

MINUTES

Eau Claire County
Committee on Finance & Budget
Friday, September 27, 2019
1:00 p.m.
Courthouse - Room #1301
721 Oxford Avenue • Eau Claire, WI

Members present: Supervisors Steve Chilson, Jim Dunning, Robin Leary, Stella Pagonis, Gerald Wilkie

Staff present: Rod Eslinger, Planning & Development Director; Jon Johnson, Highway Commissioner; Norb Kirk, Finance Director; Kathryn Schauf, County Administrator; Susan Schaffer, Clerk of Courts; Matt Theisen, Facilities Director; Amy Weiss, Senior Accounting Manager

Others present: Erik Keisler, Executive Director of Beaver Creek Reserve; Erika Gullerud, Fiscal Associate II

Vice-Chair Jim Dunning called the meeting to order at 12:59 pm and confirmed compliance with open meetings law.

Public Comment: none

Approval of Meeting Minutes: September 10, September 18, September 20

Motion: Chilson moved approval of all minutes as presented

Further Discussion: none

Vote: pass, unanimous 4-0

2020 Budget Process: desire to review timber sales revenue for 2020 budget; Finance is continuing to review department budget submissions and is updating materials online when changes are made

Review of 2019 Fiscal Health: Norb Kirk presented updated end of September cash estimate of \$13 million, probably no short term borrowing for 2019

Stella Pagonis arrived at 1:19 pm.

Proposed Budget Presentations

Budget documents can be found here: <https://www.co.eau-claire.wi.us/government/county-budget-information>

- **Beaver Creek Reserve:** Erik Keisler presented current information regarding Beaver Creek activities. Attendance was down due to new road construction. The butterfly house was successful this season.
- **Facilities:** Matt Theisen presented the 2020 recommended budget for Facilities. Facilities is working with Highway to share resources.
- **Circuit Courts/Clerk of Courts:** Susan Schaffer presented the Circuit Courts and Clerk of Courts 2020 recommended budget.
- **Highway:** Jon Johnson presented the 2020 recommended budget for the highway department. Special levy for the bridges has increased to \$250,000, which is \$200,000 over 2019. The levy is used to fund summer and winter maintenance in the county (50/50 split to each). The winter maintenance special fund was depleted during the 2019 winter.
- **Planning & Development:** Rod Eslinger presented the 2020 recommended budget for Planning & Development. Department is working through replacement for real property software (shared with Treasurer, Health Dept, and Register of Deeds). This transition results in a reduction of one position as of July 1, after the implementation phase is complete. Real property listing program needs to be updated and accurate because this how the Treasurer prepares tax statements and ultimately collects the tax levy. The department is working on developing a comprehensive zoning plan.

Robin Leary left at 4:57 pm.

Proposed Resolution 19-20/069 “Reallocate \$134,500 from the 6th Courtroom capital project account and \$270,000 from the Highway Design capital project account...”

Motion: Chilson approve as presented

Further Discussion: none

Vote: unanimous, 4-0

The meeting was adjourned at 5:05 pm.

Amy Weiss
Committee Clerk