

## **MINUTES**

Eau Claire County

### **•Committee on Administration/Committee on Finance & Budget/Human Services Board•**

Monday, February 17, 2020

**5:00 p.m.**

Courthouse - Room #3312

721 Oxford Avenue • Eau Claire, WI

Members: Ray Henning, Mark Beckfield, Steve Chilson, Stella Pagonis, Colleen Bates, Sandra McKinney, James Dunning, Nick Smiar, Donald Mowry, Robin Leary, Lorraine Henning, Dianne Robertson, Gabriel Schlieve, Kimberly Cronk, Martha Nieman

Staff: Samantha Cole – Administrative Specialist III, Kathryn Schauf – County Administrator, Norb Kirk – Finance Director, Amy Weiss – Senior Accounting Manager, Tim Sullivan – Corporation Counsel

Public: Missy Christopherson, Zoey Knops

Chair Smiar, chair of the Committee on Administration, called the meeting to order at 5:00 p.m. Supervisor Bates, chair of the Human Services Board, called the meeting to order at 5:00 p.m. Supervisor Pagonis, chair of the Finance & Budget committee, called the meeting to order at 5:00 p.m. A quorum was present for all committees in attendance.

No members of the public wished to speak.

Chair Smiar requested Tim Sullivan provide information at the purview of each committee as listed in the county code. Chair Smiar opened the table up for discussion on the communication of committee. There was discussion on what each committee's responsibility is to communicate (as stated in the code) with each other. The committee discussed the current budget process and the current practice of the Finance & Budget committee regarding the budget process. The code was changed a few years ago to reflect our current make-up of the County under a County Administrator and Chair Smiar advised it is necessary and imperative that the code is followed, not the practice. If a member would like to change the code, legislation should be drafted and brought to the County board for a vote.

Supervisor Chilson suggested the County Administrator provide a statement of intent, to create clarity to the County Board Supervisors and the Community, a "Declaration for the sake of clarity," advising what direction the county is moving.

Supervisor Beckfield requested to review the CLA report at a later meeting of the Committee on Administration.

Supervisor Mowry left the meeting at 6:16 p.m.

The committees voted on resolution 19-20/084 – requiring any department of over 50 employees, trending significantly and repeatedly over budget, to seek approval prior to filling vacant staff positions and to provide fiscal reports to the County Board of Supervisors upon request. Supervisor Beckfield motioned to move the resolution back to the board floor; Supervisor Henning seconded the motion. Resolution 19-20/084 was referred to the County board of Supervisors.

Meeting was adjourned at 6:30 p.m.

Respectively submitted by,

Samantha Cole  
Administrative Specialist III – Department of Administration