

AGENDA
Eau Claire County
Committee on Finance & Budget
Monday, March 9, 2020
3:00 p.m.
Courthouse - Room #1273
721 Oxford Avenue • Eau Claire, WI

1. Call to Order and confirmation of meeting notice
2. Public Comment
3. Proposed Ordinance 19-20/103 “To Create Section 4.05.002 of the Code: Payment with Coins or Tainted Currency” / Discussion – Action
4. Proposed Resolution 19-20/105 “Authorizing a Transfer of \$18,100 from the Contingency Fund to the Sheriff’s Department to Replace a Jail Oven” / Discussion – Action
5. Proposed Ordinance 19-20/100 “To Amend Section 3.20.060 of the Code: Compensation of County Governing Bodies” / Discussion – Action
6. Proposed Ordinance 19-20/113 “Amending Section 2.12.140 B of the Eau Claire County Code – Medical Examiner Fees” / Discussion – Action
7. Financial Policy: Budget Deviation / Discussion – Action
8. Preliminary 2019 Financial Statements / Discussion
9. 2019 Sales Tax Report / Discussion
10. Vehicle Registration Fee Reports / Discussion
11. Potential Refunding of 2010A Bond Issue / Discussion
12. Finance Staffing Update / Discussion
13. Review of Meeting Minutes / Discussion – Action
 - a. December 3, 2019
 - b. December 9, 2019
 - c. February 3, 2020
 - d. February 17, 2020 – Joint Meeting
 - e. February 19, 2020
14. Referred Resolution 19-20/109 “Directing the County Administrator to Take Significant Action...” / Discussion – Action
15. Future meeting and agenda items / Discussion
16. Adjourn

Prepared by: Amy Weiss

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 715-839-6945 (FAX) 715-839-1669 or (TDD) 715-839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703.

FACT SHEET

TO FILE NO. __19-20/103_____

This ordinance authorizes county employees to reject payments where the payor is attempting to make a payment of more than one dollar by coin, or is making payment with currency or coins that have been soiled with bodily fluids or other substances that are hazardous to employees' health. The county collects money for several different reasons, taxes, fines, child support, fees, etc. There have been times when individuals will pay their taxes, fines or fees with coins, or tried to pay with money that was soiled or contaminated. These payments often are in the hundreds or thousands of dollars. This ordinance gives employees the discretion to accept or reject payment in this form. They are not required to accept the coins or the currency when it will take excessively long period of time to count, or that it presents a potential hazard to their well-being.

Fiscal Impact: None

Respectfully Submitted,

Glenda Lyons
County Treasurer

4 **TO CREATE SECTION 4.05.002 OF THE CODE: PAYMENT WITH COINS OR TAINTED**
5 **CURRENCY**

6 The County Board of Supervisors of the County of Eau Claire does ordain as follows:

7 **SECTION 1.** That Section 4.05.002 be created to read:

8 4.05.002 Payment with coins or tainted currency.

9 A. County employees or officers shall not be required to accept more than one (1)
10 dollar in coins as payment of a fee or other financial obligation owed to or collected by the
11 county.

12 B. County employees or officer shall not be required to accept as payment of a fee or
13 other obligation owed to or collected by the county any currency or coin which has been soiled,
14 contaminated, tainted or polluted with any human or animal bodily secretions, or any other
15 substance that may pose a risk to public safety or human health.
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31 Committee on Finance and Budget

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35 TJS:yk

36 Dated this _____ day of _____, 2020.
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FACT SHEET

TO FILE NO.

Eau Claire County Jail Oven Replacement

Original plans were to budget for the replacement of the oven in 2021 with Capital Funding. However, the urgency to get this equipment replaced is more immediate than originally anticipated. The oven has recently become non-functioning. Please see the attached letter taking the current oven out of service. This oven is original to the facility that opened in 2011. It is of high importance to replace this oven immediately as it is used to provide three meals daily to the Eau Claire County Inmates and the Northwest Regional Juvenile Detention Center Clients.

We are requesting to use contingency funds to replace this oven.

Fiscal Impact: The estimated cost of the replacement is \$18,100.00

Respectfully Submitted,

Sheriff Ron Cramer
Sheriff's Department



Valued customer,

We found a cracked/damaged heat exchanger in your oven during the inspection. In this condition, your unit is not safe for use and must be repaired or replaced. Under rare circumstances, the unit's heat exchanger could fail. Failure could pose a serious risk of injury or death to bystanders, as well as significant property damage. Lock out and tag out your unit. If you operate the unit in its current condition against our direction, you assume all risks.

We understand the inconvenience this will cause your business and would like to share options to help address this issue:

1. **Replace your unit with an upgraded model:** Alto-Shaam is offering a special discounted price that provides the immediate benefit of upgrading your oven to current production models, which includes improved performance, and enhanced product features. A replacement is available for \$17,600.
2. **Repair your unit's heat exchanger:** Alto-Shaam estimates the repair cost, including service labor to be \$5,000-9,000. This includes replacing the heat exchangers as well as other parts required during this repair. A formal estimate can be provided upon request. Please note, key components such as the heat exchanger and combustion blower will no longer be available after 2021.

We are happy to help answer any questions and address any concerns you have. Please contact your dedicated Alto-Shaam regional sales manager with any inquiries.

Thank you,

Michael S. Jones
Director, Technical Service
Alto-Shaam, Inc.
800-558-8744 ext. 8595
mikej@alto-shaam.com

1 Enrolled No.

2 RESOLUTION

3 File No. 19-20/105

4 AUTHORIZING A TRANSFER OF \$18,100.00 FROM THE CONTIGENCY FUND TO THE
5 SHERIFFS DEPARTMENT TO REPLACE A JAIL OVEN

6 WHEREAS, a recent inspection of an oven in the jail discovered a cracked heat exchanger
7 making the oven unsafe for operation and requiring the jail to take the oven out of operation. This
8 oven is original to the jail and has been in continuous service since approximately 2011; and,
9

10 WHEREAS, according to the attached statement from Alto-Shaam, the estimated cost to
11 repair the oven is between \$5,000-\$9,000. The replacement cost is \$17,600 plus additional cost for
12 installation and removal of the old oven the total estimated cost for replacement is \$18,100; and,
13

14 WHEREAS, due to the age of the oven it was scheduled to be replaced in the year 2021 but
15 will now need to be replaced immediately to allow jail staff to continue to provide three meals per
16 day for the inmates of the county jail and the Northwest Regional Juvenile Detention Center.
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18 NOW THEREFORE BE IT RESOLVED that the Eau Claire County Board of
19 Supervisors authorize the transfer of \$18,100.00 from the contingency fund for the purchase of a
20 new oven to be used in the Eau Claire County Jail.
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34 Committee on Finance and Budget

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36 Dated this _____ day of _____, 2020.

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FACT SHEET

TO FILE NO. 19-20/100

This resolution is to amend section 3.20.060 of the code that relates to compensation of County governing bodies. Currently not all members of a governing body receive a per diem, but only mileage. To remain consistent with all boards, commissions, and councils that are created by the Eau Claire County Board of Supervisors, this change would provide a per diem of \$30 per member plus mileage that attends a scheduled meeting that meets quorum. Many members of a board, commission, or council opt out of receiving per diem and/or mileage due to their company paying their time while they are attending a meeting or choose to not accept the compensation for personal reasons.

Fiscal Impact: Est. of \$770/year

Respectfully Submitted,



Samantha Cole

Department of Administration

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3 TO AMEND SECTION 3.20.060 OF THE CODE: COMPENSATION OF COUNTY
4 GOVERNING BODIES

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6 The County Board of Supervisors of the County of Eau Claire does ordain as follows:

7
8 **SECTION 1.** That Section 3.20.060 of the code be amended to read:

9
10 3.20.060 Compensation of county governing bodies.

11 A. Members of special or select committees under 2.04.150, who are not county
12 board supervisors shall receive the per diem payment in 3.20.020 B and mileage reimbursement
13 set forth in subsection D.

14 ~~A B.~~ Each member of a county governing body created under 2.05.001 who is not a county
15 board supervisor shall be paid the per diem authorized in 3.20.080, ~~except that members who are~~
16 ~~county supervisors shall be compensated under 3.20.040 A.~~ and mileage reimbursement set forth
17 in subsection D.

18 ~~B C.~~ Each member of a county governing body created under 2.05.001, ~~any commission,~~
19 ~~board, committee, advisory committee, council or authority created by ordinance or resolution,~~
20 ~~and of a special committee under 2.04.150 shall receive mileage reimbursement, except that~~
21 ~~members who are county supervisors shall be allowed mileage under 3.20.050.~~ County board
22 supervisors who are members of a select or special committee under 2.04.150 or a member of a
23 governing body under 2.05.001, except those who are subject to 3.20.080, shall receive the per
24 diem in 3.20.020 B and the mileage in 3.20.050.

25 ~~C D.~~ Mileage reimbursement shall be paid for each mile traveled in going to and
26 returning from a meeting of any governing body or subcommittee thereof authorized under B. by
27 the most usual traveled route at the rate established in the Employee Policy Manual as the
28 standard mileage allowance, subject to the limitations in the Employee Policy Manual for out of
29 county travel. The standard mileage allowance shall be paid to any committee member
30 authorized to receive mileage reimbursement who travels to a meeting which is cancelled due to
31 lack of a quorum.

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44 Committee on Finance and Budget

Chloe Bates

Michael...

William Boyd

Rayh Kennedy

45 Committee on Administration

46 Dated this _____ day of _____, 2020.

FACT SHEET

TO FILE NO. 19-20/113

Eau Claire County currently collects a cremation fee of \$156.37 per case pursuant to code section 2.12.140 for all cremations incurred with the county. The only exception to the fee is for a case involving an indigent individual. The fee is required to be assessed and collected for any newborn infant case where the newborn has taken at least one breath prior to passing, in which case the newborn was considered to not be stillborn and the child is subsequently cremated. Per the Medical Examiner, Eau Claire County experiences between two and four cases of this nature per year.

Most local funeral homes have chosen to not bill or collect any funeral service fees in these circumstances where a newborn infant passes away shortly after taking a few breaths of life and a cremation service is rendered. In these situations, the only fee assessed to the family is the County cremation fee. This resolution would modify section 2.12.140 to provide an exception to assessing the cremation fee in cases where the funeral home has waived their service fees.

Fiscal Impact: The estimated cost of this change would be \$313-\$626 annually.

Respectfully Submitted,

Norb Kirk
Finance Director

4 AMENDING SECTION 2.12.140 B OF THE EAUCLAIRE COUNTY CODE -
5 MEDICAL EXAMINER FEES

6
7 The County Board of Supervisors of the County of Eau Claire does ordain as follows:
8

9 **SECTION 1.** Section 2.12.140 B of the Eau Claire County Code shall be amended as
10 follows:
11

12 B. Fees. The medical examiner and any deputies shall collect all such fees which they are
13 entitled by law to receive, as provided in Wis. Stat. § 59.38(1). Except in situations involving
14 indigents or in cases where the funeral home or cremation society has waived their fee to perform a
15 cremation, \$156.37 shall be collected for the issuance of a cremation permit in accordance with Wis.
16 Stat. § 59.36, \$104.24 as the fee for signing death certificates and \$52.12 for issuing a disinterment
17 and reinterment permit pursuant to Wis. Stat. § 69.18. In compliance with 2015 Wisconsin Act 336,
18 effective April 18, 2019 medical examiner fees will be adjusted by the annual percentage change in
19 the US CPI for all Urban Consumers, U. S. City average for 12 months ending December 31st.
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35 Committee on Finance and Budget

36 TJS:yk

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38 Dated this _____ day of _____, 2020.
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40 ORDINANCE/19-20.113

Budget Deviations

Background

The annual budget is developed by assessing the available revenue and resources and balancing against the expenditure needs of the County. It is the responsibility of all Eau Claire County departments to operate within their adopted balanced budget and to review with their oversight committee fiscal performance on a regular basis. During the budget year it is the responsibility of the County Administrator and Finance Director to provide county-wide fiscal oversight and monitoring in support of adherence to the adopted budget. Ultimately, departments are responsible for their overall budget and the fiscal management of their budget, while oversight committees have responsibility for fiscal oversight for the departments under their purview.

Policy

When it becomes apparent that a department has, or will likely, exceed their overall budget due to exceeding expenditures, incurring expected shortfalls of revenue, or some combination of the two, it is the departments responsibility to notify the appropriate parties and investigate mitigation strategies as soon as possible.

Procedure

1. As soon as a department becomes aware that their overall annual budget **has, will, or is likely** to be impacted, resulting in a potential negative fiscal impact to the County, the department should alert the County Administrator and Finance Director as soon as possible. The County Administrator and Finance Director will work with the department on assessing the materiality of the fiscal impact to the budget and investigate with the department mitigation strategies.
2. The department shall notify their Oversight Committee and the Finance & Budget Committee in writing of the budget deviation at the next available committee meeting. In addition, the department shall provide, as soon as is practical, the analysis of the potential budget deviation, and the steps taken within departmental control to mitigate the budget over-run.
3. Once notified, the department Oversight Committee has the responsibility to continue fiscal oversight and monitoring of the deviation and mitigation activity.
4. The department shall continue to provide updates to the County Administrator and Finance Director on the status of the budget deviation and mitigation activity. The department shall continue to report monthly to their oversight committee and the Committee on Finance & Budget on the status of the budget deviation and mitigation efforts until such time as the deviation has been mitigated or eliminated.

EAU CLAIRE COUNTY FINANCIAL REPORT (Unaudited)
 December 31, 2019 - PRELIMINARY at 03/05/20
 Percent of Year Complete: 100%

These statements are preliminary, and are subject to change based upon the County's revenue availability policy.

Department	2019 YTD Actual Surplus/(Deficit)	2018 YTD Actual Surplus/(Deficit)	2019 Budget Expenses	2019 Actual Expenses	% of Budget	2018 % of Budget	2019 Budget Revenues	2019 Actual Revenues	% of Budget	2018 % of Budget
GENERAL FUND										
Administration (includes CJCC for 2018)	7,332	106,408	409,749	355,403	86.74%	68.51%	409,749	362,734	88.53%	74.48%
Child Support (includes Corp Counsel for 2018)	(21,343)	58,661	1,251,174	1,236,927	98.86%	96.77%	1,251,174	1,215,584	97.16%	99.78%
CJCC	46,240	-	1,041,242	950,596	91.29%	N/A	1,041,242	996,836	95.74%	N/A
Corporation Counsel	(4,535)	-	713,716	728,543	102.08%	N/A	713,716	724,008	101.44%	N/A
County Board	40,902	21,949	141,511	100,609	71.10%	84.89%	141,511	141,511	100.00%	100.00%
County Clerk	33,860	(13,166)	290,096	278,378	95.96%	99.70%	290,096	312,238	107.63%	95.37%
Courts	471,433	55,826	2,417,982	2,494,923	103.18%	100.91%	2,417,982	2,966,356	122.68%	103.30%
District Attorney	(45,792)	31,857	1,147,660	1,083,858	94.44%	95.65%	1,147,660	1,038,066	90.45%	98.60%
Extension	40,330	43,429	303,351	263,766	86.95%	86.84%	303,351	304,096	100.25%	99.84%
Facilities	181,277	71,364	2,357,691	2,214,327	93.92%	97.65%	2,357,691	2,395,604	101.61%	100.63%
Finance (includes Purchasing for 2018)	96,775	51,725	825,944	751,463	90.98%	96.90%	825,944	848,238	102.70%	99.46%
Human Resources	91,568	25,103	710,046	618,478	87.10%	96.33%	710,045	710,045	100.00%	100.00%
Information Services	108,727	(10,015)	2,246,094	2,059,827	91.71%	94.82%	2,246,094	2,168,554	96.55%	94.35%
Nondepartmental*	200,557	(2,581,438)	5,311,203	5,270,930	99.24%	202.72%	5,311,201	5,471,485	103.02%	137.87%
Parks and Forest	53,201	190,702	1,629,993	1,469,838	90.17%	102.21%	1,629,993	1,523,038	93.44%	113.93%
Planning and Development	(9,274)	80,089	1,692,645	1,670,726	98.71%	93.89%	1,692,645	1,661,452	98.16%	98.46%
Register in Probate	1,226	17,596	270,156	265,896	98.42%	91.77%	270,156	267,122	98.88%	97.79%
Register of Deeds	(2,490)	(16,129)	331,958	384,396	115.80%	88.33%	331,959	381,907	115.05%	83.79%
Sheriff (includes Fund 212 for 2018)	384,882	(236,747)	13,171,594	12,950,624	98.32%	102.31%	13,171,594	13,335,506	101.24%	100.60%
Treasurer	243,185	253,761	321,294	310,750	96.72%	95.77%	321,296	553,937	172.41%	174.41%
Veterans Office	(3,559)	29,673	305,240	264,227	86.56%	88.28%	305,240	260,668	85.40%	101.00%
TOTAL GENERAL FUND	1,914,499	(1,819,352)	36,890,338	35,724,483	96.84%	108.93%	36,890,338	37,638,983	102.03%	103.95%

*Nondepartmental expenditures include, but are not limited to, the following: Community Agencies, Medical Examiner, Communciation Center, Health Department, Library, Beaver Creek, general fund transfers

*Nondepartmental revenues include county sales tax, forest crop taxes, other shared taxes, allocated property taxes, Medical Examiner fees, and other general government grants

EAU CLAIRE COUNTY FINANCIAL REPORT (Unaudited)
 December 31, 2019 - PRELIMINARY at 03/05/20
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Department	2019 YTD Actual Surplus/(Deficit)	2018 YTD Actual Surplus/(Deficit)	2019 Budget Expenses	2019 Actual Expenses	% of Budget	2018 % of Budget	2019 Budget Revenues	2019 Actual Revenues	% of Budget	2018 % of Budget
HEALTH AND HUMAN SERVICES FUNDS										
Human Services Fund	(5,141,200)	(1,285,974)	31,434,699	35,270,862	112.20%	138.77%	31,434,699	30,129,662	95.85%	134.36%
DHS Pass Thru Grant Fund^	(282,405)	-	1,139,854	6,373,821	559.18%	N/A	1,139,854	6,091,416	534.40%	N/A
TOTAL HEALTH AND HUMAN SERVICES FUNDS	(5,423,605)	(1,285,974)	32,574,553	41,644,683	127.84%	138.77%	32,574,553	36,221,078	111.19%	134.36%
DEBT SERVICE FUND	473,265	(235,697)	10,413,716	9,914,689	95.21%	98.66%	10,413,716	10,387,954	99.75%	96.17%
CAPITAL PROJECTS FUND	594,536	1,576,689	6,808,555	9,384,506	137.83%	175.58%	6,808,555	9,979,042	146.57%	205.34%
ENTERPRISE FUNDS										
Airport	593,924	(98,801)	1,809,853	1,130,618	62.47%	177.62%	1,809,853	1,724,542	95.29%	170.84%
Highway	(39,880)	249,743	20,929,627	22,457,391	107.30%	90.96%	20,929,627	22,417,511	107.11%	92.10%
TOTAL ENTERPRISE FUNDS	554,044	150,942	22,739,480	23,588,009	103.73%	96.34%	22,739,480	24,142,053	106.17%	96.99%
SPECIAL REVENUE FUNDS										
Land Records Retained Fees	20,048	2,536	100,000	100,000	100.00%	0.00%	100,000	120,048	120.05%	0.00%
Watershed	(73,753)	6,074	322,734	164,736	51.04%	0.71%	322,734	90,983	28.19%	73.42%
Recycling	(31,245)	(15,149)	1,360,100	1,406,023	103.38%	99.96%	1,360,100	1,374,778	101.08%	98.83%
West Central Drug Task Force (Forfeiture Funds)	350,149	-	96,944	42,202	43.53%	N/A	96,944	392,351	404.72%	N/A
Aging and Disability Resource Center	(132,584)	(97,042)	3,203,088	2,846,065	88.85%	103.69%	3,203,088	2,713,481	84.71%	100.20%
TOTAL SPECIAL REVENUE FUNDS	132,615	(103,581)	5,082,866	4,559,026	89.69%	103.60%	5,082,866	4,691,641	92.30%	101.20%
SUBTOTAL BEFORE INTERNAL SERVICE FUNDS	(1,754,646)	(1,716,973)	114,509,509	124,815,396	109.00%	N/A	114,509,509	123,060,750	107.47%	N/A
INTERNAL SERVICE FUNDS										
Risk Management	(110,082)	(60,125)	1,839,701	1,286,735	69.94%	167.64%	1,839,701	1,176,653	63.96%	163.64%
Health Insurance	194,494	-	-	8,162,244	N/A	N/A	-	8,356,738	N/A	N/A
Shared Services	810,231	-	-	123,247	N/A	N/A	-	933,478	N/A	N/A
TOTAL INTERNAL SERVICE FUNDS	894,643	(60,125)	1,839,701	9,572,226	520.31%	167.64%	1,839,701	10,466,869	568.94%	163.64%
TOTAL COUNTY	(860,003)	(1,777,098)	116,349,210	134,387,621	115.50%	117.10%	116,349,210	133,527,618	114.76%	99.47%
Original Adopted Budget			113,657,654							
Additional Grants	Res 18-19/118		212,514							
Carryforward Funds from 2018	Res 19-20/016		1,775,546							
Additional Grants	Res 19-20/058		703,496							
Adjusted Budget			116,349,210							

^The DHS Pass Thru Grant Fund holds activity related to Great Rivers IM Consortia pass thru grants and for the WI Basic County Allocation (BCA Payback) grant. These grants are not part of DHS's operations budget because the department is the intermediary between the state and the ultimate recipient.

**Eau Claire County
DHS Board Meeting
Held on 2/24/20**

December 2019 Preliminary Financial Overview

Contributing factors which could favorably impact financial outcomes:

- Personnel costs (not fully staffed/recruiting)
- Reduction in out of home care for children

Contributing factors which could negatively impact financial outcomes:

- Overall increased costs in comparison to budget:
 - Family Services – Alternate Care
 - Treatment Foster Care
 - RCC/Group Home
 - Adult Family Homes
 - Crisis/Emergency Services to Children and Adults
 - Winnebago/Mendota
 - Trempealeau

**DHS Alternate Care
For Period Ending 12/31/2019**

Children in Foster Care (FC) /Treatment Foster Care (TFC)/Residential Care Centers (RCC)/Group Homes (GH)									
	2018			2019			% of Increase/Decrease Year over Year		
	New Placements	Clients	Amount	New Placements	Clients	Amount	New Placements	Clients	Amount
	FC	17	128	\$ 128,574	9	100	\$ 122,985	-89%	-28%
TFC	0	14	\$ 46,970	1	15	\$ 31,532	100%	7%	-49%
GH	1	3	\$ 19,688	0	3	\$ 18,025	-100%	0%	-9%
RCC	2	20	\$ 228,942	0	6	\$ 92,434	-100%	-233%	-148%
December	20	165	\$ 424,174	10	124	\$ 264,976	-100%	-33%	-60%
YTD	137	270	\$ 5,092,436	101	262	\$ 4,206,718	-36%	-3%	-21%

Juvenile Corrections (Lincoln Hills/Copper Lake)									
	2018			2019			% of Increase/Decrease Year over Year		
	New Placements	Clients	Amount	New Placements	Clients	Amount	New Placements	Clients	Amount
	December	0	0	\$ -	0	0	\$ -	0%	0%
YTD	3	5	\$ 54,255	0	0	\$ -	-100%	-100%	-100%

Trempealeau County IMD (Institute for Mental Disease - Adult)									
	2018			2019			% of Increase/Decrease Year over Year		
	New Placements	Clients	Amount	New Placements	Clients	Amount	New Placements	Clients	Amount
	December	0	11	\$ 92,289	0	6	\$ 61,043	0%	-83%
YTD	16	21	\$ 850,058	20	29	\$ 822,559	20%	28%	-3%

Northern/Southern Centers (Adult/Child Developmentally Disabled (DD))									
	2018			2019			% of Increase/Decrease Year over Year		
	New Placements	Clients	Amount	New Placements	Clients	Amount	New Placements	Clients	Amount
	December	0	1	\$ 11,003	0	0	\$ -	0%	-100%
YTD	1	2	\$ 171,997	0	0	\$ -	-100%	-100%	-100%

Winnebago/Mendota (Adult/Child Institute for Mental Disease (IMD))									
	2018			2019			% of Increase/Decrease Year over Year		
	New Placements	Clients	Amount	New Placements	Clients	Amount	New Placements	Clients	Amount
	December	3	4	\$ 48,000	4	7	\$ 133,988	25%	43%
YTD	63	65	\$ 904,349	66	68	\$ 1,198,649	5%	4%	25%

**ALTERNATE CARE REPORT
Month Ending December 2019**

Level of Care	November			December			YTD			Ave Cost per Day
	Placements	Clients	Days	Placements	Clients	Number of Days	Placements	Clients	Days	
Foster Care	1	97	2,874	9	100	2,923	73	200	39,566	\$38
Therapeutic Foster Care	2	14	383	1	15	436	13	30	6,149	\$99
Group Home	0	3	90	0	3	93	6	8	598	\$233
Residential Care Center	0	8	222	0	6	186	9	24	4,299	\$455
Total	3	122	3,569	10	124	3,638	101	262	50,612	

Level of Care	Expense			Revenue						
	Adjusted Budget - November	November Expense	November - Percent Used	Adjusted Budget - December	December Expense	YTD Expense	YTD Percent Used	Adjusted Budget	YTD Revenue	YTD Percent Collected
Foster Care	\$ 764,867	\$ 120,774	180.6%	\$ 834,400	\$ 122,985	\$ 1,504,638	180.3%	\$ 118,000	\$172,516	146.2%
Therapeutic Foster Care	\$ 326,379	\$ 25,585	176.8%	\$ 356,050	\$ 31,532	\$ 608,459	170.9%	\$ 15,500	\$ 5,296	34.2%
Group Home	\$ 93,800	\$ 17,443	129.5%	\$ 102,327	\$ 18,025	\$ 139,496	136.3%	\$ 38,000	\$ 17,644	46.4%
Residential Care Center	\$ 1,397,780	\$ 104,956	133.2%	\$ 1,524,851	\$ 92,434	\$ 1,954,125	128.2%	\$ 77,000	\$ 36,194	47.0%
Total	\$ 2,582,826	\$ 268,758	152.6%	\$ 2,817,628	\$ 264,976	\$ 4,206,718	149.3%	\$ 248,500	\$231,650	93.2%

Eau Claire County
 Department of Human Services
 Financial Statement Estimated for the Period
 January 1, 2019 through December 31, 2019 Preliminary

Plase

Expense	YTD Net Budget	YTD Actual Transactions	Estimated Adjustments	Adjusted Total	Net Variance Excess (Deficient)
Overhead	817,623	697,331	79,805	777,136	40,487
Personnel	18,044,139	15,607,966	-	15,607,966	2,436,173
Services & Supplies	495,393	947,240	-	947,240	(451,847)
Purchased Services	11,935,363	17,243,526	895,379	18,138,905	(6,203,542)
Total	31,292,518	34,496,063	975,184	35,471,247	(4,178,729)

Revenue

Tax Levy	8,852,473	8,852,473	-	8,852,473	-
State/Federal	11,453,548	11,585,171	(159,918)	11,425,253	(28,295)
Medical Assistance	8,821,030	6,891,735	2,415,475	9,307,209	486,179
Charges & Fees	538,437	522,972	-	522,972	(15,465)
Other	1,627,030	1,029,939	149,327	1,179,266	(447,764)
Total	31,292,518	28,882,290	2,404,884	31,287,174	(5,344)

Excess (Deficiency) of Revenue over Expenditures	(4,184,073)
Less CCS Gap	2,003,164
Excess (Deficiency) Net of CCS	(2,180,909)

Expense Adjustments Included:

Overhead	79,805
Payroll	-
Winnebago	773,186
Various Contracted	122,193
	<u>975,184</u>

Revenue Adjustments Included:

Tax Levy	-
State/Federal	(159,918)
MA	2,415,475
Other	149,327
	<u>2,404,884</u>

Eau Claire County
 Department of Human Services
 CCS Financial Statement Estimated for the Period
 January 1, 2019 through December 31, 2019 Preliminary

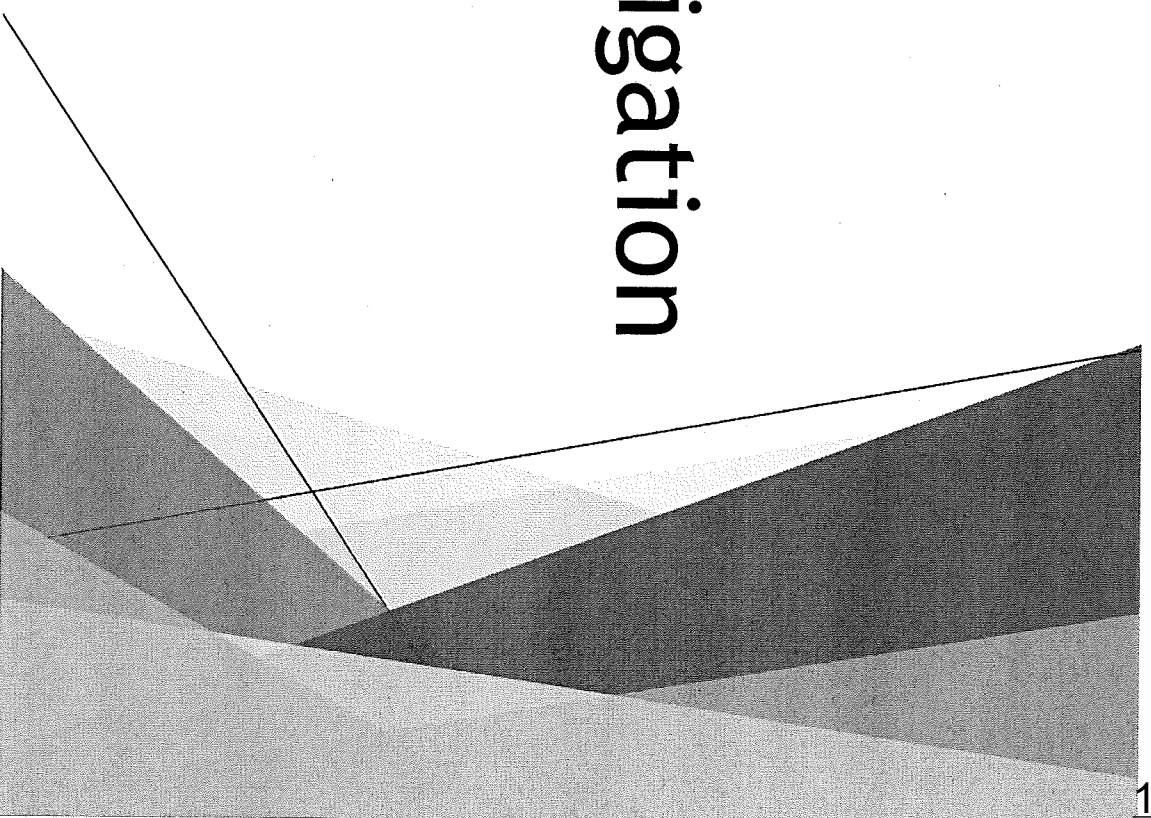
Expense	YTD Net Budget	YTD Adjusted Transactions	Net Variance Excess (Deficient)
Overhead/Mgmt	320,000	513,643	(193,643)
Personnel	4,231,625	3,336,733	894,892
Services & Supplies	111,590	145,245	(33,655)
Purchased Services	2,380,000	4,662,542	(2,282,542)
Total	7,043,215	8,658,163	(1,614,948)
Revenue			
Medical Assistance	7,043,216	6,655,000	(388,216)
Total	7,043,216	6,655,000	(388,216)
Excess (Deficiency) of Revenue over Expenditures			(2,003,164)

**Eau Claire County
Department of Human Services
YTD Program Expenditures Summary
Thru December 31, 2019 Preliminary**

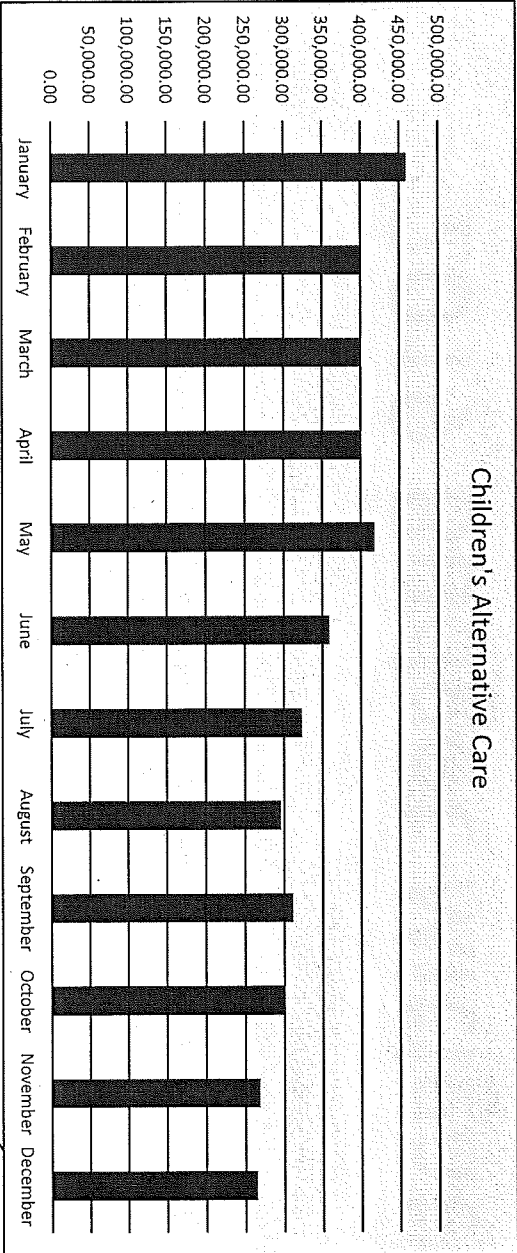
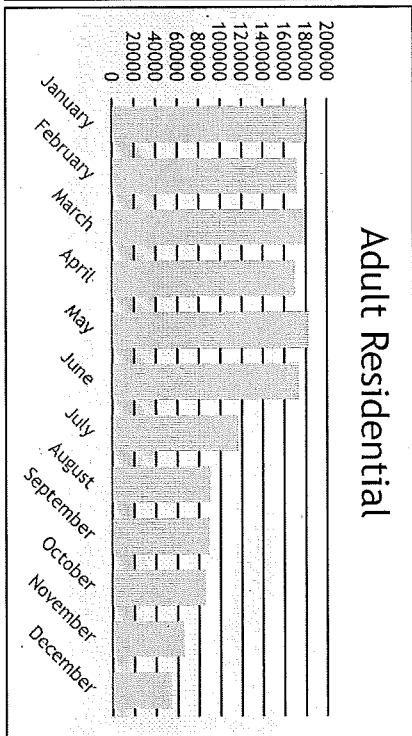
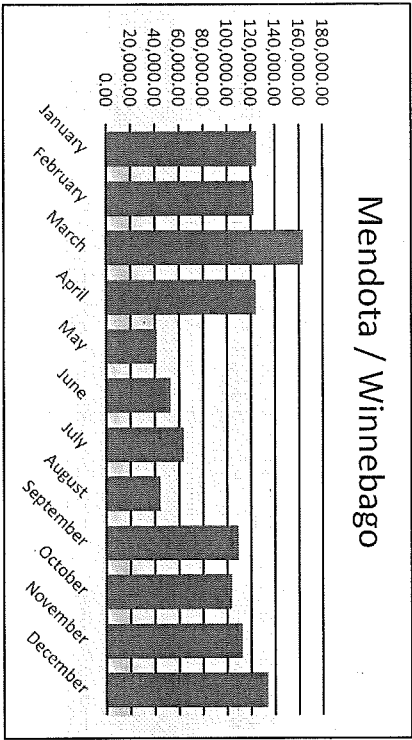
Program	Monthly			YTD				
	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual		
	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses		
	Targeted %	% of Utilized	Targeted %	% of Utilized	Targeted %	% of Utilized		
1. Community Care & Treatment of Children who are Abused or Neglected	\$476,129	8.3%	\$563,990	9.9%	\$5,713,549	100.0%	\$7,579,221	132.7%
2. Community Care & Treatment of Adults & Children with BH Issues	\$1,233,295	8.3%	\$1,829,246	12.4%	\$14,799,543	100.0%	\$18,399,166	124.3%
3. Community Care & Treatment of Developmentally Disabled or Delayed	\$107,016	8.3%	\$113,789	8.9%	\$1,284,189	100.0%	\$1,323,261	103.0%
4. Community Care and Treatment of Youth Offenders	\$418,689	8.3%	\$292,025	5.8%	\$5,024,268	100.0%	\$4,199,871	83.6%
5. Protection of Vulnerable Adults	\$50,621	8.3%	\$47,713	7.9%	\$607,455	100.0%	\$573,944	94.5%
6. Financial & Economic Assistance	\$321,960	8.3%	\$276,155	7.1%	\$3,863,515	100.0%	\$3,395,785	87.9%
Total	\$2,607,710	8.3%	\$3,122,918	10.0%	\$31,292,519	100.0%	\$35,471,247	113.4%

2019 Budget Mitigation

February 24, 2020

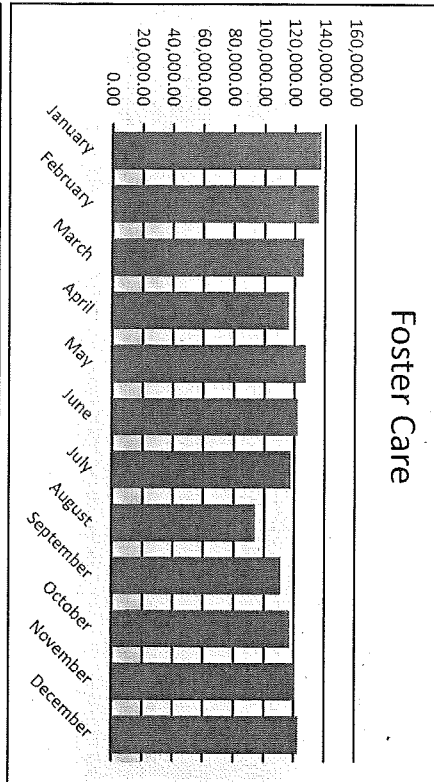


Alternate Care - Kids & Adults

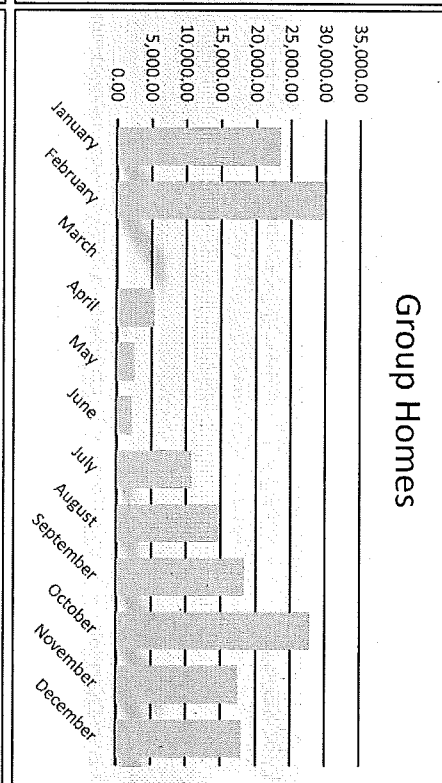


Children's Alternate Care

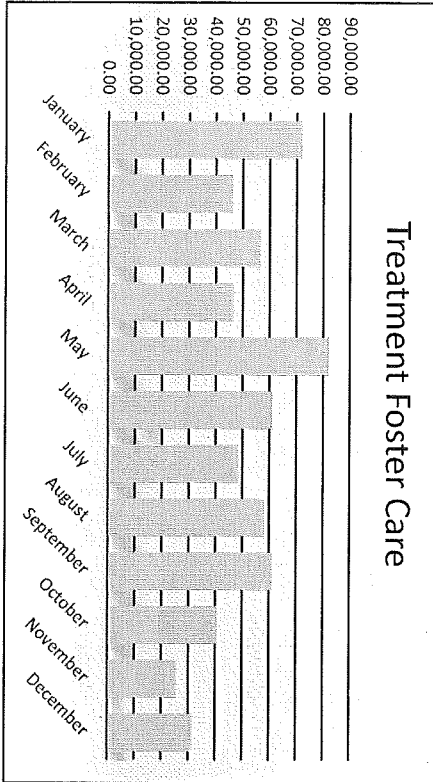
Foster Care



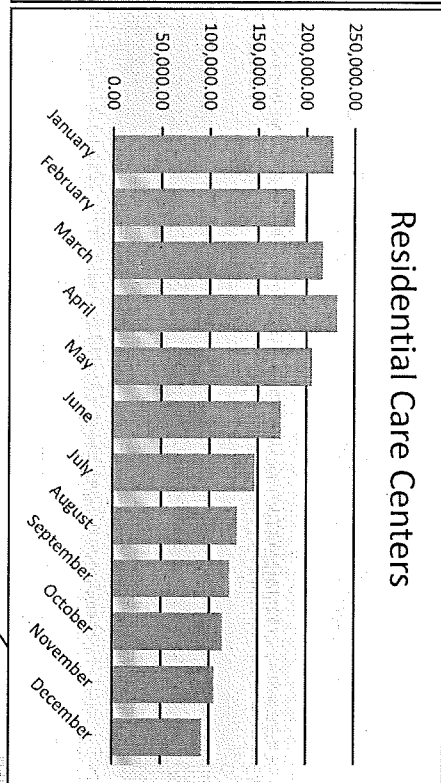
Group Homes



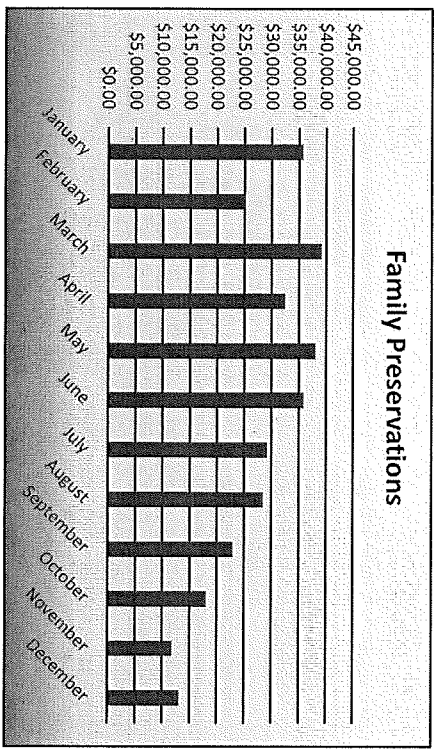
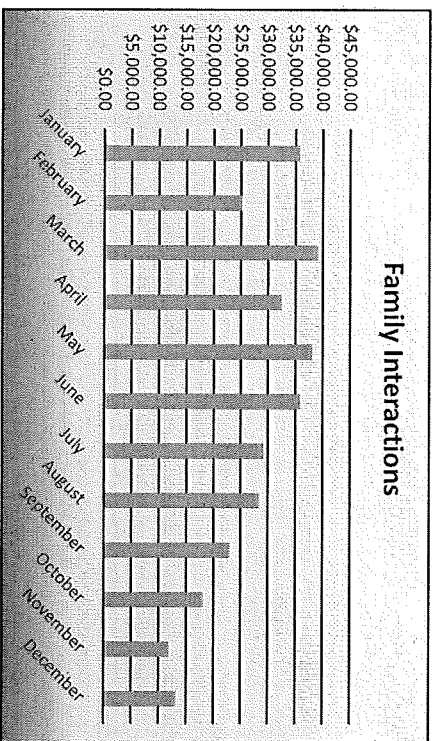
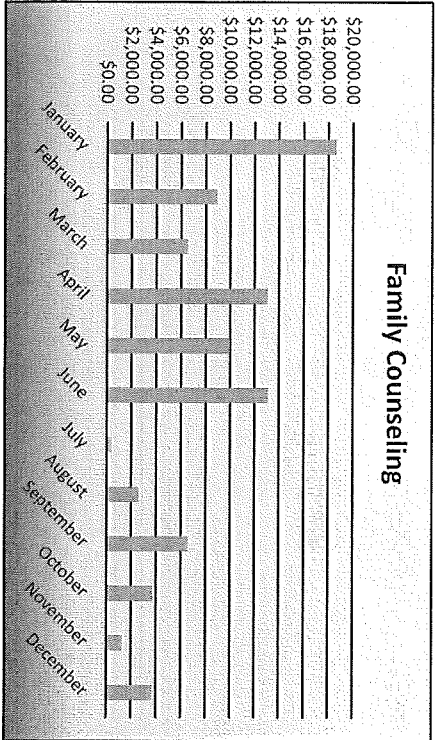
Treatment Foster Care



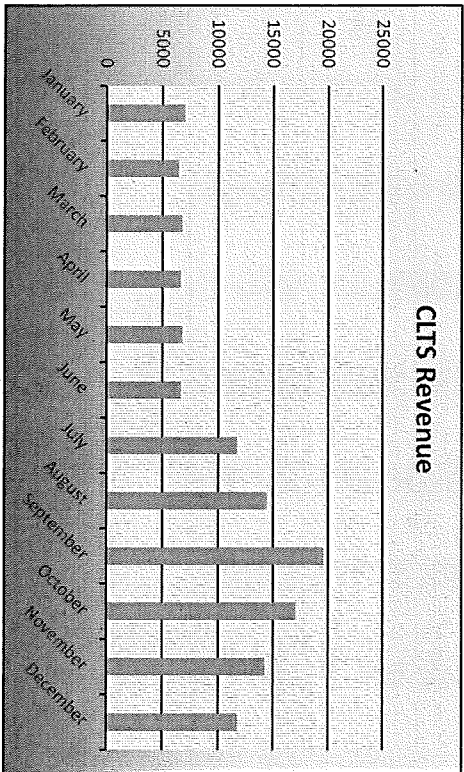
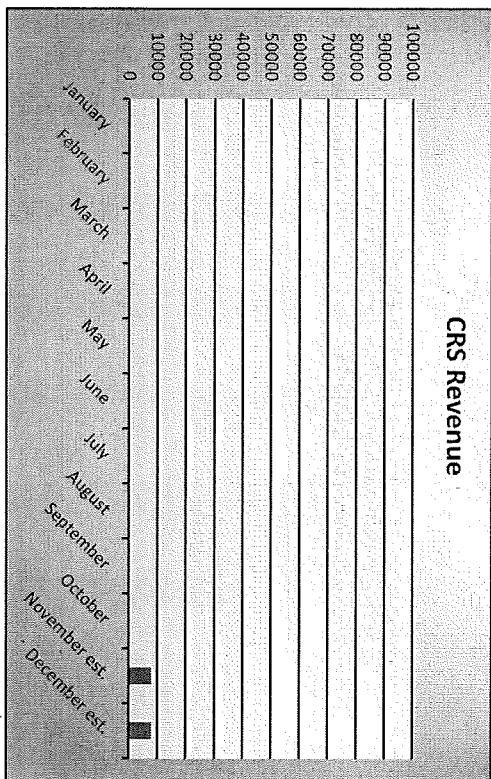
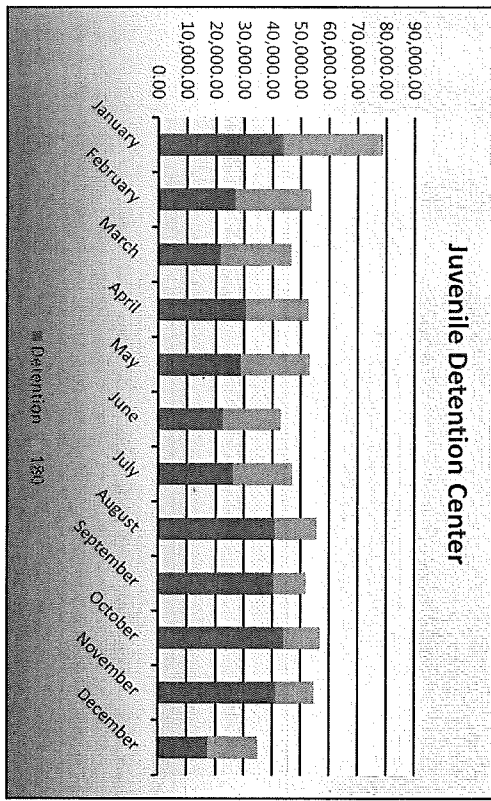
Residential Care Centers



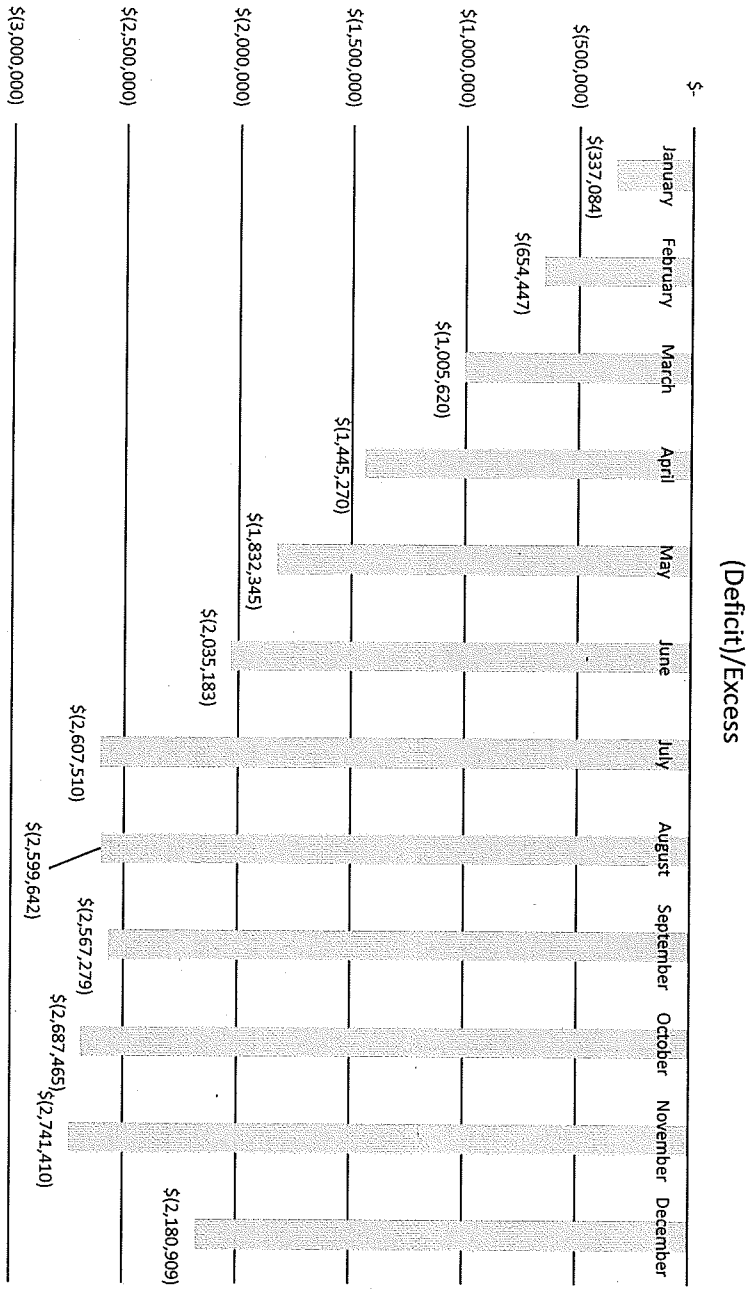
Purchased Services



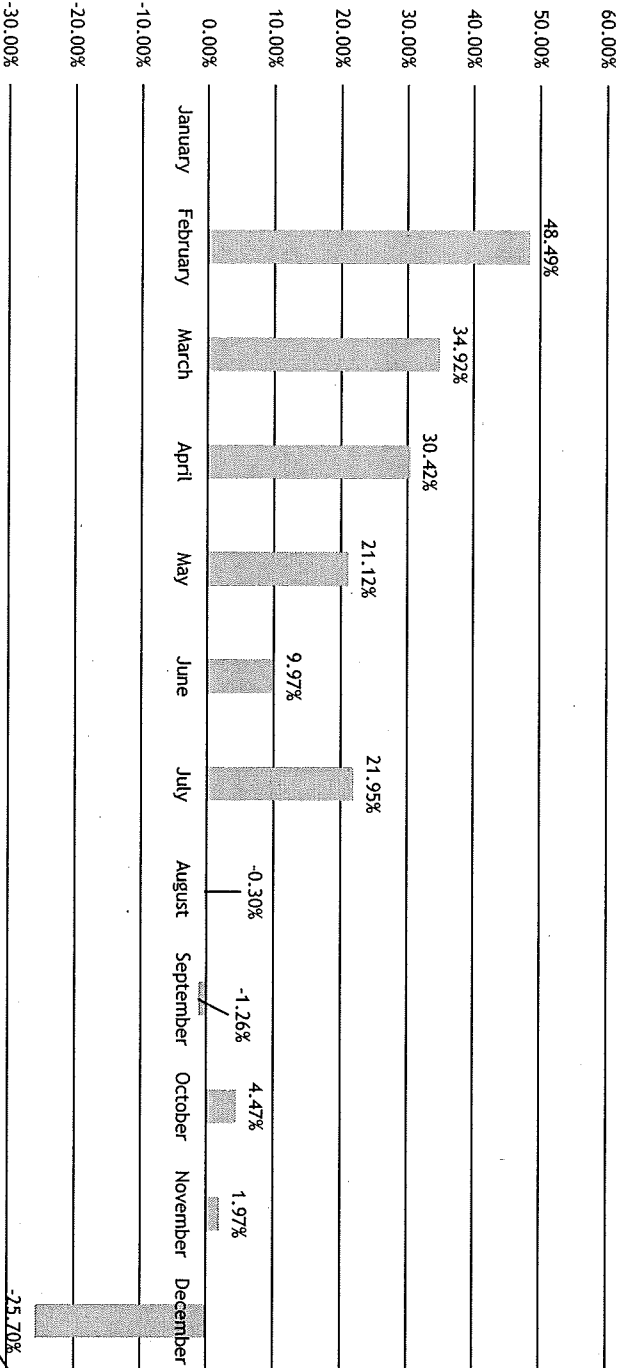
Revenues



Month over Month Comparison to Budget



Percent Change in Deficit



Expense Budget Deficit Summary

1/1/2019 thru 12/31/2019

Current Preliminary Deficit of \$2,180,909

	Expense Budget Overages
<u>Service/Supplies</u>	(288,774)
<u>Purchased Services</u>	(288,774)
Professional Services	
Inpatient IMD (Winnebago, Mendota, Trempealeau County)	(1,307,426)
Inpatient AODA (LE Phillips)	(272,135)
Children/Family/Youth - Other Services	(288,258)
Adult Residential	(752,540)
Child Out of Home Care	<u>(1,823,677)</u>
Total	(4,732,810)

NOTE: This does not include CCS as well as the offsetting revenues and personnel savings

**Eau Claire County
Annual Sales Tax Collections**

Month	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
January	\$ 605,382	\$ 649,869	\$ 613,413	\$ 637,758	\$ 633,370	\$ 655,343	\$ 696,710	\$ 755,910	\$ 746,338	\$ 704,798
February	638,455	602,909	563,535	532,904	689,925	843,563	882,113	628,528	601,096	669,281
March	538,909	561,038	783,032	834,428	852,142	864,937	659,845	914,348	957,986	959,733
April	711,305	797,429	741,448	606,312	641,812	719,623	933,154	883,529	900,497	854,152
May	663,464	567,787	549,895	783,189	856,800	854,993	880,459	803,003	946,279	1,020,614
June	476,205	707,990	872,811	924,281	935,972	835,827	819,172	893,219	1,249,533	1,134,311
July	741,830	751,169	783,644	655,631	764,686	1,031,180	946,348	1,108,995	748,195	763,404
August	663,893	616,376	785,490	823,653	1,004,488	957,996	817,003	829,756	987,184	1,128,758
September	631,589	804,241	788,958	805,689	725,272	753,988	906,726	984,452	1,086,193	1,059,516
October	642,499	705,976	669,856	655,379	830,917	968,167	901,132	933,541	789,472	775,608
November	728,502	630,916	799,401	872,360	934,158	868,976	662,535	652,721	950,828	1,071,365
December	692,239	844,605	817,298	774,289	707,471	708,777	996,080	1,137,837	1,069,954	968,152
Total	\$ 7,734,272	\$ 8,240,305	\$ 8,768,781	\$ 8,905,873	\$ 9,577,013	\$ 10,063,370	\$ 10,101,277	\$ 10,525,839	\$ 11,033,555	\$ 11,109,693
Budgeted	\$ 7,675,000	\$ 7,675,000	\$ 7,800,000	\$ 8,060,000	\$ 8,586,000	\$ 8,950,000	\$ 9,280,000	\$ 9,600,000	\$ 10,100,000	\$ 10,849,216
Excess (Short)	\$ 59,272	\$ 565,305	\$ 968,781	\$ 845,873	\$ 991,013	\$ 1,113,370	\$ 821,277	\$ 925,839	\$ 933,555	\$ 260,477
	2010 Surplus	2011 Surplus	2012 Surplus	2013 Surplus	2014 Surplus	2015 Surplus	2016 Surplus	2017 Surplus	2018 Surplus	2019 Surplus
Total County Taxable Sales	\$ 1,546,854,400	\$ 1,648,061,000	\$ 1,753,756,200	\$ 1,781,174,600	\$ 1,915,402,600	\$ 2,012,674,000	\$ 2,020,255,414	\$ 2,105,167,718	\$ 2,206,710,922	\$ 2,221,938,672
Yearly Average	\$ 644,523	\$ 686,692	\$ 730,732	\$ 742,156	\$ 798,084	\$ 838,614	\$ 841,773	\$ 877,153	\$ 919,463	\$ 925,808

Monthly amounts reflect sales tax earned. Payments received approx two months later.

5 Year Average and Median		
Month	Monthly Avg	Median
January	\$ 698,745	\$ 652,606
February	\$ 719,084	\$ 633,491
March	\$ 868,165	\$ 843,285
April	\$ 822,128	\$ 769,439
May	\$ 893,691	\$ 828,998
June	\$ 978,006	\$ 883,015
July	\$ 893,801	\$ 764,045
August	\$ 954,198	\$ 826,705
September	\$ 919,358	\$ 804,965
October	\$ 866,473	\$ 782,540
November	\$ 856,764	\$ 834,189
December	\$ 931,378	\$ 830,952

Eau Claire County
Annual Vehicle Registration Fee Collections

Month	2019	
January	\$	217,841
February		170,323
March		225,742
April		238,091
May		221,855
June		219,188
July		246,307
August		214,965
September		199,255
October		190,967
November		145,564
December		161,945
Total	\$	2,452,040
Budget	\$	2,300,000
YTD Excess (Short)	\$	152,040
Monthly Average	\$	204,337

Month	Monthly Avg		Median	
January	\$	217,841	\$	217,841
February	\$	170,323	\$	170,323
March	\$	225,742	\$	225,742
April	\$	238,091	\$	238,091
May	\$	221,855	\$	221,855
June	\$	219,188	\$	219,188
July	\$	246,307	\$	246,307
August	\$	214,965	\$	214,965
September	\$	199,255	\$	199,255
October	\$	190,967	\$	190,967
November	\$	145,564	\$	145,564
December	\$	161,945	\$	161,945

Monthly amounts reflect vehicle registration fees received.
 Payment is for collections made by state in prior month.

MINUTES

Eau Claire County
Committee on Finance & Budget
Tuesday, December 3, 2019
6:30 p.m.
Courthouse - Room #1278
721 Oxford Avenue • Eau Claire, WI

Members present: Supervisors Jim Dunning, Robin Leary, Gerald Wilkie

Members absent: Supervisors Stella Pagonis, Steve Chilson

Staff present: Norb Kirk, Finance Director

Others: None

Vice-Chair Jim Dunning called the meeting to order at 6:51 pm and confirmed compliance with open meetings law.

Public comment: None

Proposed Resolution 19-20/084 “Requiring Any Department of Over 50 Employees, Trending Significantly and Repeatedly Over Budget, to Seek Approval Prior to Filling Vacant Staff Positions and to Provide Fiscal Reports to the County Board of Supervisors Upon Request”

Discussion: The committee members present called for the vote on the resolution which passed 3-0 with no negative vote.

Action: Committee members in attendance signed the resolution as approved at the meeting on November 25, 2019.

No other matters were discussed.

Future meeting and agenda items: December 9, 4:30 pm

The meeting was adjourned at 6:53 pm.

Norb Kirk
Acting Committee Clerk

MINUTES
Eau Claire County
Committee on Finance & Budget
Tuesday, December 9, 2019
4:30 p.m.
Courthouse - Room #1273
721 Oxford Avenue • Eau Claire, WI

Members present: Supervisors Jim Dunning, Stella Pagonis, Gerald Wilkie

Members absent: Supervisors Steve Chilson, Robin Leary

Staff present: Diane Cable, Director of DHS; Vickie Gardner, DHS Fiscal Manager; Norb Kirk, Finance Director; Kathryn Schauf, County Administrator; Amy Weiss, Senior Accounting Manager

Others: Supervisor Connie Russell; Ryan Patterson, Leader Telegram

Chair Supervisor Pagonis called the meeting to order at 4:35 pm and confirmed compliance with open meetings law.

Public comment:

Supervisor Pagonis gave an update on Altoona TIDs.

The committee reviewed the quarter 3 investment review. The committee verified that the county is monitoring capital projects and tracking progress.

Vickie Gardner and Diane Cable presented the CLA DHS process and reporting review. None of the findings were surprising. The committee is cautiously optimistic that the changes proposed will be accomplished and will aid in management decisions.

The committee reviewed the 2019 fund balance estimate. This estimate was completed at a point in time and is subject to change dependent upon community needs.

The committee discussed the 2020 budget process. The County Administrator and the Finance Director attended oversight committee meetings to free up additional staff time. The collaboration was much more valuable than individual department meetings with the county administrator. The committee also reviewed the 2020 budget survey and presented various ideas for improvement. The community cares about the services that pertain to them and their families, and the county should steer away from a department perspective.

The committee reviewed the November sales tax report, for earnings from September 2019.

The committee reviewed the regular meeting minutes from October 28, November 25, and December 3.

Motion: Dunning moves approval as presented

Vote: 3-0, no negative vote

Future meeting and agenda items: February 3, 4:30 pm

The meeting was adjourned at 6:53 pm.

Amy Weiss
Committee Clerk

AGENDA
Eau Claire County
Committee on Finance & Budget
Monday, February 3, 2020
4:30 p.m.
Courthouse - Room #1273
721 Oxford Avenue • Eau Claire, WI

Supervisors Present: Steve Chilson, Jim Dunning, Robin Leary (4:33 pm), Stella Pagonis
Supervisors Absent: Gerald Wilkie
Other Supervisors: Board Chair Nick Smiar, as ex officio member
Staff: Norb Kirk, Finance Director; Kathryn Schauf, County Administrator; Amy Weiss, Senior Accounting Manager
Others: Ryan Patterson, Leader Telegram

Chair Stella Pagonis called the meeting to order at 4:30 pm and confirmed compliance with open meetings law.

Proposed Resolution 19-20/096 “Authorizing a Transfer from the 2020 Contingency Fund in the Amount of \$15,000 to Replace the Actuators at the Lake Eau Claire Dam”

Supervisor Leary moved approval up to \$15,000.

Vote: 4-0, no negative vote

Proposed Resolution 19-20/097 “Approval of 2019 Gifts, Grants, and/or Donations to Eau Claire County”

Supervisor Dunning moved approval as presented.

Vote: 4-0, no negative vote

The committee reviewed the proposed financial policy “Revenue Availability.”

Supervisor Chilson moved approval as presented.

Vote: 4-0, no negative vote

The committee reviewed the proposed financial policy “Budget Deviation.” The committee would like to review the policy again at the March meeting.

The committee reviewed both the sales tax report and the quarter 4 investment report.

The committee reviewed with Board Chair Nick Smiar the agenda for the joint committee meeting on February 17.

The next meeting is scheduled for March 9. Possible agenda items are as follows:

The meeting was adjourned at 6:24 pm.

Amy Weiss
Committee Clerk

MINUTES

Eau Claire County

•Committee on Administration/Committee on Finance & Budget/Human Services Board•

Monday, February 17, 2020

5:00 p.m.

Courthouse - Room #3312

721 Oxford Avenue • Eau Claire, WI

Members: Ray Henning, Mark Beckfield, Steve Chilson, Stella Pagonis, Colleen Bates, Sandra McKinney, James Dunning, Nick Smiar, Donald Mowry, Robin Leary, Lorraine Henning, Dianne Robertson, Gabriel Schlieve, Kimberly Cronk, Martha Nieman

Staff: Samantha Cole – Administrative Specialist III, Kathryn Schauf – County Administrator, Norb Kirk – Finance Director, Amy Weiss – Senior Accounting Manager, Tim Sullivan – Corporation Counsel

Public: Missy Christopherson, Zoey Knops

Chair Smiar, chair of the Committee on Administration, called the meeting to order at 5:00 p.m. Supervisor Bates, chair of the Human Services Board, called the meeting to order at 5:00 p.m. Supervisor Pagonis, chair of the Finance & Budget committee, called the meeting to order at 5:00 p.m. A quorum was present for all committees in attendance.

No members of the public wished to speak.

Chair Smiar requested Tim Sullivan provide information at the purview of each committee as listed in the county code. Chair Smiar opened the table up for discussion on the communication of committee. There was discussion on what each committee's responsibility is to communicate (as stated in the code) with each other. The committee discussed the current budget process and the current practice of the Finance & Budget committee regarding the budget process. The code was changed a few years ago to reflect our current make-up of the County under a County Administrator and Chair Smiar advised it is necessary and imperative that the code is followed, not the practice. If a member would like to change the code, legislation should be drafted and brought to the County board for a vote.

Supervisor Chilson suggested the County Administrator provide a statement of intent, to create clarity to the County Board Supervisors and the Community, a "Declaration for the sake of clarity," advising what direction the county is moving.

Supervisor Beckfield requested to review the CLA report at a later meeting of the Committee on Administration.

Supervisor Mowry left the meeting at 6:16 p.m.

The committees voted on resolution 19-20/084 – requiring any department of over 50 employees, trending significantly and repeatedly over budget, to seek approval prior to filling vacant staff positions and to provide fiscal reports to the County Board of Supervisors upon request. Supervisor Beckfield motioned to move the resolution back to the board floor; Supervisor Henning seconded the motion. Resolution 19-20/084 was referred to the County board of Supervisors.

Meeting was adjourned at 6:30 p.m.

Respectively submitted by,

Samantha Cole
Administrative Specialist III – Department of Administration

AGENDA
Eau Claire County
Committee on Finance & Budget
Wednesday, February 19, 2020
6:30 p.m.
Courthouse - Room #1273
721 Oxford Avenue • Eau Claire, WI

Supervisors Present: Steve Chilson, Jim Dunning, Robin Leary, Stella Pagonis
Supervisors Absent: Gerald Wilkie
Staff: Norb Kirk, Finance Director; Amy Weiss, Senior Accounting Manager
Others: Ryan Patterson, Leader Telegram

Chair Stella Pagonis called the meeting to order at 6:30 pm and confirmed compliance with open meetings law.

There were no members of the public present who wished to comment.

Proposed Resolution 19-20/101 “Financial Policy: Revenue Availability”

Supervisor Chilson made a motion to accept the policy as presented and sent to the board for consideration.

Vote: 4-0, no negative vote

The next meeting will be March 9 at 3:00 pm.

The meeting was adjourned at 6:50 pm.

Amy Weiss
Committee Clerk

Fact Sheet
File No. 19-20/109

The Department of Human Services (DHS) has been changing the Eau Claire County human services delivery system to “preserve and strengthen families”. DHS staff and Human Services Board should be commended for its visionary planning. The last three years of financial data clearly demonstrate the plan is being implemented at a pace available funds cannot handle. DHS has exceeded its budgets with a deficit of \$225,089 in 2016, \$1,934,293 in 2017, \$2,492,413 in 2018 and 2,180,909 in the preliminary report for 2019. Having continued budget overages is going to have substantial and long-term negative effects on the entire county’s critical needs, including the level of services and funding available for the vulnerable population and competitive staff compensation.

The problem is primarily caused by the lack of sufficient state reimbursement. Eau Claire County has repeatedly expressed our concern to the state. We should continue to lobby the state to do right by counties, but the county can’t count on it happening any time soon.

In DHS's data reporting out of home placements have been trending down and there has been transitioning from high-cost placements. This helped slow the cumulative deficit for 2019. This resolution supports and acknowledges these efforts and recognizes additional adjustments likely will be required to avoid the 4th year of a substantial deficit in the DHS department.

This resolution directs and grants/reaffirms the authority and responsibility of the Administrator to take significant action steps in the DHS department to ensure there is budget compliance in 2020. The resolution further attempts to provide the support, tools, and options to achieve a zero deficit in the DHS budget for 2020

This resolution directs the Administrator to evaluate with the DHS finance and county finance teams or contract for an evaluation to determine if the DHS fiscal department should be consolidated within the county finance department.

Respectfully submitted by,

Gerald “Jerry” Wilkie

County Board Supervisor District#19

2
3 DIRECTING THE COUNTY ADMINISTRATOR TO TAKE SIGNIFICANT ACTION STEPS
4 WITH THE DEPARTMENT OF HUMAN SERVICES TO ENSURE BUDGET
5 COMPLIANCE IN THE YEAR 2020
6

7 WHEREAS, the County Administrator, the County Finance Director, governing committees
8 and the Finance and Budget Committee all have the responsibility to provide fiscal oversight,
9 support adherence to the adopted budget, and report to the County Board; and,
10

11 WHEREAS, among other things, the County Administrator administers the county budget
12 and works with departments to remain in compliance with the adopted budget within the budget
13 parameters. It is understood many departments have budget areas of risk. The administrator and
14 department heads are expected to take all possible corrective action when departments are exceeding
15 their budget; and,
16

17 WHEREAS, the County Board of Supervisors is committed to seeing that the County
18 Administrator has the necessary support and authority to achieve budget compliance in the
19 Department of Human Services; and,
20

21 WHEREAS, the Department of Human Services has exceeded its annual budgets resulting in
22 deficits as follows: \$225,089 in the year 2016; \$1,934,293 in the year 2017; \$2,492,413 in the year
23 2018; and the preliminary report for the year 2019 shows a deficit of \$2,180,909; and,
24

25 WHEREAS, Eau Claire County has repeatedly expressed concern to the state for the lack of
26 adequate state reimbursement. Eau Claire County should continue to lobby the state to do right by
27 counties, but not count on it happening any time soon.
28

29 WHEREAS, the repeated deficits of the Department of Human Services have contributed to
30 placing Eau Claire County in a precarious financial condition that has resulted in depleted cash
31 reserves, and a depletion of the county fund balance; and,
32

33 WHEREAS, the depleted cash reserves could result in the county needing to engage in short
34 term borrowing to meet payroll. This may result in lost revenue associated with the cost of
35 borrowing, and the potential loss of revenue from investments; and,
36

37 WHEREAS, the continued depletion of the fund balance will at some point have an impact
38 on the county's bond rating, causing a substantial increase in expense for the county when it comes
39 to borrowing for the county's capital projects and to meet the county's critical needs; and,
40

41 WHEREAS, currently there is an unacceptable time lag in the Department of Human
42 Services fiscal reports which does not allow for prompt management adjustments and adequate fiscal
43 oversight. As such, it may be beneficial to determine if the fiscal division of the Department of
44 Human Services combined with the County Finance Department would be more cost-effective and
45 improve fiscal reporting.
46

47 NOW THEREFORE BE IT RESOLVED, the County Administrator is directed to take
48 significant action steps within the Department of Human Services to make sure there is
49 compliance with the 2020 adopted budget; and,
50

51 BE IT FURTHER RESOLVED, the County Administrator is authorized to place any

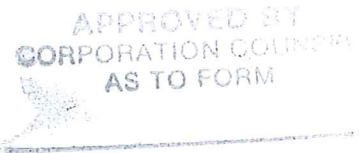
1 vacant positions on hold, or delay the hiring for newly approved positions in the Department of
2 Human Services; and,
3

4 BE IT FURTHER RESOLVED, the County Administrator is supported and directed to
5 bring to the Department of Human Services Board and the Committee on Finance and Budget
6 any administrative tool that is also required to be brought before the county board for approval,
7 to fulfill the expectation of a Department of Human Services net-zero deficit in the year 2020;
8 and,

9 BE IT FURTHER RESOLVED, the County Administrator shall either conduct an in-
10 house evaluation or contract for an outside evaluation to determine if the Department of Human
11 Services fiscal unit should be combined with the County Finance Department.
12
13
14
15
16
17

18 _____
19 Supervisor Gerald Wilkie
20
21

22 Dated this _____ day of _____, 2020 .



**Reviewed by Finance Dept.
for Fiscal Impact**
