

UW-EXTENSION EDUCATION COMMITTEE

Wednesday June 19, 2019

4:00 PM, Room 103

Location: Agriculture & Resource Center
227 1st Street W
Altoona WI 54720

AGENDA

1. **Call Meeting to Order**
2. **Public Comment**
3. **Review / Approval of Committee Minutes / Discussion - Action**
 - a. May 29, 2019
4. **Educator Report** – Joseph Malual - Community Educator
5. **Fair tour** – Tami Schraufnagel discussion
6. **Area Extension Director / Report & Discussion**
 - a. 2020 Eau Claire County Extension Department Budget
 - b. Area 6 meeting update
7. **Scheduling of Future Meetings / Agenda Items**
 - a. Future Coordinator/Educator Report*:
8. **Adjourn**

*Another Coordinator/Educator will give a report if the name listed has a scheduling conflict.

Post:

- Media
- Committee Members
- Extension Staff

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669, (TDD) 839-4735 or by writing to the ADA Coordinator, Personnel Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703

UW-EXTENSION EDUCATION COMMITTEE

Wednesday May 29, 2019

4:00 PM, Room 103

Location: Agriculture & Resource Center
227 1st Street W
Altoona WI 54720

Minutes

Members Present: Donald Mowry, Heather Deluka, Colleen Bates, and Melissa Janssen

Others Present: Catherine Emmanuelle, Joseph Malual, Sandy Tarter, Kathryn Schauf and Kristi Peterson

Supervisor Mowry called the meeting to order at 4:03 pm

Public Comment

None

Review / Approval of Committee Minutes / Discussion - Action

- a. March 20, 2019

ACTION: Supervisor Deluka made a motion to approve and Supervisor Bates seconds. Motion carries 4-0

Educator Report – Sandy Tarter, FoodWise Coordinator

Sandy provided a Market Match update and mentioned co-partnering with 4H and Jonah. The FoodWise budget update across tri-county was provided and Sandy will provide more details in a month or two.

Introduction(s) – Rachel Hart-Brinson & Margaret Murphy

Board of Visitors / Update - Discussion – Requested by Supervisor Bates

- b. Supervisor Bates serves on the UW-Madison, Division of Extension Board of Visitors, and requested an opportunity to share and discuss updates related to her service on the Board of Visitors
- c. Supervisor Bates requested conversation around the experts Extension offers regarding affordable housing, water quality and community engagement
 - i. Integrate water concerns and utilize the specialists

Wisconsin Extension Committees Association / Discussion - Action

- d. Plan for dissolution of WACEC
- e. Bylaws for the newly created Wisconsin Extension Association (WEXA)
- f. Map of current Extension districts
- g. Funds Transfer Agreement
- h. Fiscal Agency Agreement
- i. Consent Resolution of the Members of Associated County Extension Committees, Inc.
 - i. Discussion began about a year ago to banish the advisory committee
 - ii. July 19 is the deadline for Counties to make commitment and follow steps

ACTION: Dissolve WACEC

Supervisor Deluka made a motion to approve, Supervisor Janssen seconds. Motion carries 4-0

ACTION: Approve Bylaws

Supervisor Deluka made a motion to approve, Supervisor Bates seconds Motion carries 4-0

ACTION: Funds transfer agreement to WCA

Supervisor Janssen made a motion to approve, Supervisor Deluka seconds. Motion carries 4-0

Area Extension Director / Report & Discussion

- j. General updates
 - i. Agenda details process and meeting clarification
 - ii. Update that the fair and 4-H conversations are continuing. Will continue to keep oversight committee updated with clarification of process
- k. Tri-County Meet and Greet EC County
 - i. Date options – August 1 or 14, 2-4pm
 - ii. Agenda will include overview of Extension efforts for Expanding Access, presentations by educators on collaboration projects occurring between Chippewa, Dunn, & Eau Claire Counties
- l. County Contract – requested by Supervisor Schraufnagel
 - i. Administrator Schauf and Area Extension Director reviewed elements of contract. Section 3a of contract helps to identify what type of services oversight committee would like to see as a final product for the county
 - ii. Collaborations achieved through existing and shared positions can be a key to helping solve issues in the county
- m. 2020 Eau Claire County Extension Department Budget - seeking feedback from committee on top priorities of data to capture and reflect in the budget. AED will also share preliminary feedback from staff on the key programming they desire to have reflected in the budget
- n. Received feedback from committee and staff and will provide a draft of budget communication strategy for the next meeting
- o. Fair update – Continue to work on Fair and 4-H clarifications continue and will continue to keep the committee up to date on the progress.

Scheduling of Future Meetings / Agenda Items

- a. June 19 – 4pm: Future Coordinator/Educator Report*: Joseph Malual – Community Educator
- b. July 17 – Budget presentation and guests Administrator Schauf and Finance Director Kirk

Chair Mowry adjourned the meeting at 6:10pm

Respectfully submitted by,

Kristi Peterson
Committee Clerk



6/13/2019

University of Wisconsin - Madison, Division of Extension
Area Extension Director for Chippewa, Dunn, & Eau Claire Counties
727 Hibbard Humanities Hall, 105 Garfield Avenue, Eau Claire, WI 54701

Dear UW-Extension Education Committee:

The county is underway for 2020 budget preparation. At the last committee meeting, and packet, I shared my goal for the Extension Department 2020 budget process is one of **collaboration** and **meaningful information** to help you as the policy makers and oversight committee members of the Extension Department. The following is a *combined overview* of the feedback from staff and the oversight committee that I received. At the 6-19-19 meeting, I will be seeking feedback from the committee if the information seems will be helpful to the committee's budget review.

- Organize by each institute: Agriculture and Natural Resources Institute (Agriculture & Horticulture) and Youth, Family, and Community Development Institute (4-H, FoodWise, Human Development & Relationships, Community Development)
- Making program outcomes and goals more personable - how the work specifically relates to Eau Claire County. Strike a balance, as one committee member shared, "It's a budget document - we can't be too flowery."
- Use the data to demonstrate on why is it important for Extension to be present in Eau Claire County. Be sure to include populations who are underserved (such as people experiencing poverty) and/or struggling (such as challenges farmers are experiencing). As another committee member shared, "The average person will say 'what has Extension done for me?'"
- Include how Extension serves other committees and departments
- Highlight the connectedness and the network of Extension in Eau Claire County, including new collaborative approaches that strengthen the network. Ability to do peer-learning across the counties. Individuals who when different things happen - they may not necessarily from it - being responsive to people's needs.
- Align budget data to better match how Eau Claire County reports the information and try to simplify the information (example: instead of combining the number of all state and county employees for full time employees, will report on the number of county employees, and make a written notation on how many state employees are represented in the fee-for-Extension services).

I look forward to working with the committee on this important policy document. Please let me know if you have any questions: 715-450-0823 or email Catherine.Emmanuelle@wisc.edu

In partnership,

Catherine Emmanuelle

Catherine Emmanuelle