

**MINUTES**  
Eau Claire County  
**Criminal Justice Collaborating Council**  
**Executive Board**

Tuesday, September 17, 2019 / 7:30 a.m.

Courthouse – Room 3510  
721 Oxford Avenue  
Eau Claire, WI

Members: Kathryn Schauf, Judge Michael Schumacher, Gary King

Others: Tiana Glenna, Kathryn Schauf, Samantha Cole, Kim Cronk

Judge Schumacher called the meeting to order at 7:32 a.m.

The board reviewed minutes from the July 16, 2019 Executive Board meeting. All in favor of approval; motion passed.

The board reviewed minutes from the August 21, 2019 full council meeting. All in favor of approval; motion passed.

The board discussed the change in agenda items as required by open meeting law. Kathryn will determine whether the public comment needs to be at the beginning or if it can be interchangeable. Public comment opportunity is required to be placed on an agenda. Department Heads will be informed that open comments are not allowed and should be added to the agenda. The Clerk will have an agenda item labeled Various Department Head Updates/Reports

The board discussed proposed changes in the by-laws. The following items were highlighted:

- The Health Department would like to be a part of the CJCC
- Members should not be voted off because of lack of attendance, however, possibly explore having a stand in or proxy from that agency.
- Continue to work and collaborate with the City Attorney
- Explore a rotating list of law enforcement agencies. We currently have 2 represented but work with multiple
- Add a private bar representative in addition to the public defender
- The full council recommends members to be added to the CJCC. The executive board makes the final appointments.

The board discussed the upcoming Strategic Planning session. Joseph Malual from Extension is interested in facilitating the session. The session will be a full day and off-site; participation will be mandatory. Judge Schumacher and Gary King will look into their calendars and Tiana will suggest and confirm the final meeting day, Samantha will explore and secure the meeting spot, suggested to do it at the Chippewa Valley Regional Airport.

The board suggested the following items be agenzized for the next Full Council Meeting on October 16<sup>th</sup>.

- Department Updates
- Treatment Court Update
- PSA Update
- Strategic Planning Meeting and Location

- Restructuring of the Council to be more inclusive
- Discussion on Yearly Recognition, honoring those who were a part of making the CJCC a reality. Recognition will be in December. The board recommends Judge Proctor and Judge Barland for the 2019 Award and Rich White and Dana Smetana for the 2020 award.

The board suggested the following items be ajenized for the 2020 CJCC Strategic Planning Session

- Changes to the CJCC Structure
  - Overall number of memberships
  - Rotation of community partner
  - Add health department director to the member section of the by-laws
  - Add Corporation Counsel to the member section of the by-laws
  - Request to make the Restorative Justice position more fluid

The meeting was adjourned at 8:31 a.m.

Respectively submitted by,

Samantha Cole  
Administrative Specialist III (Department of Administration)