



MINUTES

Eau Claire County • Committee on Highway

Thursday, December, 5 2019, 2019/ 6:15 a.m.

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Vice Chair Steve Chilson, Supervisor Carl Anton, Supervisor Judy Gatlin, Supervisor Nathan Anderson

Staff Present: Highway Commissioner Jon Johnson, Assistant Commissioner Brian Spilde, Engineer Janelle Hestekin, Administrative Associate Rachael Bien

1. **Meeting called to order by Chairman Henning at 6:15 a.m.**
2. **Past committee meeting minutes (11/21/2019) - Discussion/Action**
Motion: Supervisor Gatlin motioned for approval, Anderson 2nd. Motion approved 3-0.
3. **Public comment** –Carol Peuse. Petitions are out. Would like to go to Madison to help get the bill moving forward. Wanted to see if anyone from the Highway Committee would be interested in attending as well. Will contact when there is a date set.
4. **Shop welder position to mechanic- Discussion/Action**
No need to have an FTE welder position. The need is for a mechanic. Mechanic position already requires welding in the job description. Gatlin motioned to change title to FTE mechanic Henning 2nd 5-0
5. **PASER report – Discussion/Action**
PASER ratings are at 5.9. 88 miles are rated 1-2 that will need to be replaced. Reviewed handouts on improvements made and improvements that need to be done. No Action needed
6. **Highway Report**
Highway Commissioner Update, Jon Johnson spoke on the following:
 - Applying for grants
 - New Fiscal Supervisor started
 - Accountant position posted
 Operations Update, Brian Spilde spoke on the following:
 - Brushing ROW for 2020 & 2021
 - Still cleaning up from last storm
 - Working on operational procedures
 - Sign dept finished up corridor project for the State
 - Working with the Shop on a fleet management program
 Engineering Update, Janelle Hestekin Spoke on the following
 - PASER done
 - V & O meeting was 11/26
 - Mailers for projects will start in December
 - Survey quotes came back
7. **Payment vouchers (11/22)**
Vouchers were reviewed and signed.
Gatlin motioned for approval Chilson 2nd Approved 5-0
8. **Future meeting dates, times and agenda items**

Future Meetings:

- Thursday, December 19, 2019 at 6:15 a.m.
- Thursday, January 2, 2019 at 6:15 a.m.
- Thursday, January 16, 2019 at 6:15 a.m.
- Thursday, February 6, 2019 at 6:15 a.m.
- Thursday, February 20, 2019 at 6:15 a.m.

9. Meeting adjourned by Chairman Henning at 7:36 a.m.

Respectfully submitted,

Rachael Bien

Rachael Bien, Administrative Assistant
Eau Claire Highway Department
Approved 12/19/2019