

AGENDA

Eau Claire County

• LOCAL EMERGENCY PLANNING COMMITTEE •

Date: Thursday, February 20, 2020

Time: 4:00 p.m.

Location: *Eau Claire County Courthouse, 721 Oxford Ave, Rooms 1301/1302, Eau Claire, Wisconsin 54703*

1. Call to Order and confirmation of meeting notice
2. Public Comment **(15 minute maximum)**
3. Introductions / Discussion
4. Review – Approval of the December 19, 2019 Minutes / Discussion – Action **PAGES 2 - 4**
5. Hazardous Materials Strategic Plan / Discussion – Action **PAGES 5 - 41**
6. Review/Approval of Bylaws / Discussion – Action **PAGES 42 - 45**
7. LEPC Compliance Inspector Designation / Discussion – Action
8. Agency Updates / Discussion
9. Local Hazardous Materials Spill Response Team Report / Discussion
10. LEPC Appointments/Reappointments / Discussion **PAGE 46**
11. Proposed Business items for Next Meeting / Discussion
12. Adjourn

Prepared by: Samuel Simmons, Program Assistant, Eau Claire County Emergency Management

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710 (FAX) 839-1669 or (TDD) 839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703

MINUTES

Eau Claire County

• LOCAL EMERGENCY PLANNING COMMITTEE •

Date: Thursday, December 19, 2019

Time: 4:00 p.m.

Location: *Eau Claire County Courthouse, 721 Oxford Ave, Rooms 1301/1302, Eau Claire, Wisconsin 54703*

Members Present: Pat LaVelle, Ray Henning, Darrell Christy, Jason Knecht, Jack Running, Don Henning, Steve Vargo, Marisa Stanley, Robert King, Frank Neibauer, James Hager

Members Absent: Derek Thomas, Jamie Burkhardt, Diane Hunter, Tim Boehnan, Thomas Lochner, Elizabeth Dohms

Staff Present: Tyler Esh, Sam Simmons

1. Call to Order and confirmation of meeting notice

Chairman LaVelle called the meeting to order at 4:00 p.m. and confirmed the meeting notice.

2. Public Comment **(15 minute maximum)**

None.

3. LEPC Appointment & Introductions / Discussion

Bobby King, Emergency Management Coordinator for Mayo Clinic introduced himself to the LEPC. The other members of the committee gave introductions.

4. Review – Approval of the September 19, 2019 Minutes / Discussion – Action

The Committee reviewed the September 19, 2019 Minutes.

ACTION: Motion by Jack Running to approve the September 19, 2019 minutes as presented. Jason Knecht seconded. Motion carried by unanimous consent.

5. Review/Approval of Off-Site Response Plans / Discussion – Action

a. Eau Claire Regen

Sam Simmons, Program Assistant for Eau Claire County Emergency Management, informed the LEPC that the extremely hazardous materials at Eau Claire Regen are now below 1,000 pounds; therefore, the site will be written off as it will no longer be a planning facility.

ACTION: Motion by Darrell Christy to approve the Eau Claire Regen Off-Site Response Plan as presented. Don Henning seconded. Motion carried by unanimous consent.

b. Charter Cable

Mr. Simmons informed the LEPC that no major changes were made to the plan besides date updates.

ACTION: Motion by Frank Neibauer to approve the Charter Cable Off-Site Response Plan as presented. Ray Henning seconded. Motion carried by unanimous consent.

c. Cascades Tissue Group

Mr. Simmons noted that the Cascades Tissue Group facility added some hazardous materials and removed some, however no extremely hazardous materials were added. The most significant change is that the facility no longer has 750 pounds of Chlorine on site.

ACTION: Motion by Jason Knecht to approve the Cascades Tissue Group Off-Site Response Plan as presented. Jack Running seconded. Motion carried by unanimous consent.

6. Agency Updates / Discussion

a. Upcoming Conferences

Tyler Esh, Emergency Management Coordinator for Eau Claire County, discussed the upcoming Governor's conference in the Wisconsin Dells in March. He also discussed an upcoming private sector conference. He discussed a chemical spill in Arcadia, WI and the response to the incident. There was a multi-vehicle accident on Interstate 94 on December 12th. Mr. Esh thought the response was handled well. Fiscal year 2019 has ended; emergency management is now in fiscal year 2020.

7. Local Hazardous Materials Spill Response Team Report / Discussion

189 CO gas leaks were reported for the year by Steve Vargo of Eau Claire Fire, with 50 natural gas leaks. He noted the totals were slightly above normal.

Chairman LaVelle inquired who makes to call to activate the hazardous materials team. Eau Claire Fire determined that it depends on the amount. It is always required to be cleaned up per DNR standards if a certain amount is being carried. Steve Vargo discussed the hazmat team's responsibility is the mitigation effort of the spill.

8. LEPC Rave Group / Discussion

Mr. Esh discussed the possibility of creating an email/text/call group for the LEPC within the Rave alert system. The group all agreed that it would be a good idea. Mr. Esh will work on creating the group.

9. Proposed Business items for Next Meeting / Discussion

Mr. Esh mentioned that there will be a need for a meeting at the end of February to handle annual administrative matters. The next meeting is tentatively February 20, 2020. Off-site visit plans will be discussed at that meeting.

10. Adjourn

ACTION: Chairman LaVelle moved to adjourn the meeting; Frank Neibauer made a second. Meeting adjourned at 4:25 p.m. by unanimous consent.

Respectfully Submitted,

Samuel Simmons
Clerk, Local Emergency Planning Committee

COUNTY SIGNATURES

The signatures below certify the information provided on this form and its attachments is true and complete to the best of our knowledge; that the Eau Claire County Strategic Plan has been developed and reviewed in accordance with § 323.61, Wisconsin Statutes; and that the LEPC meets the administrative requirements established under § 323.60 and § 323.61, Wisconsin Statutes, and 42 U.S. Code Chapter 116.

County Local Emergency Planning Committee Chair

Date

Head of County Emergency Management

Date

WEM ACCEPTANCE:

WEM Regional Director

Date

Eau Claire County

LEPC MEMBERSHIP LIST

Please print or type (additional instructions are on the back of this form)

Name	Group	Agency / Organization	Appointment Date	LEPC Position
Patrick LaVelle	Group 1	Eau Claire County	4/2018	Chair
Ray Henning	Group 1	Eau Claire County	4/2018	
Derek Thomas	Group 2	Eau Claire Police Department	4/2019	
Donald Henning	Group 2	Eau Claire Sheriff Office	4/2019	
Robert King	Group 2	Mayo-Eau Claire	4/2019	
Darrell Christy	Group 2	Township Fire	4/2019	Vice Chair
Jamie Burkhardt	Group 2	Eau Claire Fire	4/2019	
Jason Knecht	Group 2	Eau Claire Fire/Comms Center	4/2018	
Jack Running	Group 2	Township Fire	4/2018	
Marisa Stanley	Group 2	Eau Claire Health Department	4/2018	
Steve Vargo	Group 2	Eau Claire Fire	4/2018	
Elizabeth Dohms	Group 3	Wisconsin Public Radio	4/2018	
Tim Boehnen	Group 4	UW-EC	4/2019	
Frank Neibauer	Group 4	Retired from Gas Plant	4/2019	
Jim Hager	Group 5	WRR	4/2018	
	Select One			
	Select One			
	Select One			
	Select One			
	Select One			
	Select One			

LEPC Membership List Instructions

§ 59.54 (8) (b), Wisconsin Statutes requires that the County Board shall appoint members to the LEPC and submit, annually, a list of the current LEPC members to Wisconsin Emergency Management. Counties should use this form to submit the annual list, and to report any LEPC membership changes.

List the members' names.

- 1) Select the group the member is representing from this list:

Group 1 – elected state and local officials

Group 2 – law enforcement, civil defense, firefighting, first aid, health, local environmental, hospital, transportation personnel

Group 3 – broadcast and print media

Group 4 – community groups

Group 5 – owners and operators of facilities subject to EPCRA requirements

- 2) Enter the name of the organization or agency of the member.
- 3) List each member's appointment date to the LEPC by the County Board or County Executive.
- 4) Indicate if the member is the LEPC Chair, Vice-Chair, Coordinator of Information, Community Emergency Coordinator or has any other LEPC position (i.e. Secretary).

Hazardous Materials Strategic Plan



Table of Contents

Record of Changes	4
Section 1: Introduction	5
Purpose	5
Section 2: Local Emergency Planning Committee.....	5
Section 3: Responsibilities	6
Section 4: Hazard Analysis	7
County Profile	7
Facilities Subject To Emergency Planning	8
Tier II Facilities	8
Major Transportation Routes.....	8
Figure 1: County Map	9
Figure 2: Highways	10
Figure 3: Railways.....	11
Figure 4: Pipeline	12
Common Extremely Hazardous Substances (EHS) and Tier II Chemicals	13
Spill Reports	13
Section 5: Notification.....	13
Release Determination	13
Incident Report Form	13
Alert, Warning, and Public Information.....	14
Communications.....	14
Notification Requirements	14
Section 6: Evacuation/Shelter Procedures.....	14
Section 7: Resource Management	14
Resource List.....	14
Section 8: Response Procedures.....	15
Direction and Control.....	15
Emergency Action Checklists	15
Agency Specific SOG/SOP.....	15
Section 9: Cleanup, Documentation, and Investigative Follow-up.....	15
Section 10: Training and Exercises	15
Training	15
Exercises.....	16
Section 11: Level B Hazardous Materials Team.....	16
Identification	16
Team Specifics	17
Section 12: Current Capabilities.....	19
Hazardous Materials Type B Team.....	19
Equipment	19
EMS.....	19
Section 13: Team Needs and Maintenance	19
Hazardous Materials Team Needs.....	19
Section 14: Plan Maintenance	20
Section 15: Adoption.....	21
Hazardous Materials Team Adoption.....	21
Strategic Plan Adoption.....	21
LEPC Plan Adoption.....	22

Section 16: Distribution Record 23
Section 17: References 23

Attachments:

- Attachment 1: Substance Release Notification Form
- Attachment 2: DNR Reported Spills
- Attachment 3: Hazardous Materials Team Equipment Inventory
- Attachment 4: Hazardous Materials Team Roster

SECTION 1: INTRODUCTION

PURPOSE

The purpose of this hazardous materials response plan is to develop policies and procedures for responding to hazardous materials incidents and/or accidents in compliance with the requirements of Title III of EPCRA (SARA) of 1986, as codified in 42 USC 11000 to 11050 and s. 323 Wis. Stats., in order to protect the community from the harmful and possibly life threatening effects of a hazardous materials release.

This plan defines the roles, responsibilities, and inter/intra-organizational relations of government and private organizations in response to a hazardous material incident and includes requirements for the development/update of the Strategic Plan.

It forms a part of the county Emergency Operations Plan, by reference.

SECTION 2: LOCAL EMERGENCY PLANNING COMMITTEE

The Emergency Planning and Community Right-To-Know Act (EPCRA)/(SARA) requires that a LEPC be appointed for each Emergency Planning District. It also specifies the composition of the LEPC. The membership composition, as directed by Section 301(c), of EPCRA is shown below;

LEPC Chairperson	Patrick LaVelle
Vice Chairperson	Darrell Christy
Community Emergency Coordinator	Tyler Esh
Coordinator of Information	Tyler Esh

- Group 1: **Elected Local Official**
Patrick LaVelle
Ray Henning
- Group 2: **Law Enforcement, Civil Defense, Firefighting, First Aid, Health Service, Hospital, Transportation, Location Environmental Organizations**
Derek Thomas
Darrell Christy
Don Henning
Jamie Burkhardt
Robert King
Steve Vargo
Jason Knecht
Jack Running
Marisa Stanley
- Group 3: **Broadcast Media, Print Media**
Elizabeth Dohms
- Group 4: **Community Groups**
Tim Boehnan
Frank Neibauer
- Group 5: **Owners/operators subject to the requirements of EPCRA**
James Hager

SECTION 3: RESPONSIBILITIES

A. Local Emergency Planning Committee

- i. Develop the hazardous materials strategic plan and off-site appendices in coordination with the Emergency Management Coordinator, annually review and update, and ensure that exercises are conducted as required.
- ii. Review the on-site emergency plans submitted by facilities.
- iii. Annually publish a notice in the local newspaper that the hazardous materials emergency response plan and off-site appendices, material safety data sheets, and inventory forms have been submitted under Section 324 of Title III and are available for public inspection.
- iv. Provide information to the public as required in Section 324 of Title III, consistent with Section 322, Trade Secrets.
- v. Receive and maintain copies of all EPCRA reports.
- vi. Community Emergency Coordinator and/or the Emergency Management Coordinator determines, along with the facility emergency coordinators, the necessity to implement the hazardous materials plan.
- vii. Upon notice of a release of a hazardous substance, the Community Emergency Coordinator takes all actions necessary to ensure the implementation of the hazardous materials plan.
- viii. Consult and coordinate with the County Board, heads of emergency services, and the Emergency Management Coordinator in the execution of the Local Emergency Planning Committee duties. For a complete list of LEPC duties, consult Wisconsin Act 342, Hazardous Substances Information and Emergency Planning Act.
- ix. Under Wisconsin Act 104, review the county's hazardous materials response capability and to establish which agency will be recognized as the Level B responder for the County.

B. Emergency Management Groups

- i. Responsibilities and Coordination are covered in the Eau Claire County Emergency Operation Plan, Annex A.

C. Fixed Facilities

- i. Planning requirements--any facility producing, using, or storing any of the extremely hazardous substances in quantities greater than the threshold planning quantities shall conduct emergency planning.
- ii. Reporting requirements
 - a.) An owner/operator of a facility subject to the provisions of EPCRA Sections 311/312 shall comply per the requirements of s. 323.60, Wis. Stats. SDS Chemlist/Tier Two Filings.
 - b.) Employees and agents of facilities shall comply with the provisions for the discharge (release or spill) of a hazardous substance as required under the State Spill Law, s.292.11, Wis. States.

SECTION 4: HAZARD ANALYSIS

COUNTY PROFILE

Eau Claire County encompasses 655 square miles in the West Central region of Wisconsin. There are four reservoirs in the County that are larger than 100 acres and controlled by dams. These are Lake Eau Claire (966 acres), Lake Altoona (727 acres), Dells Pond (700 acres), and Half Moon Lake (123 acres). The Chippewa and Eau Claire Rivers lie in the northern part of the County. These rivers and their tributaries drain 93% of the County, while the remaining 7% in the southern fringe of the County drains into the Buffalo River.

Approximately 62.2% of the county is agricultural; 11.9% is industrial, government, and urban and .06% is educational.

There are approximately 101,438 (2013) residents in Eau Claire County. Population centers are widely dispersed throughout the County. Approximately 67,333 of the population are urban residents and 34,105 are rural. There are over 35,822 households in the county averaging about 2.46 persons per household. The per capita personal income for the County is approximately \$24,826.00.

The County contains approximately 154.40 miles of state highways, 421.49 miles of County highways, and 588.81 miles of local rural roads, totaling 1164.7 miles of road network (see Figure 2). The Chippewa Valley Regional Airport located in the northern portion of the City of Eau Claire (see Figure 5) serves the area. The airport has two (2) runways and is lighted and equipped for instrument landing.

Manufacturing is the principal area of employment followed closely by small businesses and private sector services. Four hospitals: Mayo Clinic Health System, Sacred Heart Hospital, Marshfield Clinic, and OakLeaf Surgical Hospital service Eau Claire County and surrounding areas.

FACILITIES SUBJECT TO EMERGENCY PLANNING

AirGas, USA LLC	1635 Prairie Lane, Eau Claire
American Phoenix	800 Wisconsin St. Eau Claire
AT&T (P10602)	404 South Barstow Street, Eau Claire
AT&T (PK0116)	310 North Dewey Street, Eau Claire
AT&T (PK0106)	304 South Dewey Street, Eau Claire
Cascade Tissue Group	1200 Forest Street, Eau Claire
CC VIII Operating, LLC	1201 McCann Drive, Altoona
Central Storage & Warehouse Co.	2650 Fortune Drive, Eau Claire
Charter Cable Partners LCC	1048 Mary Lane, Eau Claire
Coca-Cola Eau Claire	2020 Truax Boulevard, Eau Claire
Curt Manufacturing	6208 Industrial Dr. Eau Claire
Diversey	1929 Vernon Street, Eau Claire
Eau Claire Cooperative	4970 Kane Rd. Eau Claire
First Supply	596 Cameron St. Eau Claire
Hutchinson Technology	2435 Alpine Road, Eau Claire
Imperia Foods Inc	120 Brickyard St, Fall Creek
Indianhead Foodservice	313 Hastings Place, Eau Claire
Mayo Clinic Health System	1221 Whipple Street, Eau Claire
MCI (WIEUCRWI)	333 Putnam Street, Eau Claire
Menard, Inc.	5101 Menard Drive, Eau Claire
Nestle	1200 Nestle Avenue, Eau Claire
Nestle	5023 Venture Drive, Eau Claire
Sam's Club (8185)	4001 Gateway Drive, Eau Claire
Silver Spring Foods	2424 Alpine Rd. Eau Claire
Wal-Mart (1669)	3915 Gateway Drive, Eau Claire
Xcel Energy	Eau Claire Substation

(For more information see the facility's designated Off-Site Facility Plan located on file with the Eau Claire Emergency Management office.)

TIER II FACILITIES

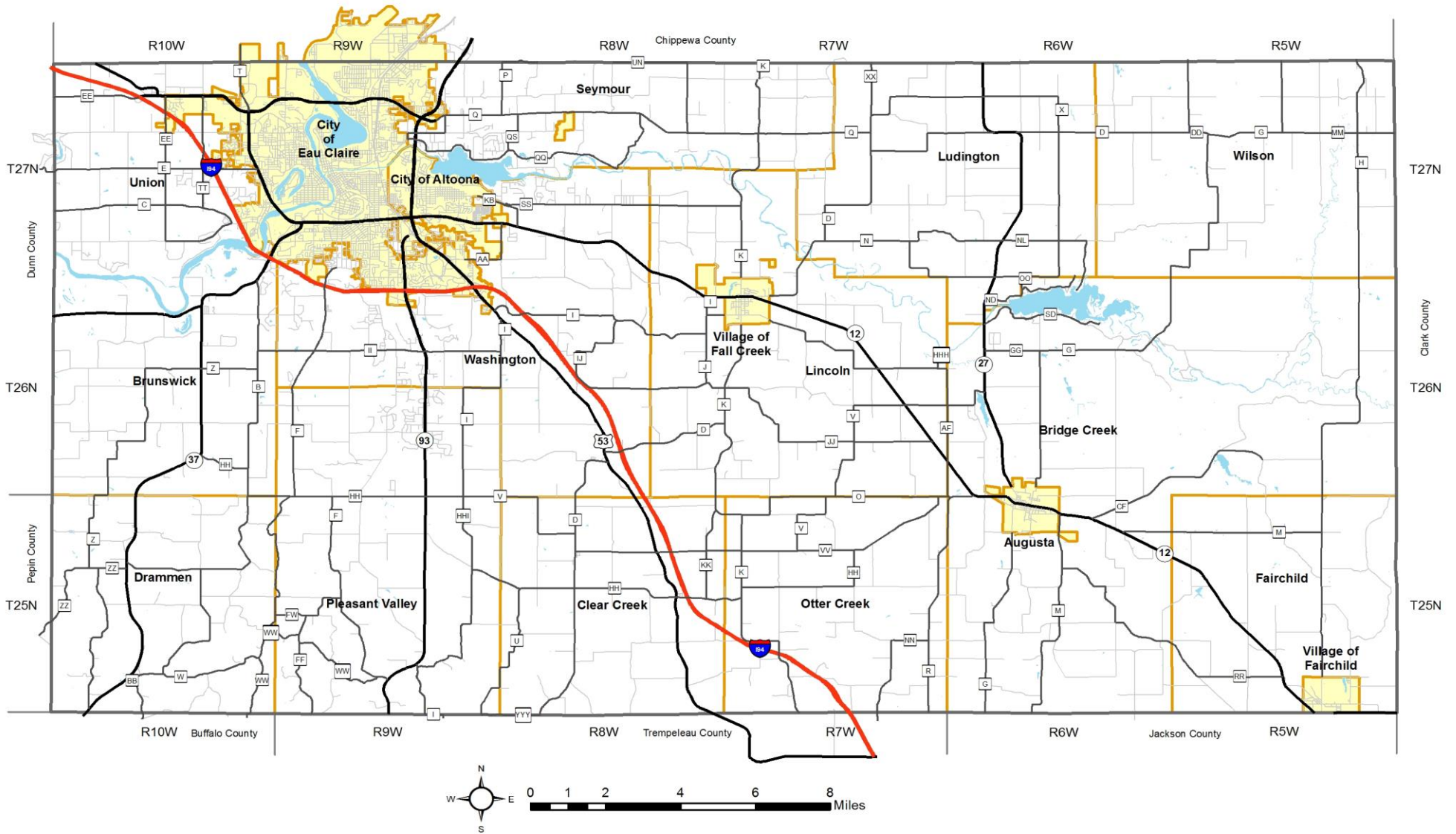
The Wisconsin Emergency Management maintains a list of Tier II reports and local emergency management offices maintain a copy of the Tier II reports by facilities.

MAJOR TRANSPORTATION ROUTES

- County Map (Figure 1)
- Highways (Figure 2)
- Railways (Figure 3)
- Pipeline (Figure 4)

Figure 1: County Map

EAU CLAIRE COUNTY



EAU CLAIRE COUNTY

Figure 2: Highways

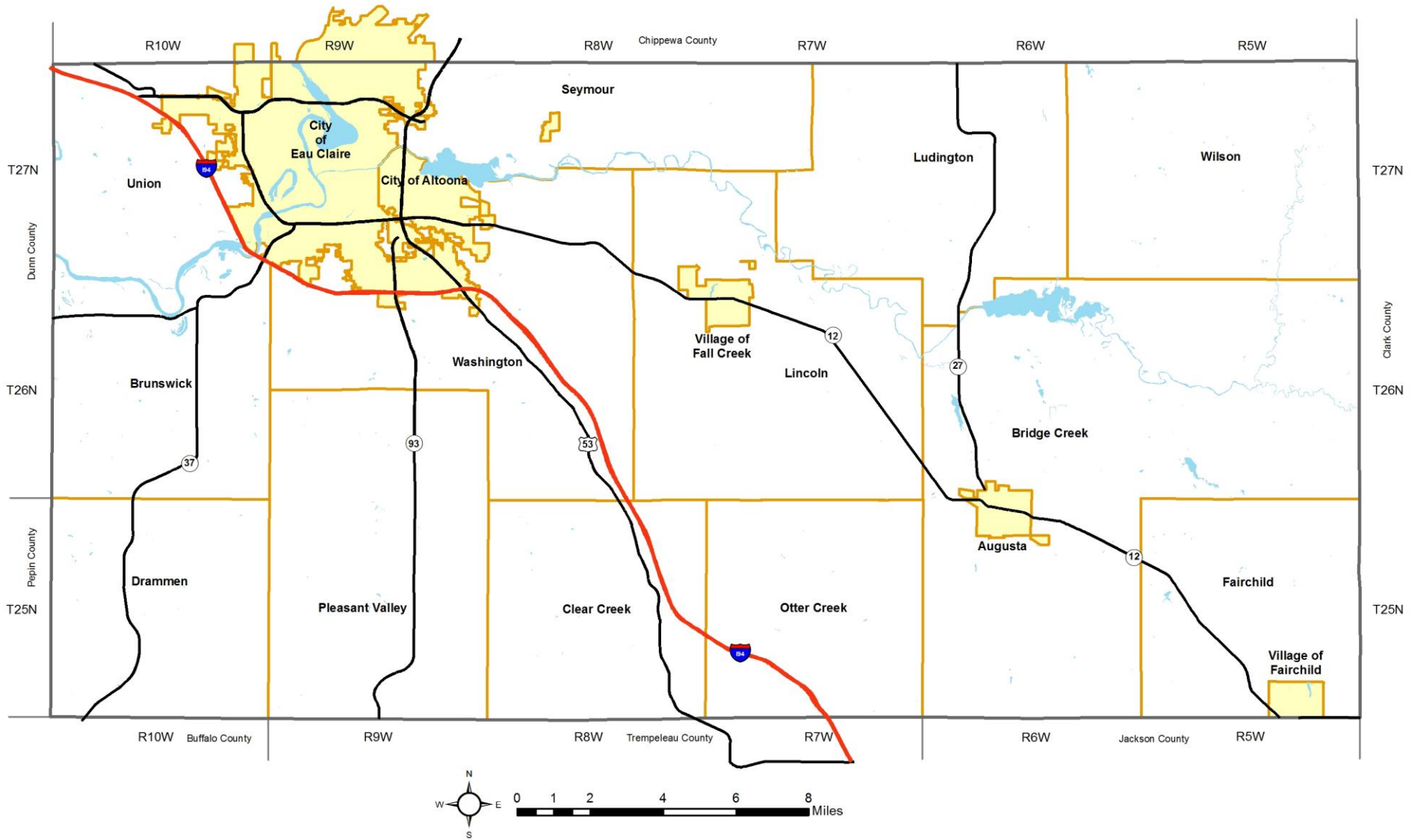


Figure 3: Railways

EAU CLAIRE COUNTY

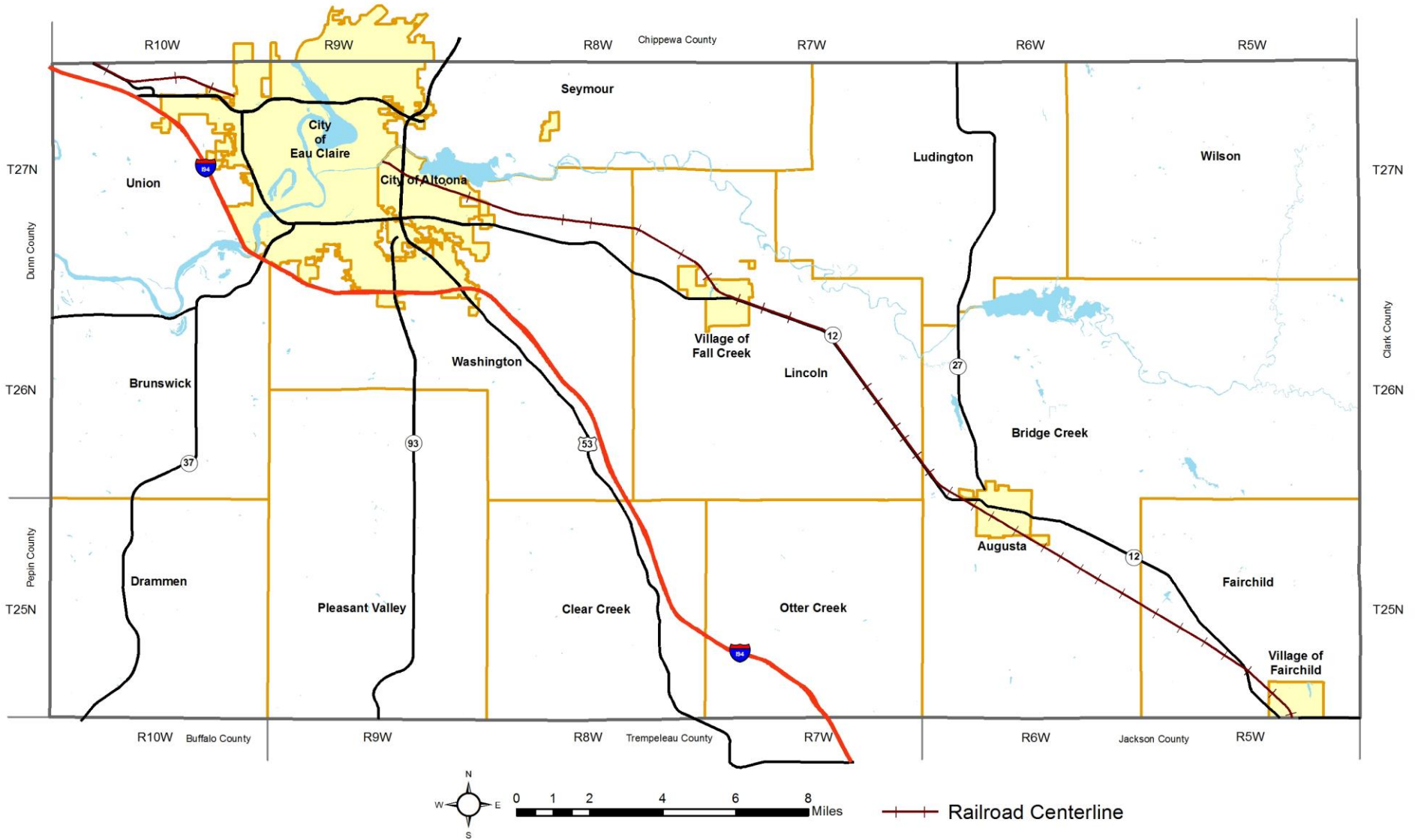
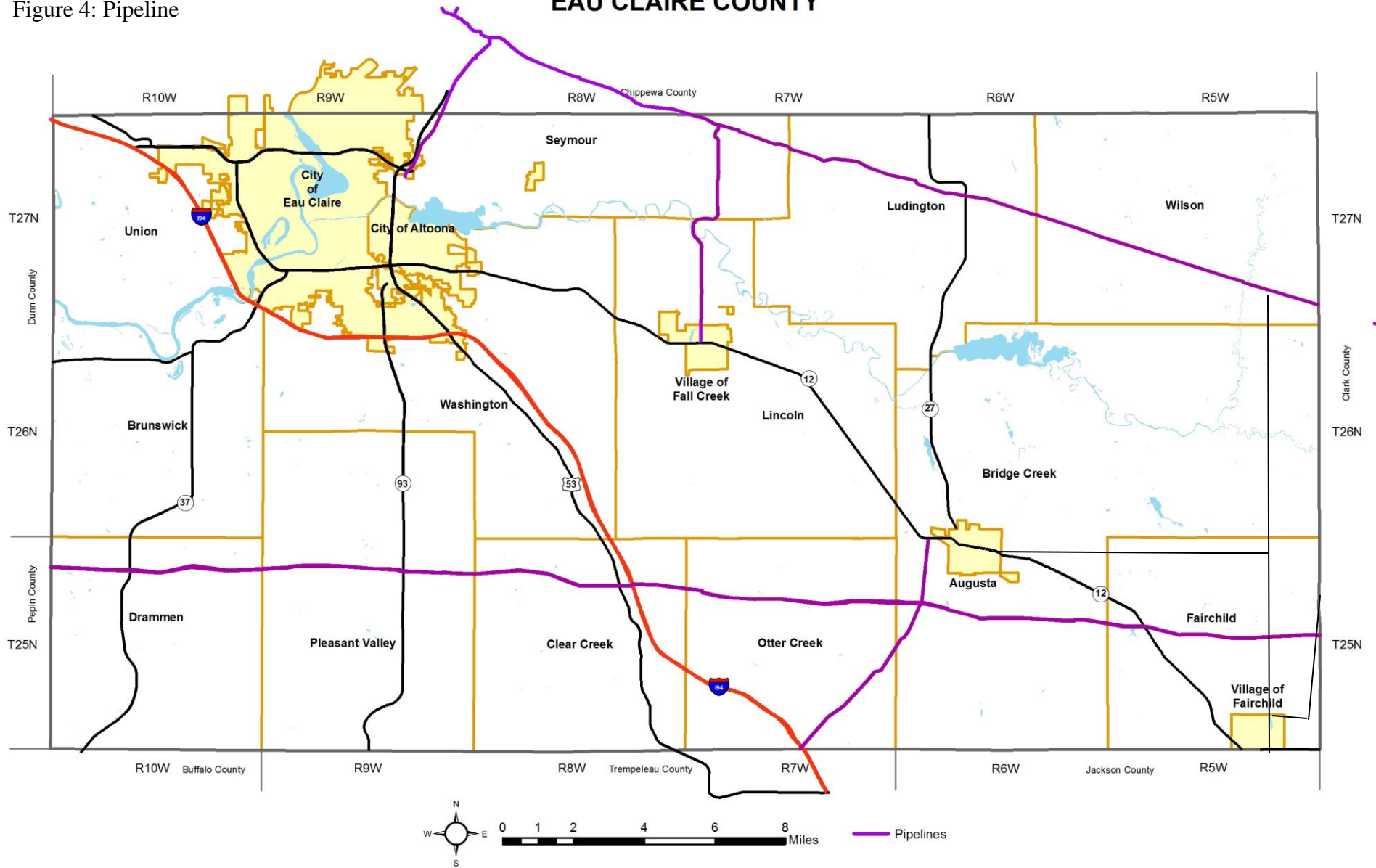


Figure 4: Pipeline

EAU CLAIRE COUNTY



COMMON EXTREMELY HAZARDOUS SUBSTANCES (EHS) AND TIER II CHEMICALS

There are approximately seven (7) EHSs located in fixed facilities through Eau Claire County. These substances range in quantity from 125 - 116,500 pounds per facility site.

Common EHS chemicals at fixed facilities:

- Sulfuric Acid (CAS: 7664-93-9)
- Ammonia (CAS: 766-41-7)
- Nitrogen (CAS: 772-73-9)
- Chlorine (CAS: 7782-50-5)

There are approximately 133 other hazardous substances located in fixed facilities throughout Eau Claire County. These substances range in quantity from 102- 1,156,100 pounds per facility site.

It is assumed that exposure to all transported hazardous substances in Eau Claire County will be the result of road, rail and air transportation and pipeline delivery.

There are approximately 10 different EHSs transported annually throughout Eau Claire County, but the potential exists for the transport of any EHS listed on the United States Environmental Protection Agency's List of Lists or the Department of Labor's Occupational Safety and Health Administration's Toxic and Hazardous Substances List. These substances are transported in containers that range from 10 ounce agricultural packages to 196,000 pounds of rail car quantities.

Common hazardous substances chemicals traveled through Eau Claire County:

- Gasoline (UN #1203)
- Environmentally Hazardous Liquid (n.o.s.) (UN #3077 & 3082)
- Nitrogen, Refrigerated Liquid (UN #1977)
- Paint Products (Corrosive and Flammable, no UN #)

SPILL REPORTS

See Attachment 2

SECTION 5: NOTIFICATION

RELEASE DETERMINATION

Eau Claire County Emergency Dispatch Center will receive initial notification that a release has occurred;

- a. From the facility
- b. First responder radio transmission or phone call
- c. Citizen report

INCIDENT REPORT FORM

A spill report form is available for recording information when spills are reported. (See Figure 3).

ALERT, WARNING, AND EMERGENCY PUBLIC INFORMATION

Alert procedures are covered in the county EOP, Annex B. Emergency Public Information is covered in the county EOP, Annex J. The local Emergency Management office is responsible for alert, warning, and emergency public information.

COMMUNICATIONS

Communications procedures are covered in the county EOP, Annex B.

NOTIFICATION REQUIREMENTS

1. Community Emergency Coordinator for the LEPC must be notified of any spills or releases subject to the notification requirements of EPCRA (SARA) Section 304.
2. WEM and the Department of Natural Resources (DNR) must be notified of a spill/release per the requirements of s.s. 292.11 and 323.60, Wis. Stats.
3. The National Response Team under section 103(a) of CERCLA and Section 304 of EPCRA. Contact 1-800-424-8802.
4. The owner or operator shall provide written follow-up emergency notice as soon as possible after a release that requires notice under Section 304 (a).

SECTION 6: EVACUATION/SHELTER PROCEDURES

Evacuation/Shelter Procedures are covered in the County EOP, Annex E.

SECTION 7: RESOURCE MANAGEMENT

Resource management is covered in the county EOP Annex C. Resource lists are an attachment of the county EOP, therefore those below are only those resources specific to a hazardous materials incident.

RESOURCE LIST

1. County
 - Hazardous Materials Level B Team
 - Resources available from the facility are listed in that facility's off-site plan.
2. State
 - Division of Health – 608-266-1511
 - Type 1 Team (Eau Claire/Chippewa)
Contact the Regional Hazardous Materials Response Team through the WEM Duty Officer at 1-800-943-0003.
3. Federal
 - National Response Center (800-424-8802)
www.nrc.uscg.mil
 - Agency For Toxic Substances and Disease Registry (888-422-8737)
www.atsdr.cdc.gov
 - Nuclear Regulatory Commission (301-816-5100)
www.nrc.gov/NRC/radprotect.html
 - CHEMTREC (800-424-9300)

SECTION 8: RESPONSE PROCEDURES

DIRECTION AND CONTROL

Direction and control procedures are covered in the County EOP, Annex A.

EMERGENCY ACTION CHECKLISTS

Emergency Action Checklists are in the county EOP for each Emergency Management Group.

AGENCY-SPECIFIC SOG/SOP

Contact the appropriate agency/department for a current copy of their standard operating guideline/standard operation procedures related to hazardous materials response.

SECTION 9: CLEANUP, DOCUMENTATION, AND INVESTIGATIVE FOLLOW-UP

Department of Natural Resource's (DNR's) responsibility under the Wisconsin Spill Law s. 292.11, Wis. Stats:

1. Responsibility is based on Administrative Code NR 706 for follow-up on reported releases or spills.
2. DNR field staff may respond through DNR regional offices. DNR region personnel perform a variety of duties:
 - a. Investigate spills
 - b. Ensure that the responsible party restores the damaged environment to its original state
 - c. Oversee proper disposal
 - d. Select and supervise contractors for emergency investigation and clean-up
 - e. Provide data to process enforcement actions and reimbursement billings
 - f. Maintain spill response equipment

In most instances, the responsible party and local authorities handle a spill quickly and competently. In these cases, the DNR investigates the incident and ensures that clean-up is accomplished. When the DNR becomes involved in spill clean-up field staff acts as project managers reviewing investigation results and selecting clean-up measures.

SECTION 10: TRAINING AND EXERCISES

TRAINING

Training of response personnel by response agencies is encouraged. Course offerings from various sources are distributed to emergency service agencies by Eau Claire County Emergency Management through email and/or in-person.

Below is a list of specific courses sponsored by Wisconsin Emergency Management:

- Hazardous Materials Awareness
- Exercise Design Course
- Exercise Evaluation Course

- Tabletop Exercise Workshop G 120.T
- Incident Command System/Emergency Operations Center Interface
- Incident Command System for Law Enforcement
- Incident Command System for Emergency Medical Service
- Incident Command system for Public Works
- Incident Command System Self Study
- Incident Command System National Wildfire Curriculum (MIIMS)
- Hazardous Materials Incident Management, National Fire Academy
- CAMEO Basic
- CAMEO Intermediate

EXERCISES

Exercises will be scheduled and conducted annually per EPCRA requirements. The county emergency management director will coordinate the schedule of exercises.

Hazardous materials exercises held:

<u>Facility</u>	<u>Date</u>	<u>Type of Exercise</u>
Pope & Talbot, WI., Inc.	March 13, 1990	Tabletop
Pope & Talbot, WI., Inc.	May 15, 1990	Functional
Pope & Talbot, WI., Inc.	Nov. 13, 1990	Full-scale
City of Eau Claire Wastewater Treatment Plant	Nov. 14, 1991	Tabletop
Augusta Farmer Union COOP	May 20, 1993	Tabletop
Augusta Farmer Union COOP	July 10, 1993	Full-scale
Nestle Incorporated	April 6, 1995	Full-scale
UPRR at Madison St (LP)	September 6, 1996	Functional
Altoona UPRR at Wilson Dr.	June 14, 1997	Full-scale
Fall Creek Anhydrous Ammonia	September 9, 2000	Full Scale
Transportation Accident	June 26, 2004	Full Scale
Transportation Accident	August 31, 2006	Tabletop
Hutchinson Technology Inc.	November 13, 2008	Tabletop
Transportation Accident	June 11, 2009	Functional
Transportation Accident Altoona	Feb. 25, 2015	Tabletop
Transportation incident (EOC)	June 17, 2015	Functional
Altoona School District	April 26, 2017	Tabletop
City of Altoona	August 13, 2018	Functional

SECTION 11: LEVEL B HAZARDOUS MATERIALS TEAM

IDENTIFICATION

It is the responsibility of the LEPC, under Wisconsin Act 104, to review the county's hazardous materials response capability and to establish which agency will be recognized as the Level B responder for the County. In part, this decision is based upon training and equipment levels presently in place, as well as a study of future needs and plans for the continued development of the county response capability.

Committee members have reviewed the response capabilities and have recommended the Eau Claire Fire Department as the Level B responder for Eau Claire County. The City of Eau Claire is also a Type 1 Regional Response Team for the State.

In July of 1994 the Eau Claire City Fire Department was contracted to provide response to Level B hazardous material spills. On July 1, 2014 the City of Eau Claire Fire Department became a Type I State Hazardous Materials Response Team.

TEAM SPECIFICS

A. Team notification for response

For Level B response the local fire chief notifies the Level B team of a response need through the Eau Claire County Emergency Communications Center.

B. Team roster

See Attachment 4 – Hazardous Materials Team Roster

C. Response times to vulnerable areas

A Level B hazardous materials response can be mobilized and enroute to any location in the county within minutes of notification. Response times will vary based on the proximity of the team. However, it is believed a county response would be mobilized within 10 to 15 minutes of the request. A hazardous materials response outside of the limits of the City of Eau Claire would include the department's hazardous materials van with the full range of on board equipment and no fewer than five (5) trained personnel, to include one supervising officer. The optimum response would be seven (7) trained personnel, to include one supervising officer.

D. Population protection

Population protection measures are discussed in Annex E.

E. Management and administration of team

i. Organizational Structure

Each shift has either specialist or technician level trained hazardous materials personnel.

When responding to a hazardous materials incident, the team functions under the Incident Command System. If the team is called to an incident outside of the city limits, either the Duty Chief or the Battalion Chief on duty also responds to act as the team coordinator and liaison with the primary agency's command.

In accordance with the Eau Claire Fire Department standard operation guidelines, the hazardous material branch director appoints any positions deemed necessary to mitigate the incident (ie., entry leader, decontamination officer), and those individuals will maintain appointed assignment until

relieved by the branch manager. (The hazardous material branch director is responsible to the incident commander or operations officer at all times.)

ii. Training Management

The Eau Claire County Level “B” Hazardous Materials Response Team shall utilize the training levels required by the State of Wisconsin as a minimum guideline for training requirements. In 2014, 2892 hours were dedicated to hazardous materials training.

Training will be coordinated through the Deputy Chief of Training of the Eau Claire Fire Department. When jointly training with other departments, coordination of training with the County Level “B” Team will be in cooperation with those county fire department’s or agency’s training officers.

iii. Equipment Management

Each county fire department which has in its inventory hazardous materials response equipment shall be responsible for maintaining it in a response-ready condition.

Any agency which expends resources in the mitigation of an incident may bill the spiller (responsible party) according to Wis. Statutes 323.71 (Local Agency Response and Reimbursement) to recoup financial costs incurred with the incident, and will restore their equipment inventories to their pre-incident level.

iv. Safety Management

A Safety Plan will be developed for each incident by the Safety Officer.

v. Records Management

The County Hazardous Materials Spill Response Team currently utilizes the hazardous materials report module of the Fire One Reporting System as part of the Eau Claire Fire Department Incident Reporting System. Other county fire departments will fill out their appropriate department hazardous materials response report form and forward it to the Emergency Management Coordinator.

Training records, including hazardous materials training, are kept on permanent record for all members of the County Hazardous Materials Spill Response Team. All county fire departments shall record their training activities, particularly involving hazardous materials training, and have the ability to provide the Office of Emergency Management and/or the LEPC with training statistics upon reasonable notification of such a request.

Financial records of county moneys spent on the County Level “B” Team or any other organization’s response team will be maintained by all recipients of such funding. Financial reports shall be available upon reasonable request to the office of Emergency Management and/or the LEPC.

F. Authority for team activation

The local Fire Chief and County Emergency Management Coordinator have authority to call for the Level B Team.

SECTION 12: CURRENT CAPABILITIES

HAZARDOUS MATERIALS TYPE B TEAM

A. Trained members;

The Eau Claire Level B hazardous materials team is comprised of the Eau Claire Fire Department, a full time career department. Seventy one (71) Eau Claire Fire Fighters are presently trained at 29 CFR 1910.120 technician level. Many of the trained personnel are supervising officers with the department. It is the department's intent to continue providing technician-level training to as many fire fighters as desire the training. Twelve (12) Eau Claire Fire Fighters are further trained at the specialist level either at Lakeshore Technical College or numerous hazardous materials training centers throughout the country.

In addition the department provides ongoing training in the area of hazardous materials response for all employees.

The present level of trained personnel provides for an average of ten (10) technician-level personnel on duty 24 hours per day, 7 days per week. Additional trained employees are available through the department's recall procedures.

EQUIPMENT

The Eau Claire Fire Department is equipped to deal with the demands of a Type 1 hazardous materials response. A complete list of response equipment is found in Attachment 3 of this plan.

EMS

Eau Claire County's EMS system participates in the Paramedic Program which provides for advanced life support (ALS) capabilities at the scene. ALS capabilities include the administration of specific medications, endotracheal or esophageal intubation and cardiac defibrillation. The County initiated the paramedic service July 5, 1995. All ALS activities are performed under the direction of Medical Control (physician based orders).

SECTION 13: TEAM NEEDS AND MAINTENANCE

HAZARDOUS MATERIALS TEAM NEEDS

A. Training

Training within the department is presently sufficient to provide for the needs of the county. It is not the intent, however, to stop at this point. The Eau Claire Fire Department

will continue to train personnel to the technical level with the goal of having all team members trained to the specialist level, which is reviewed annually.

Additional goals will be established in the future with the intent of maintaining or exceeding present levels of the team's needs.

The estimated turnover rate of the County Level "B" Team is very low. The current average age of the Eau Claire Fire Department (a career fire department), which is the currently designated Level "B" response agency, is 40, with 13 years of service (December, 2014 analysis).

B. Equipment

See attachment 3 for a listing of the current equipment for the County's designated Hazardous Materials Team. With the change in priorities, capabilities, personnel, and equipment shelf-life the hazardous materials team's equipment needs are always changing. Because of these changes the team requires specific equipment to meet their needs. This equipment can be purchased in a variety of ways including through grants. Where possible, the hazardous materials will purchase equipment deemed acceptable through Wisconsin Emergency Management.

C. Funding

Incoming funding sources are vital to the success of the hazardous materials team. The training and equipment needs of the team are successful based on the amount and consistency of funding. Due to local constraints on the funding of the team, outside state and federal grants and other funding are vital to continue operations.

D. Team physicals

Base line physicals are presently on file at the Eau Claire Fire Department for all hazardous material responders. Each team member has undergone a pre-employment physical, and a respiratory physical as required by DSPS for self-contained breathing apparatus use. A medical control approval plan for follow up physical is on file and in effect.

E. Team records

A permanent record of team activities, training, and of incidents responded to by the County Level "B" Team will be maintained and available through the Eau Claire Fire Department. Medical records shall also be maintained in a confidential status, per the National Fire Protection Agency (NFPA) recommendations.

SECTION 14: PLAN MAINTENANCE

The plan is reviewed and updated annually by the Community Emergency Coordinator and brought to the Local Emergency Planning Committee for adoption and approval. Additionally this plan is sent to multiple agencies/departments with hazardous material duties for their input and suggestions.

SECTION 15: ADOPTION

HAZARDOUS MATERIALS TEAM ADOPTION

The Eau Claire County Committee on Planning and Development motioned to approve Resolution 92-93/162. The Eau Claire County Board of Supervisors, subsequently, approved and adopted Resolution 92-93/162 naming the Eau Claire Fire Department as the County's Level "B" HazMat Team. A contract for service was approved June 21, 1994 by resolution 94-95/089 (see Appendix G). A copy of that agreement is on file in the Eau Claire County Emergency Management office.

During the budget process for 2007 funding was cut and the contract for the level B team was cancelled. After further consideration the contract was reinstated through resolution 06-07/159.

During the budget process for 2008 the same situation re-occurred, but the team was reinstated. The need for the Level B Team was demonstrated with the WRR Fire June 22, 2007. The current contract is negotiated as a multi year contract to stabilize the Level B Team service for the future.

STRATEGIC PLAN ADOPTION

Enrolled R122-215 RESOLUTION FILE #89-90/334

-ADOPTING THE EAU CLAIRE COUNTY HAZARDOUS MATERIALS RESPONSE PLAN-

WHEREAS, the purpose of the hazardous materials response plan is to develop policies and procedures for responding to hazardous materials incidents and/or accidents; and

WHEREAS, the plan defines the roles, responsibilities, and inter/intra-organizational relations of the government and private organizations in response to a hazardous materials incident; and

NOW THEREFORE BE IT RESOLVED that the Eau Claire County Board of Supervisors hereby approves of and adopts the attached Eau Claire County Hazardous Materials Plan.

ADOPTED: March 6, 1990
Joanne Lester,
County Clerk

Statement of Adoption by the Local Emergency Planning Committee

The Hazardous Materials Strategic Plan for Eau Claire County is hereby adopted by the Eau Claire County Local Emergency Planning Committee.

Adopted this 20th day of February, 2020

Patrick LaVelle, Chairperson
Eau Claire County Local Emergency Planning Committee

Tyler Esh, Community Emergency Coordinator
Eau Claire County Emergency Management

SECTION 16: DISTRIBUTION RECORD

The local emergency management office will distribute the adopted plan annually to all fire departments within Eau Claire County.

SECTION 17: REFERENCES

ATTACHMENT 1: SUBSTANCE RELEASE NOTIFICATION FORM

State of Wisconsin Substance Release Notification Form

24 Hour Emergency Hotline Number: 1-800-943-0003

LE Form

Date & Mil. Time of Incident:		Date & Mil. Time Reported	
Person Reporting/Representing:		Phone # ()	
Responsible Party/Spiller		Phone # ()	
Contact Name		Phone # ()	
Address		City, State, Zip Code	
Substance Involved		Amount & Units Released	Amount Recovered
<input type="checkbox"/> Solid <input type="checkbox"/> Semisolid <input type="checkbox"/> Liquid <input type="checkbox"/> Gas Color: Odor:			
Exact Location (Inc. address, facility name, mileage, bldg. #, etc)			
City		County	Lat/Long
DNR Region NER		___ 1/4 ___ 1/4 sec ___ NR ___ (E/W)	Weather Cond.
Cause of Incident:		Action Taken by Spiller:	
Spilled Substance Impact To: Check () all that apply:		<input type="checkbox"/> No Action Taken	
<input type="checkbox"/> Air <input type="checkbox"/> Potential		<input type="checkbox"/> No Action Needed	
<input type="checkbox"/> Soil <input type="checkbox"/> Potential		<input type="checkbox"/> Monitor	
<input type="checkbox"/> Groundwater <input type="checkbox"/> Potential		<input type="checkbox"/> Cleanup Method:	
<input type="checkbox"/> Surface Water <input type="checkbox"/> Potential		<input type="checkbox"/> Waste Destination:	
Name:		<input type="checkbox"/> Containment	
<input type="checkbox"/> Storm Sewer <input type="checkbox"/> Potential		<input type="checkbox"/> Contractor Hired	
<input type="checkbox"/> Sanitary Sewer <input type="checkbox"/> Potential		Name:	
<input type="checkbox"/> Concrete/Asphalt <input type="checkbox"/> Potential		<input type="checkbox"/> Other:	
<input type="checkbox"/> Private Well <input type="checkbox"/> Potential			
<input type="checkbox"/> Contained/Recovered			
<input type="checkbox"/> Other:			
Spill Source:			
<input type="checkbox"/> Transportation Accident, Fuel Tank Spill			
<input type="checkbox"/> Transportation Accident, Load Spill			
<input type="checkbox"/> Industrial Facility <input type="checkbox"/> Paper Mill <input type="checkbox"/> Chemical Co.			
<input type="checkbox"/> Ag Coop/Facility/Food Factory/Facility			
<input type="checkbox"/> Gas/Service Station/Garage/Auto Dealer/Repair Shop			
<input type="checkbox"/> Pipeline/Terminal/Tank Farm/Oil Jobber/Wholesaler			
<input type="checkbox"/> Public Property (city, state, church, school, etc.)			
<input type="checkbox"/> Utility Co. Power Generating/Transfer Facility			
<input type="checkbox"/> Private Property (home/farm)			
<input type="checkbox"/> Construction, Evacuation, Wrecking, Quarry, Mine			
<input type="checkbox"/> Airport Facility <input type="checkbox"/> Railroad Facility			
<input type="checkbox"/> Other:			
Injuries? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes how many?		Has an evacuation occurred? <input type="checkbox"/> Yes <input type="checkbox"/> No Potential? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are there any resource damages? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Potential? What kinds?			
Other agencies notified (check first column if notified) check both columns if on the scene		Incident Commander, if known:	
<input type="checkbox"/> Fire Department <input type="checkbox"/> Local DNR <input type="checkbox"/> EPA			
<input type="checkbox"/> Local Law Enforcement <input type="checkbox"/> Div. Emerg. Mgt. <input type="checkbox"/> Nat'l Resp Ctr 800-442-8802			
<input type="checkbox"/> LEPC or Local Emer. Mgt. <input type="checkbox"/> Coast Guard <input type="checkbox"/> Chemtrec 800-424-9300			
<input type="checkbox"/> Level A/Level B Team <input type="checkbox"/> DHFS 608-258-0099 <input type="checkbox"/> Other:			
Prepared by:		Phone:	Date:
			Rpt'd to DATCP? <input type="checkbox"/> Yes <input type="checkbox"/> No
Person Notified:		Phone:	Date:
			Time:
Investigated by:		Sign	Date
			Incident Closed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Spill Coordinator Signoff:		Date:	Date:
		Transferred to: ERP <input type="checkbox"/>	NFA Letter Sent? <input type="checkbox"/> Yes <input type="checkbox"/> No
		DATCP <input type="checkbox"/> Date:	Spill Packet Sent? <input type="checkbox"/> Yes <input type="checkbox"/> No
		Case #	To:

Additional Comments on Reverse

PLEASE PRINT

State of Wisconsin Substance Release Report (Con't)
Form 4401-91 Rev. 2-99

Date and Military Time of Incident:	Responsible Party:
Additional Comments:	
Case Activity Report: <input type="checkbox"/> Yes <input type="checkbox"/> No CAR#: (Please attach copy of all CAR and other documentation)	
Enforcement Action: <input type="checkbox"/> Yes <input type="checkbox"/> No (Explain Below)	

ATTACHMENT 2: DNR REPORTED SPILLS

Responsible Party	Location	Address	Chemical	Amount	Spill Occurred	Spill Closed
Naples Swine LLC	Naples Swine	Off of County Rd WW Eleva, WI	Manure	500-1000 Gallons	11/1/2018	11/1/2018
Unknown	I-94 MM 81 (Exit Ramp)	I-94 MM 81 Exit Ramp (towards Foster)	Diesel Fuel	25 Gallons	11/13/2018	11/13/2018
WRR Environmental Services Inc	WRR Environmental Services Inc	5200 Ryder Road, Eau Claire, WI 54701	Paint	35 Gallons	11/19/2018	11/19/2018
Countryside COOP	Troy Gilbertson Farm	S8890 Betz Rd Eau Claire, WI 54701	Diesel Fuel	50-75 Gallons	12/11/2018	12/11/2018
Eagles Express Lines	I-94 MM 64	I-94 MM 64	Diesel Fuel	25 Gallons	12/12/2018	12/12/2018
WRR Environmental Services Inc	WRR Environmental Services Inc	5200 Ryder Road, Eau Claire, WI 54701	Paint	5 Gallons	12/13/2018	12/13/2018
Countryside COOP	Fall Creek Grain Elevator	211 E Miami St Fall Creek, WI	Mineral Oil	150 Gallons	12/18/2018	12/18/2018
Hartland Lubricants	Subaru Dealership	3443 WI 93 Trunk Parking Lot	Engine Oil	50 Gallons	12/20/2018	12/20/2018
William Oaks	Highway 53 MM 87	Highway 53 MM 87	Diesel Fuel	25 Gallons	12/28/2018	12/28/2018
Unknown	City of Augusta Parking Lot/Woodland Gas Station	S5340 State Highway 27	Gasoline	100 Gallons	1/22/2019	1/22/2019
Werner Enterprises	I-94 MM 68	I-94 MM 68	Diesel Fuel	30 Gallons	1/24/2019	1/24/2019
WRR Environmental Services Inc	WRR Environmental Services Inc	5200 Ryder Road, Eau Claire, WI 54701	Acetone (Solvent Non- Chlorinated)	5-10 Gallons	2/21/2019	2/21/2019

Xcel Energy	Company Owned Service Center	1400 Western Ave Eau Claire, WI	Mineral Oil	5-10 Gallons	3/14/2019	3/14/2019
Xcel Energy	Transformer Location	1400 Western Ave Eau Claire, WI	Mineral Oil	5 Gallons	3/14/2019	3/14/2019
Cascade Tissue Group	Cascade Tissue Group	1200 Forest St Eau Claire, WI	Wastewater	Unknown	5/13/2019	5/13/2019
Cascade Tissue Group	Cascade Tissue Group	1200 Forest St Eau Claire, WI	Paper Waste/Wastewater	Unknown	5/23/2019	5/24/2019
Unknown	RR Crossing North Clairemont Ave	RR Crossing North Clairemont Ave	Diesel Fuel	Unknown	6/10/2019	6/10/2019
Unknown	I-94 EB MM 76	I-94 MM76	Diesel Fuel	75 Gallons	6/26/2019	6/26/2019
Unknown	Holiday Station Stores	6123 Truax Ln	Diesel Fuel	20 Gallons	7/16/2019	7/26/2019
WRR Environmental Services Inc.	WRR Environmental Services Inc	5200 Ryder Rd	Other: Fuel Bled Material/Flammable Hazardous Waste	10 Gallons	7/26/2019	7/26/2019
Bears Grass Dairy Inc	Bears Grass Dairy Inc	S8495 County Rd V Augusta, WI	Manure	Unknown	8/6/2019	8/6/2019
Dairyland Power	Dairyland Power Substation	E24950 Cranberry Rd Augusta, WI	Mineral Oil	5-50 Gallons	8/10/2019	8/10/2019
Haas Construction	Devney Park Parking Lot	1229 S Glades Dr Altoona, WI	Cement Slurry/Grout	Unknown	8/29/2019	8/29/2019
WRR Environmental Services Inc	WRR Environmental Services Inc	5200 Ryder Rd	Other: Flammable Hazardous Waste	25 Gallons	9/11/2019	9/11/2019
Donald Walch	I-94 WB MM 65	I-94 WB MM 65	Antifreeze	Unknown	9/19/2019	9/19/2019
WRR Environmental Services Inc	WRR Environmental Services Inc	5200 Ryder Rd	Acetone	25 Gallons	10/1/2019	10/1/2019
WRR Environmental Services Inc	WRR Environmental Services Inc	5200 Ryder Rd	Solvent-Chlorinated	25 Gallons	10/7/2019	10/7/2019
Kwik Trip	Kwik Trip	1130 MacArthur Ave	Diesel Fuel	5 Gallons	10/20/2019	10/20/2019
Union Pacific RR	Union Pacific Rail Yard	1428 Spooner Ave Altoona	Engine Oil	Unknown	12/2/2019	12/2/2019
American Express Excavating	Town of Brunswick	W4400 Hwy 85	Diesel Fuel	Unknown	12/4/2019	12/4/2019

Unknown	Mayo Hospital	1221 Whipple St	Ammonium Phosphate and Sulfate	Unknown	12/5/2019	12/5/2019
Unknown	Town of Clear Creek	County Rd D	Manure	Unknown	12/23/2019	12/23/2019
Unknown	Holiday Gas Station	2940 N. Clairemont Ave	Gasoline	31 Gallons	1/3/2020	1/3/2020
WRR Environmental Services Inc	WRR Environmental Services Inc	5200 Ryder Rd	Acetone	5 Gallons	1/16/2020	1/16/2020
WRR Environmental Services Inc	WRR Environmental Services Inc	5200 Ryder Rd	Acetone	37 Gallons	1/22/2020	1/23/2020

ATTACHMENT 3: HAZARDOUS MATERIALS TEAM EQUIPMENT INVENTORY

(As of January 1, 2020)

Eau Claire FD (Type 1)	01. Field Testing & Detection		CM256A1
Eau Claire FD (Type 1)	01. Field Testing & Detection		Sens IR
Eau Claire FD (Type 1)	01. Field Testing & Detection	1.3	FTX Hand held FTIR Advanced Portable Detector (APD)2000
Eau Claire FD (Type 1)	02. Air Monitoring		Area Rae
Eau Claire FD (Type 1)	02. Air Monitoring		Chemical Agent Monitor (CAM)
Eau Claire FD (Type 1)	02. Air Monitoring	2.3	Drager CMS
Eau Claire FD (Type 1)	02. Air Monitoring	2.3	Drager CMS Chip Acetone
Eau Claire FD (Type 1)	02. Air Monitoring	2.3	Drager CMS Chip Ammonia
Eau Claire FD (Type 1)	02. Air Monitoring	2.3	Drager CMS Chip Benzene
Eau Claire FD (Type 1)	02. Air Monitoring	2.3	Drager CMS Chip Chlorine
Eau Claire FD (Type 1)	02. Air Monitoring	2.3	Drager CMS Chip Ethylene Oxide
Eau Claire FD (Type 1)	02. Air Monitoring	2.3	Drager CMS Chip Formaldehyde Drager CMS Chip Hydrochloric Acid
Eau Claire FD (Type 1)	02. Air Monitoring	2.3	Drager CMS Chip Nitrous Fumes
Eau Claire FD (Type 1)	02. Air Monitoring	2.3	Drager CMS Chip Oxylene
Eau Claire FD (Type 1)	02. Air Monitoring	2.3	Drager CMS Chip Toluene
Eau Claire FD (Type 1)	02. Air Monitoring		Drager Tube Hand Pump

Eau Claire FD (Type 1)	02. Air Monitoring			
Eau Claire FD (Type 1)	02. Air Monitoring			Q Rae
Eau Claire FD (Type 1)	02. Air Monitoring			Refrigerant Leak Detector
Eau Claire FD (Type 1)	02. Air Monitoring	2.4		ChemPro 100i
Eau Claire FD (Type 1)	03. Sampling	3.1	3.1.1	55 Gallon Drum Coliwasa Dip Tubes
Eau Claire FD (Type 1)	04. Radiation Monitoring/Detection			Alarming Ratemeter(Gamma)
Eau Claire FD (Type 1)	04. Radiation Monitoring/Detection			Alpha Beta Probe
Eau Claire FD (Type 1)	04. Radiation Monitoring/Detection			Bicron Survey Meter
Eau Claire FD (Type 1)	04. Radiation Monitoring/Detection			Bicron Survey Meter
Eau Claire FD (Type 1)	04. Radiation Monitoring/Detection			Ludlum Survey Meter
Eau Claire FD (Type 1)	04. Radiation Monitoring/Detection			NBR-Scintillation Probe(Gamma)
Eau Claire FD (Type 1)	04. Radiation Monitoring/Detection			Personal Docimeter
Eau Claire FD (Type 1)	04. Radiation Monitoring/Detection			Probe (Gamma)

Eau Claire FD (Type 1)	04. Radiation Monitoring/Detection		Radiameter
Eau Claire FD (Type 1)	05. Chemical Protective Clothing/PPE	5.1	full encapsulating suit level a
Eau Claire FD (Type 1)	05. Chemical Protective Clothing/PPE	5.1	full encapsulating suit level a
Eau Claire FD (Type 1)	05. Chemical Protective Clothing/PPE	5.1	full encapsulating suit level a
Eau Claire FD (Type 1)	05. Chemical Protective Clothing/PPE	5.1	full encapsulating suit level a
Eau Claire FD (Type 1)	05. Chemical Protective Clothing/PPE	5.1	full encapsulating suit level a
Eau Claire FD (Type 1)	05. Chemical Protective Clothing/PPE	5.1	full encapsulating suit level a
Eau Claire FD (Type 1)	05. Chemical Protective Clothing/PPE		tychem suits
Eau Claire FD (Type 1)	05. Chemical Protective Clothing/PPE		tychem suits
Eau Claire FD (Type 1)	05. Chemical Protective Clothing/PPE		tychem suits
Eau Claire FD (Type 1)	06. Ancillary Protective Equipment		Cooling Vest
Eau Claire FD (Type 1)	09. Intervention		Absorbant Booms
Eau Claire FD (Type 1)	09. Intervention		Absorbant Pads
Eau Claire FD (Type 1)	09. Intervention		Absorbant Rolls
Eau Claire FD (Type 1)	09. Intervention		Absorbant Socks
Eau Claire FD (Type 1)	09. Intervention		Chlorine Kit A
Eau Claire FD (Type 1)	09. Intervention		Chlorine Kit B
Eau Claire FD (Type 1)	09. Intervention		Chlorine Kit C
Eau Claire FD (Type 1)	09. Intervention		Drum Tank Repair Kit
Eau Claire FD (Type 1)	09. Intervention		Over Pack Drums
Eau Claire FD (Type 1)	09. Intervention		Tank Grounding Kits

Eau Claire FD (Type 1)	10. Decontamination	TVI decon tent system
Eau Claire FD (Type 1)	10. Decontamination	TVI water heater
Eau Claire FD (Type 1)	12. Respiratory Protection	45 min. 4500# air bottles
Eau Claire FD (Type 1)	12. Respiratory Protection	airline for line supplied air 100 ft.
Eau Claire FD (Type 1)	12. Respiratory Protection	airpack for MSA bottles
Eau Claire FD (Type 1)	12. Respiratory Protection	line supplied air set-up
Eau Claire FD (Type 1)	12. Respiratory Protection	MSA escape bottle

ATTACHMENT 4: HAZARDOUS MATERIALS TEAM ROSTER

1/10/2020

#2-A SHIFT

B. Toonen
T. Biasi
J. Dahl
K. Frederickson
L. Knipfer
A. Kiraly
A. Windhorst

#2-B SHIFT

J. Kelly
J. Stary
S. Friederichs
T. Quinnell
S. Maslonka
B. Lyons

#2-C SHIFT

S. Vargo
B. Kranz
T. Brantner
D. Schroeder
M. Warren
M. Shore
G. Hansen

#5-A SHIFT

S. Secker
R. Hebert
J. Beck
D. Lein
P. Colwell

#5-B SHIFT

D. Whitehouse
B. Norberg
S. Patten
S. Townsend
P. Spencer

#5-C SHIFT

S. Abrahamson
S. Mohr
J. Watson
H. Harsh
N. Much

#6-A SHIFT

T. McCaughey
T. Nutter
K. Blaine

#6-B SHIFT

I. Hahn
C. Meyer
N. Ledin

#6-C SHIFT

M Gunderson
R. Lesperance
A. Robinson

#8-A SHIFT

R. Haller
M. Miller
S. Weyers

#8-B SHIFT

A. Dorn
T. Frank
L. Lorenz

#8-C SHIFT

B. Phillips
P. Hamler
G. Johnson

#9-A SHIFT

B. Pratt
N. Bergquist
K. Trunkel
S. Merkel
A. Elbert

#9-B SHIFT

T. Hennings
J. Patrow
J. Olson
K. Maves
J. Woodward

#9-C SHIFT

B. Buchholz
T. Rebischke
N. Myre
S. Rindt
K. Johnson

#10-A SHIFT

T. Wallin
D. Pekol
M. Linstedt
D. Quilling
J. Sordahl

#10-B SHIFT

J. Burkhardt
W. Jensen
B. Klonecki
T. Roselius
L. Miller

#10-C SHIFT

B. Dorn
K. McClellan
C. Nyhus
S. Willi
A. Crane

ADMIN STAFF

C. Bell, Chief
A. Bertrang, DC/Prev-Comm Risk Reduc
J. Schultz, DC/Operations-EMS
M. Jaggar, DC/Operations-Suppression

**RULES OF OPERATION
FOR THE
EAU CLAIRE COUNTY LOCAL EMERGENCY PLANNING
COMMITTEE**

PREFACE:

The Eau Claire County Local Emergency Planning Committee (LEPC) serves Eau Claire County, which was established as a local planning district by the Wisconsin State Emergency Response Commission (SERC) (now, through reorganization of the SARA program, the SERC is referenced as Wisconsin Emergency Management (WEM)), on the effective date of July 17, 1987. The LEPC was confirmed by the SERC on August 13, 1987. These rules of operation are promulgated under the directive of SARA, Title 3, Section 301(c).

POSTS, POSITIONS, APPOINTMENTS AND ELECTIONS.

All members of the LEPC are appointed a two-year term. Should a member of the LEPC no longer represent a group as directed by Section 301(c) of SARA, the person will no longer be a member and will be replaced by an individual who does represent the group.

Appointment Process

A. The committee shall consist of not more than 16 persons, appointed by the chair of the county board upon recommendation of the Planning and Development Committee and subject to approval of the county board, for staggered 2-year terms expiring the third Tuesday in April and coinciding with the rules of operation adopted by the local emergency planning committee in the following manner.

1. Annual vacancies shall be noticed publicly. The planning & development committee shall submit a list of nominees to the county board chair prior to consideration of any committee appointment.
2. Members shall be from the following groups:
 - a. Group 1: Elected state and local officials.
 - b. Group 2: Representatives from law enforcement, civil defense, firefighting, first aid, health, transportation, hospitals, and local environmental groups.
 - c. Group 3: Broadcast and print media.
 - d. Group 4: Community groups.
 - e. Group 5: Owners and operators of facilities subject to the requirements of SARA Title III.
3. Should any member no longer meet the qualifications for appointment, the member's seat shall be declared vacant.
4. Mid-term vacancies may be filled from a list of citizens who have applied for annual vacancies but have not been selected, or through a separate public notice, or by using both.

Chairperson

Subject to the requirements of Title III, Section 301(c), the committee will elect a chairperson for a term of two years. The chairperson will preside over meetings of the LEPC and the chairperson must be a member of the LEPC. The chairperson will hold only one elected position in the LEPC.

Vice Chairperson

In order to assure the continuity of operations in the absence of the chairperson, the committee has established a post of vice chairperson and will elect a person for that post. In the absence of the chairperson, the vice chairperson will preside over meetings of the LEPC. The vice chairperson will be elected for a term of two years and must be a member of the LEPC. The vice chairperson will hold only one elected position in the LEPC.

Coordinator of Information

Subject to the requirements of Title III, Section 301 (c), the Committee will designate a Coordinator of Information who will serve at the pleasure of the Committee. The Coordinator of Information will undertake those duties and responsibilities as outlined under Title III, Section 301(c), and those other responsibilities and duties assigned by the LEPC. The LEPC may also designate Deputy Coordinators of Information to serve in the absence of the primary designee.

Community Emergency Coordinator

Subject to the requirements of Title III, Section 303(c)(3), the Committee will designate a Community Emergency Coordinator who will serve at the pleasure of the Committee. The Community Emergency Coordinator will undertake those duties as assigned by the plan created under Title III, Section 303, and other responsibilities and duties assigned by the Committee. The LEPC may also designate Deputy Community Emergency Coordinators as required.

Secretary

In order to assure that the proper minutes of all meetings are kept, the Chairperson or head of any Committee or subcommittee shall designate a Secretary to keep minutes of the business conducted. Such minutes shall be forwarded to the Coordinator of Information for distribution as required.

Meeting Dates and Times:

The LEPC will meet a minimum of one time per fiscal quarter. Special meetings of the LEPC may be called by the Chairperson with public notice of at least 72 hours prior to the event. Meetings will be open to the public.

Emergency Meeting

During emergency conditions when a release of substance covered by the notification requirements of Title III, Section 304, has, is occurring, or is imminent, the Chairperson may call an emergency meeting of the LEPC as soon as possible with the provision that all reasonable attempts are made to notify the public of the meeting through local media channels.

The conduct of business of such meetings will be limited to those items required by the emergency conditions present.

Agenda Items

Items to be included in the agenda will be submitted to the Coordinator of Information at least six working days prior to meeting of the LEPC unless an emergency condition is present. The agenda will be compiled and mailed to committee members, local media representatives and others who request copies, at least 24 hours prior to the committee meetings. Agenda items may not be added on the floor of the meeting.

Public Opportunity

The LEPC will provide in every agenda time for public comments. Time for public comment will be allotted on a first come, first serve basis. The LEPC may limit public input time above 30 minutes per meeting with a majority role call of the committee.

Quorum

A quorum will consist of 50 percent membership of the LEPC.

Voting

A majority vote of the members present where a quorum exists will be needed for passage.

Alternates

Every member of the LEPC may select an alternate to attend meetings in his or her absence. The alternate may participate in discussions, but will not have voting rights.

LEPC Rules of Operation

4

Minutes of Meetings

Minutes of all meetings and sessions of the LEPC and committees or subcommittees will be distributed to committee members, heads of government within the county as requested, the area office of WEM, and others who request them.

Adoption and Amendments of the Rules of Operation

Adoption of these rules or approval of amendments to the rules can be made at any regular or special meeting of the LEPC as an agenda item with a majority roll call vote.

Availability of Information to the Public

The list of hazardous chemicals under the Occupational Safety and Health Act of 1970 and each emergency response plan, material safety data sheet, Tier II inventory form, toxic chemical release form, and follow-up emergency notice shall be available to the public during normal working hours at the Emergency Management Office, Room 3344 Courthouse, 721 Oxford Avenue, Eau Claire, Wisconsin.

MEMBERS	TERM ENDS
Pat LaVelle, Chair	4/2020
James Hager	4/2020
Marisa Stanley	4/2020
Ray Henning	4/2020
Thomas Lochner	4/2021
Jason Knecht	4/2020
Jack Running	4/2020
Darrell Christy	4/2021
Donald Henning	4/2021
David Salter	4/2021
Derek Thomas	4/2021
Jamie Burkhardt	4/2021
Frank Neibauer	4/2021
Tim Boehnan	4/2021
Steve Vargo	4/2020
Elizabeth Dohms	4/2020