

AGENDA

Eau Claire County

• *Extension Education Committee* •

Date: November 13, 2019

Time: 4:30 pm

Location: *Room 103*

Agriculture & Natural Resource Center

227 1 St W Altoona, WI 54720

1. Call to Order and confirmation of meeting notice
2. Public Comment
3. Review / Approval of Committee Minutes - Discussion / Action
 - a. October 16, 2019
4. Fair Committee – Discussion / Action
 - a. Member resignation
 - b. Consider approving new member
5. Quarter 3 Financial Report
6. Area Extension Director
 - a. Staffing updates – Agriculture and Human Development & Relationships educator positions
7. Scheduling of Future Meetings / Agenda Items
 - a. FTD update date
8. Adjourn

Prepared by:

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710 (FAX) 839-1669 or (TDD) 839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703

Minutes

Eau Claire County

• *Extension Education Committee* •

Date: October 16, 2019

Time: 4:30 pm

Location: *Room 103*

Agriculture & Natural Resource Center

227 1 St W Altoona, WI 54720

Members Present: Colleen Bates, Heather Deluka, Don Mowry and Tami Schraufnagel

Members Absent: Melissa Janssen

Others Present: Kristin Peterson, Catherine Emmanuelle, Joseph Malual, Pamela Warren-Armstrong and Rachel Hart-Brinson

1. Call to Order and confirmation of meeting notice
 - a. Called to order at 4:30 pm and confirmed

Heather Deluka arrived at 4:37 pm

2. Public Comment
 - a. No one from the public was present
3. Review / Approval of Committee Minutes - Discussion / Action
 - a. ACTION: Supervisor Mowry motioned to approve the minutes from September 2019 and Supervisor Deluka seconds. The motion was approved unanimously 4-0
4. Educator Report – Pamela Warren-Armstrong
 - a. Pamela provided an update on programming as well as the addition of Dunn Co
5. Fair Committee - By-Law update - Discussion / Action
 - a. A fair coordinator position has been created and hired and we will need to update the by-laws. No action needed at this time but will be needed at future meeting.
6. Area Extension Director / Report & Discussion
 - a. HD&R – Position Description being revised
 - b. Agriculture Educator – In process of hiring
 - c. Organization Effectiveness (OE) is happening within the County
7. Scheduling of Future Meetings / Agenda Items
 - a. November 20, 2019 at 4:00 pm

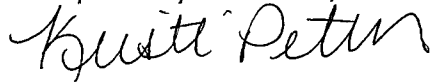
Prepared by:

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b. December 18, 2019 at 4:00 pm

8. Adjourn by Supervisor Schraufnagel at 5:17 pm

Respectfully submitted,

A handwritten signature in black ink that reads "Kristi Peterson". The signature is written in a cursive style with a large initial "K".

Kristi Peterson
Committee Clerk

Prepared by:

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Eau Claire County - Extension

Quarterly Department Report - Summary

For Period Ending: Q3, 2019

Page: 1/1

Date Ran: 10/16/19

21 - Extension

Fund	Revenue:	Orig Budget 2019	Adj Budget 2019	Q1 2019	Q2 2019	Q3 2019	Q4 2019	YTD 2019	% of Budget
100	01-Tax Levy	272,413	272,413	68,103	68,103	68,103	0	204,310	75.00%
	04-Intergovernment Grants and Aid	6,287	6,287	0	4,248	4,270	0	8,518	135.49%
	06-Public Charges for Services	15,001	15,001	7,220	2,562	4,457	0	14,239	94.92%
	09-Other Revenue	1,200	1,200	900	250	0	0	1,150	95.83%
	11-Fund Balance Applied	8,450	8,450	0	0	0	0	0	0.00%

Total Revenue - Extension	\$303,351	\$303,351	\$76,223	\$75,163	\$76,830	\$0	\$228,217	75.23%
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Fund	Expenditures:	Orig Budget 2019	Adj Budget 2019	Q1 2019	Q2 2019	Q3 2019	Q4 2019	YTD 2019	% of Budget
100	01-Regular Wages	-74,596	-74,596	-14,572	-16,203	-22,688	0	-53,463	71.67%
	02-OT Wages	0	0	0	0	-141	0	-141	0.00%
	03-Payroll Benefits	-46,742	-46,742	-10,151	-10,301	-15,001	0	-35,452	75.85%
	04-Contracted Services	-140,563	-140,563	-1,299	-68,644	-768	0	-70,711	50.31%
	05-Supplies & Expenses	-33,350	-33,350	-4,712	-6,288	-3,266	0	-14,266	42.78%
	07-Fixed Charges	-600	-600	0	0	0	0	0	0.00%
	09-Grants, Contributions, Other	-7,500	-7,500	-20	0	-5,527	0	-5,547	73.96%

Total Expense - Extension	-\$303,351	-\$303,351	-\$30,754	-\$101,436	-\$47,390	\$0	-\$179,581	59.20%
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Net Surplus/(-Deficit) - Extension	\$0	\$0	\$45,469	-\$26,273	\$29,440	\$0	\$48,636
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