.00
						Ir	voice Total:	44,684.11		.00
							Check Total:	44,684.11		.00
							endor Total:	44,684.11		.00
}	C 03/27/20	VAN ERT ELECT	TRIC COMPANY INC 1 NA ST	7019 STEW H 37 SIGNAL POLE	ART AVE WAUSAU WI 54401 19002367	2 1		20,003.20		.00
	-53310-370-000 T/ ROADWAY SUPI		Cash:	19-701-00-11110-0 TREASURER'S CASH/				20,003.20	ø	.00
						Ir	voice Total:	20,003.20		.00
							Check Total:	20,003.20		.00
-						7	endor Total:	20,003.20		.00
				Manual Checks:	.00		Tot	al Liquidated:		.00
			Total Con	nputer Checks:	64,687.31					
			Tota	al ACH Checks:	.00					
			Total Elect	cronic Checks:	.00					
			Total	Other Checks:	.00					
			Total Unposted Paym	ment Requests:	64,687.31					
			Total Posted Paym	ment Requests:	.00					
				Grand Total:	64,687.31					

2

Fund:	Amount	Liquidated
701	64,687.31	.00
Total of all Funds:	64,687.31	.00

Estimated No. of Checks:

Bank No Bank Total 64,687.31 02

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County of Eau Claire

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yment Request Date 03/27/20 Payment Request Edit

FPEDT01B

endor No Vendor Name

neck No

Date To Pay Mailing Name PO No Line Invoice No

Address Acc Ctl 1099 Description

Batch-Trans-Line Asset Tag

App. Status Amount

Liquidated

Note: The following Payment Vendors are not the same as the PO Vendors.

heck Key

.aim No

PO No

Payment Vendor

PO Vendor

Trans Line Batch\Y\N

Note: The following errors have been recorded.

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County of Eau Claire

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For Batches ALL -

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Payment Request Edit

FPEDT01B

me following are checks with negative amounts:

Check Key

Payment Date

Payment Amount

Vendor