

AGENDA

Eau Claire County Board of Supervisors
Tuesday, November 5, 2019 / 7 pm
Wednesday, November 6, 2019 / 1pm (if needed)
Courthouse, County Boardroom (Room 1277)
721 Oxford Ave. Eau Claire, WI

Eau Claire County Mission Statement:

"To provide quality, innovative and cost-effective services that safeguard and enhance the well-being of residents and resources"

- (1) Indicates 1st Reading
- (2) Indicates 2nd Reading

1. Call to Order
2. Honoring of the Flag and Moment of Reflection by: Supervisor Martha Nieman
3. Call of the Roll
4. Approval of the Journal of Proceedings (October 15, 2019) **Pages 1-2**
5. **PUBLIC HEARING ON ANNUAL BUDGET**

Section 2.04.010 C. The meeting on the 1st Tuesday of November in each year shall be the annual meeting at which time the board shall conduct a public hearing on and thereafter adopt the county budget and tax levy for the ensuing fiscal year, in addition to its regular business. Unless otherwise ordered, the board shall adjourn at 11:00 p.m. until 1:00 p.m. the next day until the business of the annual meeting is concluded

- Brief Presentation – Kathryn Schauf, County Administrator
 - Public Hearing on the Proposed 2020 County Budget
 - Close Public Hearing
6. **PRESENTATION OF PETITIONS, CLAIMS AND COMMUNICATIONS**

Written Reports

- Correspondence from Corporation Counsel RE: Annual Budget Procedures **Page 3**

7. **BUDGET DELIBERATIONS / 1ST VICE-CHAIR PRESIDES (Supervisor Colleen Bates)**

Memo from the County Administrator regarding the amendment process **Pages 4-5**

Supervisory Amendments to the 2020 Budget (received by the County Administrator)

Amendment #1 – Offered by the Committee on Finance & Budget Page 6

(Modifying the first policy statement regarding new and vacant positions within the Department of Human Services)

Amendment #2 – Offered by Supervisor Coffey Page 7

(Moving to reduce the number of additional correctional officers, recommended by the Finance & Budget Committee, from 4 to 2)

Amendment #3 – Offered by Supervisor Nieman Page 8

(Moving 2 policy statements made on the face sheet of the 2020 proposed budget be removed and placed on a future agenda of the County Board for further deliberation)

Amendment #4 – Offered by Supervisor Pagonis Page 9

(To increase the Debt Service Levy by \$215,562, thereby increasing the overall Debt Service Levy for 2020 to \$11,555,844)

File No.

19-20/076 (1)

Resolution – Adopting the 2020 Eau Claire County Budget and Tax Levy **Pages 10-11**

8. **REPORTS TO THE COUNTY BOARD UNDER 2.04.320**

9. **FIRST READING OF ORDINANCES BY COMMITTEES**

Committee on Finance & Budget

File No.

19-20/071 (1)

Ordinance – To Amend Section 4.35.200 of the Code: Overpayments and Underpayments (*this ordinance has been acted on by the Finance & Budget Committee and the official document will be signed before the County Board Meeting*)
Pages 12-13

10. **FIRST READING OF ORDINANCES AND RESOLUTIONS BY MEMBERS**

11. **REPORTS OF STANDING COMMITTEES, COMMITTEES, COMMISSIONS AND BOARDS UNDER 2.04.160 AND SECOND READING OF ORDINANCES**

Planning & Development Committee

File No.

19-20/063 (2)

Ordinance – Amending the 1982 Official Zoning District Boundary Map for the Town of Washington ***Pages 14-26***

Human Services Board

File No.

19-20/073 (2)

Ordinance – To Amend Section 4.14.010 B. of the Code: Daily Juvenile Detention Rate Established ***Pages 27-28***

12. **REPORTS OF SELECT COMMITTEES AND SECOND READING**

13. **APPOINTMENTS**

Eau Claire City – County Board of Health Appointment – Dr. Terrence Miskulin (5-year term) *Page 29*

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
OF SUPERVISORS**

Tuesday, October 15, 2019

The County Board of Supervisors of the County of Eau Claire convened at the Courthouse in the City of Eau Claire on Tuesday, October 15, 2019, and was called to order by Vice Chair Colleen Bates at 7:00 p.m.

The Board honored the flag with the pledge of allegiance.
Moment of reflection was presented by Supervisor Bert Moritz.

Roll Call: 24 present: Supervisors Sandra McKinney, Joe Knight, Stella Pagonis, Carl Anton, Bert Moritz, Kevin Stelljes, Donald Mowry, Nancy Coffey, Ray L. Henning, Colleen A. Bates, Connie Russell, Judy Gatlin, Lydia Boerboom, Martha Nieman, James A. Dunning, Gerald L. Wilkie, Nathan Anderson, Sue Miller, Robin J. Leary, Heather DeLuka, Melissa Janssen, Tami Schraufnagel, Kimberly A. Cronk, Patrick L. LaVelle
4 absent: Supervisors Gary G. Gibson, Steve Chilson, Nick Smiar, Mark Beckfield
1 vacancy: District 27

JOURNAL OF PROCEEDINGS (October 1, 2019)

On a motion by Supervisor Coffey, seconded by Supervisor Boerboom, the Journal of Proceedings was approved via voice vote.

APPOINTMENTS

CONFIRMING THE APPOINTMENT OF ZOE ROBERTS TO COUNTY BOARD SUPERVISOR DISTRICT 27
On a motion by Supervisor Leary, seconded by Supervisor Henning, the appointment was approved via voice vote. County Clerk Janet K. Loomis administered the Oath of Office to Supervisor Zoe Roberts, who then took her seat.

PUBLIC COMMENT

No one wished to speak.

REPORTS TO THE COUNTY BOARD UNDER 2.04.320

The following oral reports were presented:
-Updates from County Administrator Kathryn Schauf
-Information about the Chippewa Valley Innovation Center by Manager Mark Kalish

The following written reports were presented:
-2019 Contingency Fund Report as of October 10, 2019
-September 2019 Payments over \$10,000
-Compensatory Time Report as of September 30, 2019
-Number of Employees as of September 30, 2019

PRESENTATION OF PETITIONS, CLAIMS AND COMMUNICATIONS

A letter was received from Senator Jeff Smith, 31st District, in response to County Board Resolution 19-20/021.

FIRST READING OF ORDINANCES BY COMMITTEES

Human Services Board

Ordinance 19-20/073 TO AMEND SECTION 4.14.010 B. OF THE CODE: DAILY JUVENILE DETENTION RATE ESTABLISHED

Action on said ordinance was referred to a future meeting of the county board.

**REPORTS OF STANDING COMMITTEES, COMMITTEES, COMMISSIONS AND BOARDS UNDER
2.04.160 AND SECOND READING OF ORDINANCES**

Committee on Administration

Resolution 19-20/070 APPROVING ALTERATION OF SUPERVISORY DISTRICT BOUNDARIES
RESULTING FROM ANNEXATIONS FOR THE CITY OF EAU CLAIRE AND CITY OF ALTOONA

On a motion by Supervisor Gatlin, seconded by Supervisor Schraufnagel, the resolution was unanimously adopted via roll call vote as follows:

25 ayes: Supervisors McKinney, Knight, Pagonis, Anton, Moritz, Stelljes, Mowry, Coffey, Henning, Bates, Russell, Gatlin, Boerboom, Nieman, Dunning, Wilkie, Anderson, Miller, Leary, DeLuka, Janssen, Schraufnagel, Roberts, Cronk, LaVelle

0 noes

4 absent: Supervisors Gibson, Chilson, Smiar, Beckfield

Committee on Planning and Development

Ordinance 19-20/056 AMENDING THE 1982 OFFICIAL ZONING DISTRICT BOUNDARY MAP FOR THE
TOWN OF DRAMMEN

On a motion by Supervisor Leary, seconded by Supervisor LaVelle, the ordinance was unanimously enacted via roll call vote as follows:

25 ayes: Supervisors McKinney, Knight, Pagonis, Anton, Moritz, Stelljes, Mowry, Coffey, Henning, Bates, Russell, Gatlin, Boerboom, Nieman, Dunning, Wilkie, Anderson, Miller, Leary, DeLuka, Janssen, Schraufnagel, Roberts, Cronk, LaVelle

0 noes

4 absent: Supervisors Gibson, Chilson, Smiar, Beckfield

Committee on Finance and Budget

Resolution 19-20/072 AWARDING THE SALE OF \$9,985,000 GENERAL OBLIGATION PROMISSORY
NOTES, SERIES 2019A

On a motion by Supervisor Dunning, seconded by Supervisor Cronk, the resolution was unanimously adopted via roll call vote as follows:

25 ayes: Supervisors McKinney, Knight, Pagonis, Anton, Moritz, Stelljes, Mowry, Coffey, Henning, Bates, Russell, Gatlin, Boerboom, Nieman, Dunning, Wilkie, Anderson, Miller, Leary, DeLuka, Janssen, Schraufnagel, Roberts, Cronk, LaVelle

0 noes

4 absent: Supervisors Gibson, Chilson, Smiar, Beckfield

The Board adjourned at 7:35 p.m.

Respectfully submitted,



Janet K. Loomis,
County Clerk



OFFICE OF CORPORATION COUNSEL
EAU CLAIRE COUNTY
EAU CLAIRE COUNTY COURTHOUSE
721 OXFORD AVENUE, SUITE 3520
EAU CLAIRE, WI 54703
(715) 839-4836
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CORPORATION COUNSEL
Timothy J. Sullivan

**ASSISTANT
CORPORATION COUNSEL**
Sharon G. McIlquham
Richard A. Eaton
Charles R. Ellefsen, III

MEMO

TO: COUNTY BOARD
FROM: TIMOTHY SULLIVAN, CORPORATION COUNSEL
DATE: OCTOBER 28, 2019
SUBJECT: ANNUAL BUDGET PROCEDURE

The annual budget session will be conducted as a regular board meeting with the first vice-chair of the county board presiding over budget deliberations. The order of business for the annual meeting is listed below.

2.04.030 Rule 3--Opening of meeting.

D. Order of Business for the Annual Meeting. The order of business shall be as follows for the annual meeting:

1. Call to order;
2. Honoring of the flag and moment of reflection;
3. Call of the roll;
4. Approval of the journal of proceedings;
5. Public hearing on the annual budget;
6. Presentation of petitions, claims and communications;
7. Budget deliberations-1st vice-chair presides;
8. Reports to the county board under 2.04.320;
9. First Reading of ordinances by committees;
10. First reading of ordinances and resolutions by members;
11. Reports of standing committees, committees, commissions and boards under

2.04.160 and second reading of ordinances. The committee chair(s) responsible for reporting shall give an oral report and fact sheet by staff explaining the reasons for the committee action;

12. Reports of select committees and second reading;
13. Appointments.

TJS/yk



**Eau Claire County
Office of the County Administrator**

721 Oxford Avenue, Room 3520

Eau Claire, WI 54703-5481

Phone: 715-839-5106 Fax: 715-839-6243

admin@co.eau-claire.wi.us



TO: Eau Claire County Board of Supervisors & Department Heads
FROM: Kathryn Schauf, County Administrator
DATE: October 15, 2019
SUBJECT: 2019 Budget – Supervisory Amendments to the Budget

As part of the 2020 budget process, board members have the opportunity to submit written amendments to the recommended budget prior to the November 5-6, 2019 adoption date(s). This process enables supervisors to clearly explain, in writing, what their proposed amendment is and what the budgetary impact (increase or decrease) is on the 2020 Budget.

Each proposed amendment should be submitted by only one supervisor. Care needs to be taken by each supervisor not to violate the Open Meetings Law through walking quorums, or discussion and agreement on amendments outside of public meetings.

Attached, for your use, is a copy of the amendment form. Feel free to make copies of this form if you wish to submit more than one amendment. Please include only one amendment on each form.

Supervisors who propose amendments are strongly encouraged to consult with the affected departments prior to submission.

The following is a schedule of when and how these Amendment forms will be processed and reviewed:

October 30, 2019	Supervisors prepare amendments and submit them to the county Administrator's office. Amendments are due to the administration office October 30, 2019.
	County Administrator, Finance Director and department heads review the proposed amendment forms and determine the fiscal and operational impact of each proposed amendment. Supervisors who submit a proposed amendment may be contacted if further explanation is needed.
November 01, 2019	A compilation of amendments with additional information will be distributed to the Board prior to the November 05, 2019 meeting. (As part of Board packet)
November 5-6, 2019	County Board adopts the 2020 Budget, including any amendments that are brought forward to the County Board during the meeting. Submittal of an amendment through this process does not automatically bring that amendment to the County Board floor. A specific motion and second to amend must be made during the November County Board 2020 Budget Session, prior to discussion of the amendment.

Why has this form been developed?

The County intends to utilize a formal Supervisory Amendment process in order to allow individual supervisors to offer amendments through a structured and understandable process. In addition, it gives staff the opportunity to analyze any proposed amendments so that the County Board can make informed decisions when they meet to adopt the budget. In order to provide staff with sufficient time to review proposed amendments, Supervisors are asked to submit their amendments as soon as possible, but no later than October 30, 2019.

Supervisors are reminded that the purpose of this process and the use of the form are to propose financial changes to the budget. They are not intended to be used as a forum for raising policy or procedural issues in the budget. Therefore, non-financial issues should be addressed at the appropriate Committee level and then forwarded to the full County Board for consideration if appropriate.

What are appropriate and inappropriate amendments?

Eau Claire County's budget proposal was developed using a complex mixture of prioritization, mandate and legal requirement review, and discussion between department managers, oversight committees and the Finance and Budget Committee. Further, Wis. Stat. § 65.90 provides for a certain amount of specificity in establishing the budget. Amendments that will be ruled out of order include the following:

1. "I move to amend the budget to provide a levy rate of no more than 'x'."
2. "I move to cut 'x' amount of dollars from the levy."
3. "I move that the budget shall provide for an 'x' percent increase / decrease from last year."

As a reminder, Eau Claire County Financial Policy, states that "Unassigned fund balance shall not be used to support recurring operating expenditures." Funding operations with fund balance erodes the County's ability to maintain these operations into the future, as well as diminishes reserves available for emergencies or future planning.

Fund balance may be budgeted to fund the following items:

- a. Nonrecurring or rarely recurring capital outlays to reduce reliance on borrowed funds and future debt service costs.
- b. Nonrecurring startup costs of projects or programs that are expected to provide savings or increase efficiencies in the future.
- c. Prepayment of outstanding debt to generate greater rates of return than refinancing and result in the immediate improvement of many important credit ratios.
- d. Termination costs of ineffective or inefficient programs.
- e. All or part of the contingency fund as described below.
- f. Other nonrecurring expenditures which are expected to yield a positive financial return in the future.

Feel free to contact either the Administrator or Finance Director if you have any questions regarding this process, or if you would like any numbers or details clarified.

**Eau Claire County
2020 Budget
Proposed Supervisor Amendment**

By Supervisor: Committee on Finance and Budget

Amendment #: 1 (Amendment # assigned by staff)

To amend the 2020 Proposed Budget, as recommended by the Finance and Budget Committee, I Hereby Propose:

Modifying the first policy statement regarding new and vacant positions as stated below.

Anticipated service changes (additions and/or reductions):

Given the difficult fiscal condition of the county, and as a result of significant and repeated overages by the Department of Human Services, effective upon the adoption of the 2020 budget, filling and hiring all current and future vacant positions within the Department of Human Services shall be placed on hold, pending review and approval to fill the position by the County Administrator, the Human Services Board, the Human Resources Committee, and the Committee on Finance and Budget. If filling the position is denied by any of the above, the Human Services Board may bring the request to fill the position to the County Board for consideration.

I estimate that this proposed amendment would change the budget as follows:

Department	Program Area Description	Expenditure Increase or (Decrease)	Revenue Increase or (Decrease)	Other Sources Increase or (Decrease)	Net Tax Levy Increase or (Decrease)
Total for Amendment					0

Eau Claire County 2020 Budget Proposed Supervisor Amendment

By Supervisor: Nancy Coffey

Amendment #: 2
(Amendment # assigned by staff)

To amend the 2020 Proposed Budget, as recommended by the Finance and Budget Committee, I Hereby Propose:

I move to reduce the number of additional correctional officers, recommended by the finance and budget committee, from 4 to 2. The reduction in the number of correctional officers will correspondingly result in an increase in the Sheriff department overtime.

I propose that the levy funds that will be then made available are put into the contingency fund. This would give the county levy dollars in the contingency fund, which is currently funded by fund balance.

Rationale for the motion:

In the past year, the sheriff's department has had:

- a decrease in the number of jail inmates.
- three employees on leave, but by the middle of November all employee will be off leave and the sheriff's department should be fully staffed. (The department has had multiple leaves over 2019. Recently a couple of employees return after rather extensive leaves.
- no staff turn-over.

Anticipated service changes (additions and/or reductions):

I don't see any service changes due to the rationale listed above.

I estimate that this proposed amendment would change the budget as follows:

Department	Program Area Description	Expenditure Increase or (Decrease)	Revenue Increase or (Decrease)	Other Sources Increase or (Decrease)	Net Tax Levy Increase or (Decrease)
sheriff	1.Reduction to 2 additional correctional staff	(\$166,848)			\$166,848
sheriff	2.Overtime increase	\$63,424			(\$63,424)
	3.Contingency Fund	\$103,424			(\$103,424)
Total for Amendment		\$0			\$0

**Eau Claire County
2020 Budget
Proposed Supervisor Amendment**

By Supervisor: Martha Nieman

Amendment #: 3
(Amendment # assigned by staff)

To amend the 2020 Proposed Budget, as recommended by the Finance and Budget Committee, I Hereby Propose:

That the 2 policy statements made on the facesheet of the 2020 proposed budget be removed and placed on a future County Board meeting agenda for further deliberation.

Anticipated service changes (additions and/or reductions):

None

I estimate that this proposed amendment would change the budget as follows:

Department	Program Area Description	Expenditure Increase or (Decrease)	Revenue Increase or (Decrease)	Other Sources Increase or (Decrease)	Net Tax Levy Increase or (Decrease)
	N/A				
Total for Amendment					

**Eau Claire County
2020 Budget
Proposed Supervisor Amendment**

By Supervisor: Stella Pagonis

Amendment #: 4
(Amendment # assigned by staff)

To amend the 2020 Proposed Budget, as recommended by the Finance and Budget Committee, I hereby propose:

To increase the Debt Service Levy by \$215,562, thereby increasing the overall Debt Service Levy for 2020 to \$11,555,844.

This action is necessary to assure the debt service reflected in the budget is the accurate amount. The prior amount shown (see page 17) was a preliminary estimate. Once the 2019 debt issue calculations were completed, we were able to finalize the debt service payment schedule for 2020.

Anticipated service changes (additions and/or reductions)

I estimate that this proposed amendment would change the budget as follows:

Department	Program Area Description	Expenditure Increase or (Decrease)	Revenue Increase or (Decrease)	Other Sources Increase or (Decrease)	Net Tax Levy Increase or (Decrease)
Non-departmental	Debt Service Levy	\$215,562			\$215,562
Total for Amendment		\$215,562			\$215,562

2
3 - ADOPTING THE 2020 EAU CLAIRE COUNTY BUDGET AND TAX LEVY -
4

5 WHEREAS; the county administrator has worked with all county departments and has prepared
6 the 2020 Eau Claire County recommended budget: and,
7

8 WHEREAS, the Eau Claire County Board of Supervisors has held a public hearing, pursuant to
9 Wis. Stat. § 65.90 (4), and,
10

11 NOW THEREFORE BE IT RESOLVED by the Eau Claire County Board of Supervisors that
12 \$34,801,196 is hereby levied against the taxable property of the County as equalized for the year 2019.
13 The breakdown of the 2019 tax levy is as follows:
14

15	City-County Health Department	\$1,243,200
16	County Aid to Bridges	250,000
17	Library levy for Non-exempt Townships	805,401
18	County Share of Refunded Taxes	204
19	All Other County Taxes/Revenues	44,353,351
20	County Sales Tax Credit	<u>(10,850,960)</u>

21
22 TOTAL 2019 TAX LEVY \$35,801,196
23

24	Fund 100 – General Fund	\$12,976,937
25	Fund 205 – Human Services Fund	8,907,473
26	Fund 207 – Watershed Fund	10,000
27	Fund 215 – ADRC Fund	238,317
28	Fund 300 – Debt Service Fund	8,562,730
29	Fund 405 – Capital Projects Fund	2,777,552
30	Fund 602 - Airport Fund	399,030
31	Fund 701 – Highway Fund	<u>1,929,157</u>

32
33 TOTAL 2019 TAX LEVY \$35,801,196
34

35 BE IT FURTHER RESOLVED that the entire \$1,243,200 appropriation for the City-County
36 Health Department is hereby levied on all parts of the County except the City of Eau Claire; and
37

38 BE IT FURTHER RESOLVED that the state tax for forestry purposes of \$0 and other states special
39 charges of \$0 be charged against all taxable property within Eau Claire County; and
40

41 BE IT FURTHER RESOLVED that a County tax levy for Library Services amounting to \$805,401
42 is hereby levied on all parts of the County except the Cities of Altoona, Augusta, Eau Claire, the Villages
43 of Fairchild and Fall Creek, and the Township of Fairchild; and
44

45 BE IT FURTHER RESOLVED that a County special charge for Inter-municipal library services
46 amounting to \$228,489 based on circulation of library materials be charged on the County Clerk's
47 apportionment to the Cities of Altoona, Augusta, Eau Claire and the Village of Fall Creek as shown below;
48 and
49

1 BE IT FURTHER RESOLVED that the County tax levy for County Aid to Bridges of \$250,000
2 is hereby levied on all parts of the County except the City of Augusta, City of Altoona and the Village of
3 Fall Creek pursuant to Wis. Stat. § 83.065; and
4

5 BE IT FURTHER RESOLVED that a one-time chargeback for prior year refunded taxes
6 amounting to \$204 is hereby levied on all parts of the County; and
7

8 BE IT FURTHER RESOLVED that \$300,000 in unallocated general funds is hereby designated
9 to be applied to the 2019 County budget; and
10

11 BE IT FURTHER RESOLVED that \$10,850,960 of sales tax revenue be applied to reduce the
12 County tax levy on all parts of the County; and
13

14 BE IT FURTHER RESOLVED that the County Administrator and the County Clerk are hereby
15 authorized to correct any clerical errors that may be found in the budget document prior to the publishing
16 of this resolution.
17

18 County Special Charge for Inter-Municipal Library Services

19 Cities of:

20		
21	Altoona	\$109,514
22	Augusta	3,181
23	Eau Claire	114,521
24	Village of Fall Creek	<u>1,273</u>
25	Total	\$228,489
26		
27		

28 County Budget Summary

29		
30	Total Expenditures	\$141,147,527
31	Less: Estimated Revenues	100,976,337
32	Planned Deficit for Human	
33	Services to be Funded	
34	In 2021	2,372,262
35	Non-lapsing Fund Balances	
36	Applied	1,003,181
37	Internal Services Fund	
38	Balances Applied	694,551
39	General Fund Balance	
40	Applied	<u>300,000</u>
41	2019 Proposed Tax Levy	\$ 35,801,196
42	2019 Proposed Tax Rate	4.089
43		
44		

ORDINANC/19-20/076

Reviewed by Finance Dept.
for Fiscal Impact

APPROVED BY
CORPORATION COUNCIL
AS TO FORM

FACT SHEET

TO FILE NO. 19-20/071

This ordinance changes the allowable amount for overpayments and underpayments within the Treasurer's office to \$5.00. Previously we were following the state rate of \$2.00. This ordinance change will go into effect immediately upon approval.

The cost of issuing a refund check outweighs the increased cost of the write-offs.

At the \$2 threshold:

2016 Budget \$50 and actual (\$17.75)

2017 Budget \$50 and actual (\$4.13)

2018 Budget \$50 and actual (\$16.20)

2019 Budget \$38 and as of Q2 \$19.13

Fiscal Impact: None

Respectfully Submitted,


Glenda Lyons
County Treasurer

(c) COPY

1 Enrolled No.

ORDINANCE

File No. 19-20/071

2

3

TO AMEND SECTION 4.35.200 OF THE CODE: OVERPAYMENTS AND UNDERPAYMENTS

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The County Board of Supervisors of the County of Eau Claire does ordain as follows:

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8

SECTION 1. That Section 4.35.200 of the code be amended to read:

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10

4.35.200 Overpayments and underpayments. Unless otherwise provided by law, pursuant to Wis. Stat. §§59.54(24)(b) and 20.905, county departments and the clerk of circuit court may retain overpayments of fees, licenses, and similar charges when the overpayment is \$2 ~~\$5~~ or less, unless such refund is specifically requested in writing. Underpayments of not more than \$2 ~~\$5~~ may be waived when the administrative cost of collection would exceed the amount of the underpayment.

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ENACTED:

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Committee on Finance and Budget

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TS/ab

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Dated this _____ day of _____, 2019.

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COPY

FACT SHEET
File No. 19-20/063

RE: Rezone 20 acres +/- of land from A-P (Agricultural Preservation) District to A-2 (Agriculture-Residential) District to allow for family members to develop the land in the form of two 10-acre lots.

Legal Description: Being the North 589 feet of the West 1055 feet of said Southwest ¼ of the Southwest ¼, Section 10, Township 26 North, Range 8 West, Town of Washington, Eau Claire County Wisconsin and also being part of Lot 1 Certified Survey Map #3203, Volume 18, except the North 2 road thereof.

Location: 9415 Steinke Rd., Fall Creek 54742

Size of area to be rezoned: 20 acres +/-

ADJACENT ZONING & LAND USES:

LOCATION	ZONING	LAND USE
Subject	A-P	Woodland; Agricultural field; Single-family residence
North	A-P	Agricultural field; Farmstead; Single-family residence; Woodland
East	A-P	Woodland; Farmstead; Single-family residence
South	A-P	Agricultural field; Woodland
West	A-P	Agricultural field; Woodland; Farmstead; Single-family residence

LAND USE PLANS: The Eau Claire County and The Town of Washington Future Land Use Maps include the properties in the Rural Lands (RL) planning area.

Eau Claire County Rural Lands Comprehensive Plan Intent and Description: *The primary intent of these areas is to preserve productive agricultural lands, protect existing farm & forestry operations from encroachment by incompatible uses, promote further investments in farming, maintain farmer eligibility for incentive programs, and preserve wildlife habitat and open spaces. In other words, to preserve the rural character of these areas.*

Staff Conclusions and Recommendation: Staff finds that the proposed rezoning request conforms with the Eau Claire County Comprehensive Plan. The Eau Claire County Comprehensive Plan recognizes that the proposed A-2 zoning district is consistent and therefore allowed within the mapped future land use designation.

Town Board Action: The Washington Town Board considered this rezoning petition on Thursday, October 17th, 2019 and recommended approval (5-0 vote).

Committee Action: The Eau Claire County Committee on Planning and Development conducted the required public hearing on Tuesday, October 22nd, 2019 regarding the proposed rezoning. On a vote of 5 in favor and 0 against, the Committee recommends approval of the rezoning petition to the County Board. The committee considered the applicant's testimony, as well as the Town Board's and staff's recommendations in their deliberations.

Respectfully submitted on behalf of the Committee on Planning and Development,



Matt Michels, AICP
Senior Planner

1 **Enrolled No.**

ORDINANCE

File No. 19-20/063

2
3 -AMENDING THE 1982 OFFICIAL ZONING DISTRICT BOUNDARY MAP FOR THE
4 TOWN OF WASHINGTON

5
6 The County Board of Supervisors of the County of Eau Claire does ordain as follows:

7
8 **SECTION 1.** That the 1982 Official Zoning District Boundary Map for the Town of
9 Washington, described as follows:

10
11 A parcel of land located in part of the Southwest ¼ of the Southwest ¼ of
12 Section 10, Township 26 North, Range 8 West, Town of Washington, Eau
13 Claire County, Wisconsin, also being part of Lot 1 Certified Survey Map
14 #3203, Volume 18, Page 46 described as follows:

15
16 Being the North 859 feet of the West 1055 feet of said Southwest ¼ of the
17 Southwest ¼, Section 10, Township 26 North, Range 8 West, Town of
18 Washington, Eau Claire County, Wisconsin and also being part of Lot 1
19 Certified Survey Map #3203, Volume 18, except the North 2 rods thereof.

20
21 Said described parcel of land containing 20 acres +/-, of land and is
22 subject to the easements and restrictions of record to be reclassified from
23 the A-P Agricultural Preservation District to the A-2 Agriculture-
24 Residential District.

25
26 **SECTION 2.** Where a certified survey map is required and may alter the above
27 described property description, the official zoning district map for the
28 town shall be automatically amended to reflect the property description of
29 the certified survey map.

30
31
32 **ENACTED:** I hereby certify that the foregoing correctly represents the
33 action taken by the undersigned Committee on October 22,
34 2019 by a vote of 5 for, 0 against.

35
36 
37 _____
38 Planning & Development Committee, Chairperson

APPROVED
CORPORATION COUNCIL
AS TO FORM

Reviewed by Finance Dept.
for Fiscal Impact

RECEIVED

SEP 09 2019



Eau Claire County
Department of Planning and Development
Eau Claire County Courthouse
721 Oxford Avenue, Room 3344
Eau Claire, Wisconsin 54703
(715) 839-4741

COUNTY CLERK

Table with 2 columns: Field Name, Value. Fields include Application Accepted (9/9/19), Accepted By (Jmm), Receipt Number (621414), Town Hearing Date (10/17/19), Scheduled Hearing Date (10/22/19).

REZONING APPLICATION

Pursuant to the procedure described in Wisconsin Statutes Section 59.69(5), I hereby petition the Eau Claire County Board of Supervisors to amend the Zoning District from:
Existing Zoning District: AP Proposed Zoning District(s): RZ
Acres to be rezoned: 2.0

Property Owner Name: MARK Held Trust Phone# 715-379-9081
Mailing Address: 9415 STEINKE Rd. Fall Creek WI 54742-9709
Email Address: markheld@aol.com

Agent Name: Pete Gartmann / Real Land Surveying Phone# 715-514-4116
Mailing Address: 1360 International Dr. Eau Claire WI 54701
Email Address: pgartmann@rls-geo.com

SITE INFORMATION

Site Address: 9415 Steinke Rd Fall Creek
Property Description: SW 1/4 SW 1/4 Sec. 10, T26N, R3 W, Town of Washington
Zoning District: Code Section(s):
Overlay District: Check Applicable [] Shoreland [] Floodplain [] Airport [] Wellhead Protection [] Non-Metallic Mining
Computer #s: 024-1023-807-020
024-1025-07-020

GENERAL APPLICATION REQUIREMENTS

Applications will not be accepted until the applicant has met with department staff to review the application and determine if all necessary information has been provided. All information from the checklist must be included.
[X] Complete attached information sheet [X] Contact the Town to coordinate a recommendation on the application
[X] Provide legal description of property to be rezoned [X] Provide \$565.00 application fee (non-refundable), payable to the Eau Claire County Treasurer (\$500.00 application processing fee and \$65.00 mapping surcharge fee)

I certify by my signature that all information presented herein is true and correct to the best of my knowledge. I give permission for the staff of the Eau Claire County Department of Planning and Development to enter my property for the purpose of collecting information to be used as part of the public hearing process. I further agree to withdraw this application if substantive false or incorrect information has been included.

Owner/Agent Signature [Signature] Date 9-6-19

At the public hearing, the applicant may appear in person or through an agent or an attorney of his/her choice. The applicant/agent/attorney may present testimony, evidence and arguments in support of the application. All site plans, pictures, etc. become the property of the Department and will remain in the file.

SUPPLEMENTAL INFORMATION FOR A REZONING PETITION

In order to process your application as quickly as possible, please fill in all of the sections below that are applicable to your request, and attach all appropriate maps or plans described below that are relevant to your request.

Describe the reason(s) for your rezoning request:

To Create 2 ten ACRES Lots For Family members to build Houses.

When evaluating a rezoning petition, staff from the Eau Claire County Department of Planning and Development consider whether the purpose of the proposed zoning district and the uses allowed in the district are appropriate for the selected location. Staff also considers whether the change in zoning will uphold the purpose of the zoning ordinance, which is to separate incompatible land uses from one another, to maintain public health and safety, to protect and conserve natural resources, to prevent overcrowding, to preserve property values, and to maintain the general welfare of the citizens. Please describe how the proposed zoning district and the uses allowed in that district are appropriate for the selected location, and how the proposed change in zoning will uphold the purpose of the zoning ordinance.

THE Lands consist of Slopes at or Near 20% GRADE, mostly wooded. Not conducive to Farming Activities:
Classification of EmE (Eukmound) Loam-Sandstone Class 4 Soils
BoE (Boone) Sand-Sandstone Class 3 Soils
EmCz (Eukmound) Loam-Sandstone, Class 4 Soils
EmDz (Eukmound) Loam-Sandstone Class 4 Soils

Create Large Lot to Conform to the Neighboring USE.

Existing TOWN ROAD FOR ACCESS

Existing Public Utilities (ELECT./TELE)

New Structures will be Required to build outside County ESA.

Small Lots within AP District in this AREA.

Rezoning petitions to change the zoning of a parcel from the A-P Agricultural Preservation District to any other District must be based upon findings that consider the following factors:

- 1) The land is better suited for a use not allowed in the A-P Agricultural Preservation zoning district based on a review of soil types, historical productivity, location, and adjacent land uses;
- 2) The rezoning is consistent with any applicable comprehensive plans;
- 3) The rezoning is substantially consistent with the certified Eau Claire County Farmland Preservation Plan; and
- 4) The rezoning will not substantially impair or limit current or future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

If you are petitioning to rezone land from an A-P District to another district, please describe how the proposed change in zoning will be consistent with the four findings listed here.

See other page

Re-zone description of 20 acres

Located in part of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 10, Township 26 North, Range 8 West, Town of Washington, Eau Claire County Wisconsin and also being part of Lot 1 Certified Survey Map #3203, Volume 18, Page 46 described as follows:

Being the North 859 feet of the West 1055 feet of said Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 10, Township 26 North, Range 8 West, Town of Washington, Eau Claire County Wisconsin and also being part of Lot 1 Certified Survey Map #3203, Volume 18, **except** the North 2 road thereof.



2018 Property Record | Eau Claire County, WI

Assessed values not finalized until after Board of Review
Property search information is updated nightly.
Parcel and address geometry is updated monthly or as needed.

OWNERS

MARK HELD TRUST

IN CARE OF

MAILING ADDRESS

MARK HELD TRUST
9415 STEINKE RD
FALL CREEK WI
54742-9709

PROPERTY INFORMATION

Computer No: 024102507020
PIN: 1802422608152209000
Historical Map ID:
School District: Fall Creek

<u>Section</u>	<u>Town</u>	<u>Range</u>
15	26N	08W

Property Address:
9415 STEINKE RD

Municipality: Town Of Washington

Document History:
1135450 1004861 Q970250

PROPERTY DESCRIPTION

LOT 1 CSM 3203 (VOL 18 P 46 #1135450) ALSO ESMT AS DESC IN
1362/873-874 ALSO ESMT AS DESC IN 1120206 SEE S-5442

ZONING

<u>Zoning Code</u>	<u>Description</u>
AP	

TAX INFORMATION

Gross Tax: 17,191.77
School Credit: 1,779.73
Lottery Credit: .00
First Dollar Credit: 72.18
Net Tax: 15,339.86

	<u>Amt Due</u>	<u>Amt Paid</u>	<u>Balance</u>
RE Net Tax	15,339.86	15,339.86	.00
Special Assmnt	.00	.00	.00
Special Chrg	22.00	22.00	.00
Delq Utility	.00	.00	.00
MFL	.00	.00	.00
RE Interest	.00	.00	.00
Other Interest	.00	.00	.00
Penalty	.00	.00	.00
TOTAL	15,361.86	15,361.86	.00

LAND USE

<u>Land Use Code</u>	<u>Description</u>
AA-AR	

LAND VALUATION

	<u>Acres</u>	<u>Land</u>	<u>Improve</u>	<u>Total</u>
<u>G1</u>	2.000	42,500.00	856,400.00	898,900.00
<u>G6</u>	36.430	131,100.00	.00	131,100.00
	38.430	173,600.00	856,400.00	1,030,000.00
<u>Total Acres:</u>				38.430
<u>Mill Rate:</u>				0.014963151
<u>Fair Market Value:</u>				1,011,000.00
<u>Assessment Ratio:</u>				1.0200

INSTALLMENTS

<u>Period</u>	<u>End Date</u>	<u>Amount</u>
1	1/31/2019	7,691.93
2	7/31/2019	7,669.93

PAYMENT HISTORY (POSTED PAYMENTS)

Please allow up to 7 days for your payments to display.

<u>Date</u>	<u>Receipt #</u>	<u>RE Tax</u>	<u>Other Tax</u>	<u>RE Int</u>	<u>Other Int</u>	<u>Penalty</u>	<u>Total</u>
07/24/2019	000353671-19	7,669.93	.00	.00	.00	.00	7,669.93





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1135450

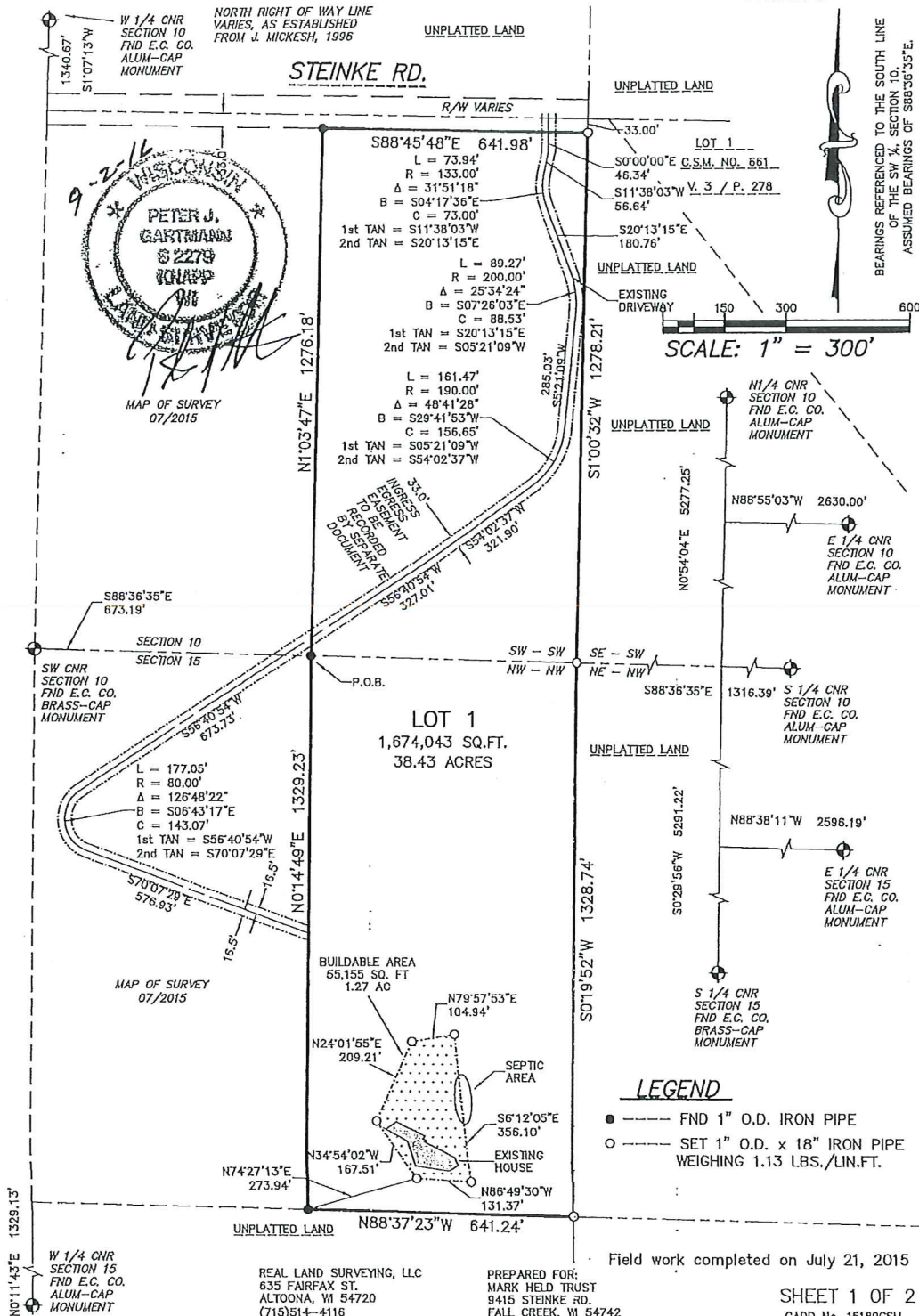
KATHRYN A. CHRISTENSON
EAU CLAIRE COUNTY, WI
REGISTER OF DEEDS

CERTIFIED SURVEY MAP, No. 3203

LOCATED IN THE SW 1/4-SW 1/4, SECTION 10 AND
NW 1/4-NW 1/4, SECTION 15, T26N, R8W,
TOWN OF WASHINGTON,
EAU CLAIRE COUNTY, WISCONSIN

RECORDED ON
09/08/2016 4:24 PM

REC FEE: 30.00
TRANSFER FEE:
EXEMPT #
PAGES: 2

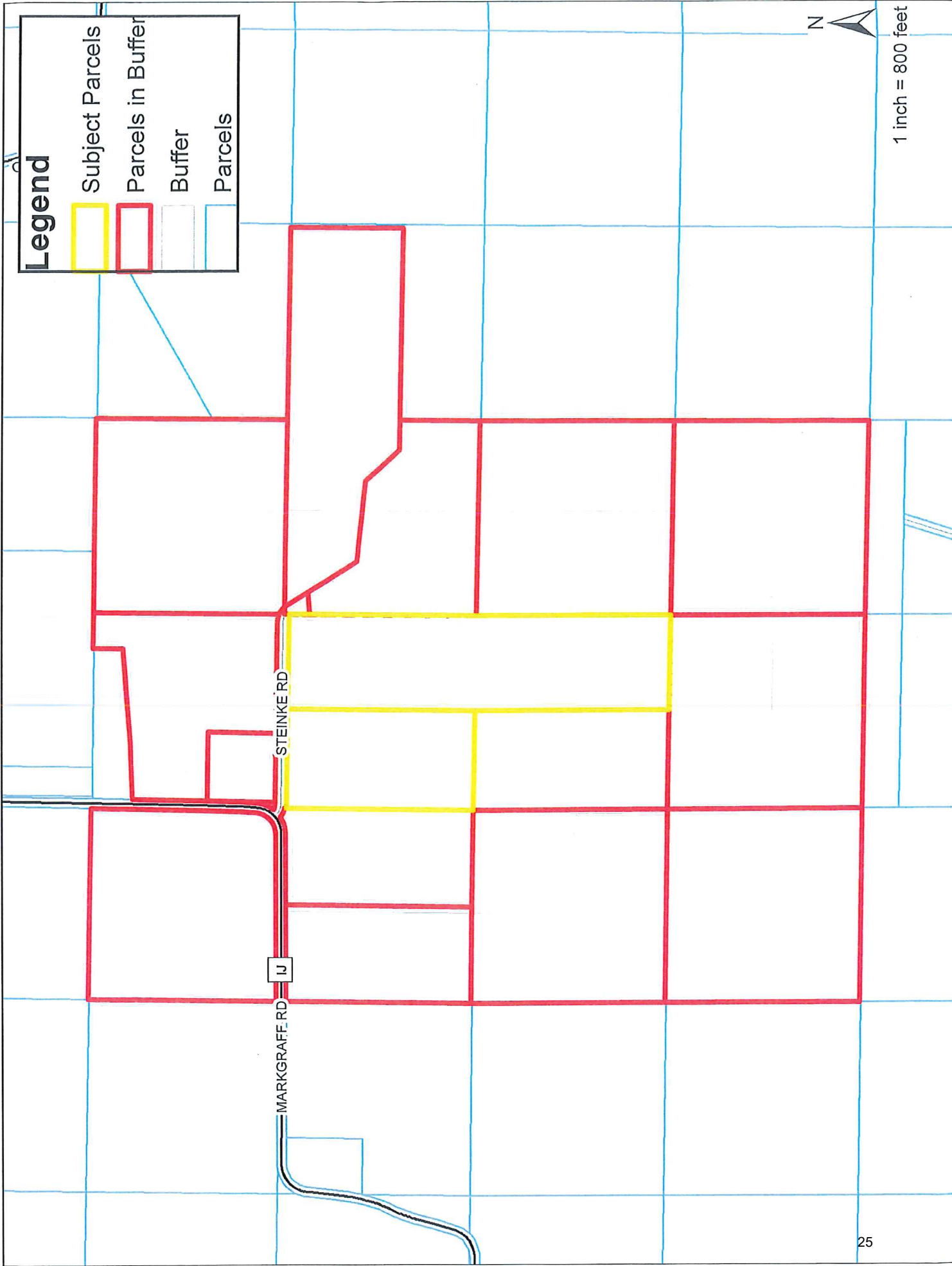


Legend

- Subject Parcels
- Parcels in Buffer
- Buffer
- Parcels



1 inch = 800 feet



FirstName	LastName	Address	City	State	Zip
MARK	HELD TRUST	9415 STEINKE RD	FALL CREEK	WI	54742-9709
RONALD J & DONNA J	STEINKE	6848 ZIMMERMAN RD	FALL CREEK	WI	54742-9713
DONNA	GOETSCH	16456 90TH AVE	CHIPPEWA FALLS	WI	54729-5279
EUGENE	FISCHER	6027 MARKGRAFF RD	FALL CREEK	WI	54742-9755
MARTIN	MCSHARRY	5856 MARKGRAFF RD	FALL CREEK	WI	54742-9757
WAYNE L & SHARON J	KOENIG	6996 ZIMMERMAN RD	FALL CREEK	WI	54742-9748
DALE S & SHARON A	CORNELL	5987 MARKGRAFF RD	FALL CREEK	WI	54742-9755
EDWARD F & VIRGINIA K	BARTCH TRUST	5851 MARKGRAFF RD	FALL CREEK	WI	54742-9757
INGRID	TOWN OF WASHINGTON	5750 OLD TOWN HALL RD	EAU CLAIRE	WI	54701-8948
VIRGINIA	SCHALLER	PO BOX 307	FALL CREEK	WI	54742-0307
DENNIS N & LINDA J	BARTCH TRUST	5851 MARKGRAFF RD	FALL CREEK	WI	54742-9757
DONNA	ZICH	5965 MARKGRAFF RD	FALL CREEK	WI	54742-9757
	GOETSCH	16456 90TH AVE	CHIPPEWA FALLS	WI	54729-5279

FACT SHEET

TO FILE NO. 19-20/073

These proposed fee increases are in response to the changing type, nature and length of placements in secure detention; occupancy rate, length of stay and self-harm risk have all increased. The fee changes are necessary to provide the increased staff necessary to safely supervise each resident and to provide the services necessary for their care. This increase will bring the secure detention center in line with other detention centers in Wisconsin. Fees were last adjusted in 2018.

Fiscal Impact: \$180,750 increase in revenue

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Diane Cable".

2
3 TO AMEND SECTION 4.14.010 B. OF THE CODE: DAILY JUVENILE DETENTION RATE
4 ESTABLISHED

5
6 The County Board of Supervisors of the County of Eau Claire does ordain as follows:

7
8 SECTION 1. That Subsection B. of Section 4.14.010 of the code be amended to read:

- 9
- 10 B. Non-residents\$190.00 200.00 per day
- 11 180 day dispositional alternative\$225.00 300.00 per day
- 12
- 13
- 14

15 ENACTED:

16 <u>Colleen Datus</u>	<u>Martha Nieman</u>
17 <u>Sandra McKinneg</u>	<u>Debbie Peters</u>
18 <u>Donald Mowry</u>	<u>Lydra Bertoom</u>
19 <u>Jerrice Heaney</u>	<u>Gene Stahl</u>
20 <u>K A. Cervic</u>	

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26 Human Services Board

27 RF/yk

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29 Dated this 15th day of October, 2019.

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40 Reviewed by Finance Dept.
41 for Fiscal Impact

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APPROVED BY
CORPORATION COUNSEL
AS TO FORM

10/15/2019

Eau Claire County Board,

We understand that term for the Board of Health seat held by Dr. Blair Johnson is coming to an end. Dr. Johnson does not wish to extend into another term. We have an interested candidate we would like to submit for your consideration. Dr. Terrence (Terry) Miskulin is a practicing family dentist and owner of Oakwood Hills Family Dental in Eau Claire. He is a great dentist and resident of the city of Eau Claire. We feel he would be an excellent addition to replace Dr. Johnson.

Sincerely,

Dr. Brianna Lise Newton

President, Chippewa Valley Dental Society