

## Minutes

Eau Claire County

• *Extension Education Committee* •

**Date:** December 11, 2019

**Time:** 4:00 pm

**Location:** *Room 103*

*Agriculture & Natural Resource Center*

*227 1 St W Altoona, WI 54720*

Members Present: Tami Schraufnagel, Heather Deluka, Don Mowry and Melissa Jansen

Members Absent: Colleen Bates

Others Present: Lyssa Seefeldt, Kristi Peterson, Catherine Emmanuelle, Debbie Kitchen, Rachel Hart-Brinson and Erika Gullerud

1. Call to Order and confirmation of meeting notice  
Called to order at 4:04 pm by Supervisor Schraufnagel and confirmed
2. Public Comment  
None
3. Review / Approval of Committee Minutes - Discussion / Action
  - a. November 13, 2019 Supervisor Janssen moves to approve and Supervisor Mowry seconds.
4. Educator Report - Rachel Hart-Brinson 4-H Program Coordinator  
Shared plan of work and how she plans to gain visibility as well as long term goals.
5. Debbie Kitchen, EC County Fair Coordinator
  - a. 2019 Fair Report  
Debbie provided a financial overview and updates on procedures with her new position.
6. Extension Committee title - Discussion and Direction  
Continue with name as is for the time being. We will receive guidance from WEXA likely in the new year.
7. Area Extension Director
  - a. Staffing updates
    - i. Agriculture Educator– Introduction of new educator Lyssa Seefeldt  
Lyssa provided an overview of her first few weeks and future ideas.
    - ii. Human Development & Relationships Educator – Search and Screen Progress  
Planning interviews to screen candidates

Prepared by:

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710 (FAX) 839-1669 or (TDD) 839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703

8. Quarterly Report clarification – Office Coordinator  
Report will stay as is for now, but there is a detailed version available
9. Scheduling of Future Meetings / Agenda Items
  - a. January 15, 2020 4:00pm
10. Adjourn at 5:35pm

Respectfully Submitted,

Kristi Peterson  
Committee Clerk

Prepared by:

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