

AGENDA

Eau Claire County
Human Services Board meeting

Date: October 7, 2019

Time: 5 PM

Location: 721 Oxford Avenue, Room 2064
Eau Claire WI 54703

1. Welcome & Call to Order
2. Confirmation of Meeting Notice
3. Public Comment
4. Review of September 9 and 16, 2019 meeting minutes – Action Accept/Denial/Revise Pgs 2-5
5. August 2019 Financial Statements/Discussion – Action Accept/Denial Pgs 6-11
6. 2019 Budget Update/Discussion
7. 2020 Budget Request Update/Discussion
8. Recommendation to increase the Northwest Regional Juvenile Detention Fees. Discussion/Action
9. Discussion on how to access and use UWEX parenting material for families (including those in our jail) connected with the justice system
10. Director's Update
11. Adjourn

2019 Meetings:

Oct 28, Nov 25, Dec 16

Typically, the fourth Monday of the month unless otherwise noted

Prepared by Jackie Krumenauer

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710 (FAX) 839-1669 or (TDD) 839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703

MINUTES OF THE HUMAN SERVICES BOARD MEETING
September 9, 2019 5 PM
Room 2064

- PRESENT:** Colleen Bates, Paul Maulucci, Kimberly Cronk
Gabriel Schlieve, Martha Nieman, Sandra McKinney
Dianne Robertson
- EXCUSED:** Lorraine Henning, Don Mowry, Lydia Boerboom
- STAFF:** Kathryn Schauf, County Administrator, Norb Kirk, Finance Director;
Diane Cable, HS Director; Tom Wirth, Vickie Gardner, Jackie Krumenauer
- VISITORS:** Jerry Wilkie, County Board Supervisor; Ryan Patterson, Leader Telegram
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Welcome & Call to Order by Chair Colleen Bates at 5 PM

Confirmation of meeting notice

Public Input - Per Board operating procedures, a period of public input was held. No one was present for public input. Gabriel Schlieve did want to make a comment about a friend seeking services. Diane will talk to him after the meeting. Sandra McKinney made a motion to close the public input session. Second by Martha Nieman. The public input session was closed.

Review/Approval of August 26, 2019 meeting minutes

Paul Maulucci made a motion to approve the meeting minutes as presented. Second by Kim Cronk. The motion carried and the meeting minutes were approved unanimously.

Review/Acceptance of July 2019 Financial Statements

Vickie reviewed the July Financial Statements including Alternate Care reports.

Martha Nieman made a motion to accept the financial statements as presented. Second by Paul Maulucci. The motion carried unanimously.

2019 Budget Update/Discussion

2019 Budget Mitigation Plan dated Sept 9, 2019 reviewed via laptop projection. DHS staff continue to use the Mitigation Plan as a tool to show cost reductions for 2019. Received feedback and suggestions regarding the Plan that will be incorporated in the monthly report. Review of revenues including Juvenile Detention Center, Community Recovery Services (CRS) and Children's Long-Term Support (CLTS). Continue to work on building community partners.

Norb reported he's been meeting with Diane and Vickie to discuss county cash flow, gap/lag in capturing funding and better forecasting which is difficult as the systems don't "talk" to each other. This issue isn't unique to Eau Claire County as other counites struggling too.

Director's Update by Diane Cable

- Board member event sponsored by WCHSA, October 16, 2019 Please save the date. Diane will send out more information via email including the agenda.

The meeting adjourned at 6:27 p.m.

The next regularly scheduled Human Services Board meeting is scheduled for **Monday, September 16, 2019 at 5 p.m. in Room 2064.**

Jackie Krumenauer, Committee Clerk

MINUTES OF THE HUMAN SERVICES BOARD MEETING
September 16, 2019 5 PM
Room 2064

- PRESENT:** Colleen Bates, Paul Maulucci, Kimberly Cronk
Gabriel Schlieve, Martha Nieman, Sandra McKinney
Dianne Robertson, Lorraine Henning, Don Mowry
- EXCUSED:** Lydia Boerboom
- STAFF:** Kathryn Schauf, County Administrator, Norb Kirk, Finance Director;
Diane Cable, HS Director; Tom Wirth, Vickie Gardner, Terri Bohl,
Hannah Keller, Frank Draxler, Jackie Krumenauer
- VISITORS:** Jerry Wilkie and Stella Pagonis, County Board Supervisors; Kay McBride,
Laney Marcon

Welcome & Call to Order by Chair Colleen Bates at 5 PM

Confirmation of meeting notice

Public Input - Per Board operating procedures, a period of public input was held. No one was present for public input. Jerry Wilkie acknowledged there was a quorum present for the Committee on Administration, and he would refrain from speaking. Introductions. Kim Cronk made a motion to close the public input session. Second by Lorraine Henning. The public input session was closed.

Introductions

2019 Budget Update Discussion/Action

Norb Kirk, Finance Director, reviewed the presentation he has prepared for the County Board meeting tomorrow night. Points of discussion include:

- County Cash Flow – culture shift to talk about this topic with each Dept.
- WIMCR disbursements
- Long term and short-term strategies
- Software programs don't talk to each other making projections, data, outcomes, difficult.
- Overall fund balances and lack of revenues

Opportunities for Improvement:

- Schedule regular quarterly joint meetings with Committee on Administration, Committee on Finance and Budget and Human Services Board. Begin to have a shared understanding of county budget.
- Appoint a Human Services Board member to the Committee on Finance and Budget
- Risk Assessment and create more community partners to assist with risk level

- Continue to build better software case management system (Avatar) in DHS; thus faster reporting, billing, efficiencies and effective processes
- Continue to monitor DHS 2019 Budget thru Mitigation Plan
- Some new positions at DHS are on hold for recruitment
- Show savings in areas at the next meeting in October
- Involvement and awareness of county situations with legislators and representatives

It has been suggested that we meet again sooner than October 28. We will send out a follow up email.

The meeting adjourned at 6:45 p.m.

The next regularly scheduled Human Services Board meeting is scheduled for **Monday, October 28, 2019 at 5 p.m. in Room 2064.**

Jackie Krumenauer, Committee Clerk

**Eau Claire County
DHS Board Meeting
Held on 10/7/19**

August 2019 Financial Overview

Contributing factors which could favorably impact financial outcomes:

- Personnel costs (not fully staffed/recruiting)
- Projected reduction in out of home care for adults/children

Contributing factors which could negatively impact financial outcomes:

- Overall increased costs in comparison to budget:
 - Family Services – Alternate Care
 - Treatment Foster Care
 - RCC/Group Home
 - Adult Family Homes
 - Crisis/Emergency Services to Children and Adults
 - Winnebago/Mendota
 - Trempealeau

**DHS Alternate Care
For Period Ending 08/31/2019**

Children in Foster Care (FC) /Treatment Foster Care (TFC)/Residential Care Centers (RCC)/Group									
	2018			2019			% of Increase/Decrease Year over Year		
	New Placements	Clients	Amount	New Placements	Clients	Amount	New Placements	Clients	Amount
	FC	11	133	\$ 127,991	1	101	\$ 127,374	-1000%	-32%
TFC	0	20	\$ 56,875	2	19	\$ 58,354	100%	-5%	3%
GH	1	2	\$ 6,119	3	4	\$ 14,769	67%	50%	59%
RCC	4	23	\$ 234,837	2	11	\$ 128,758	-100%	-109%	-82%
August	16	178	\$ 425,822	8	135	\$ 329,255	-100%	-32%	-29%
YTD	93	226	\$ 3,423,842	67	230	\$ 3,065,331	-39%	2%	-12%

Juvenile Corrections (Lincoln Hills/Copper Lake)									
	2018			2019			% of Increase/Decrease Year over Year		
	New Placements	Clients	Amount	New Placements	Clients	Amount	New Placements	Clients	Amount
	August	0	0	\$ -	0	0	\$ -	0%	0%
YTD	3	5	\$ 54,255	0	0	\$ -	-100%	-100%	-100%

Trempealeau County IMD (Institute for Mental Disease - Adult)									
	2018			2019			% of Increase/Decrease Year over Year		
	New Placements	Clients	Amount	New Placements	Clients	Amount	New Placements	Clients	Amount
	August	2	7	\$ 67,614	0	6	\$ 61,160	-100%	-17%
YTD	9	14	\$ 427,026	18	27	\$ 611,758	50%	48%	30%

Northern/Southern Centers (Adult/Child Developmentally Disabled (DD))									
	2018			2019			% of Increase/Decrease Year over Year		
	New Placements	Clients	Amount	New Placements	Clients	Amount	New Placements	Clients	Amount
	August	1	1	\$ 12,840	0	0	\$ -	-100%	-100%
YTD	1	2	\$ 110,688	0	0	\$ -	-100%	-100%	-100%

Winnebago/Mendota (Adult/Child Institute for Mental Disease (IMD))									
	2018			2019			% of Increase/Decrease Year over Year		
	New Placements	Clients	Amount	New Placements	Clients	Amount	New Placements	Clients	Amount
	August	1	4	\$ 70,465	5	6	\$ 44,575	80%	33%
YTD	41	43	\$ 689,342	43	45	\$ 738,722	5%	4%	7%

**ALTERNATE CARE REPORT
Month Ending August 2019**

Level of Care	Current Month			YTD			Ave Cost per Day
	Number of Placements	Number of Clients	Number of Days	Placements	Clients	Days	
Foster Care	1	101	3,030	43	170	27,742	\$36
Therapeutic Foster Care	2	19	526	9	26	4,472	\$106
Group Home	3	4	79	6	8	250	\$260
Residential Care Center	2	11	282	9	24	3,371	\$451
Total	8	135	3,917	67	228	35,835	

Level of Care	Expense				Revenue		
	Adjusted Budget	Current Month Expense	YTD Expense	Percent Used	Adjusted Budget	YTD Revenue	Percent Collected
Foster Care	\$ 556,267	\$ 127,374	\$ 1,009,254	181.4%	\$ 78,667	\$100,553	127.8%
Therapeutic Foster Care	\$ 237,367	\$ 58,354	\$ 472,291	199.0%	\$ 10,333	\$ 2,781	26.9%
Group Home	\$ 68,218	\$ 14,769	\$ 65,028	95.3%	\$ 25,333	\$ 8,545	33.7%
Residential Care Center	\$ 1,016,567	\$ 128,758	\$ 1,518,758	149.4%	\$ 51,333	\$ 28,214	55.0%
Total	\$ 1,878,419	\$ 329,255	\$ 3,065,331	163.2%	\$ 165,667	\$140,093	84.6%

Eau Claire County
 Department of Human Services
 Financial Statement Estimated for the Period
 January 1, 2019 through August 31, 2019

Expense	YTD Net Budget	YTD Actual Transactions	Estimated Adjustments	Adjusted Total	Net Variance Excess (Deficient)
Overhead	545,082	399,134	61,136	460,270	84,812
Personnel	12,029,426	9,725,361	500,952	10,226,313	1,803,113
Services & Supplies	330,262	623,615	-	623,615	(293,353)
Purchased Services	7,956,909	11,440,541	627,648	12,068,189	(4,111,280)
Total	20,861,679	22,188,651	1,189,736	23,378,387	(2,516,709)

Revenue

Tax Levy	5,901,649	4,426,237	1,475,412	5,901,649	-
State/Federal	7,635,699	6,515,923	1,081,708	7,597,631	(38,067)
Medical Assistance	5,880,687	1,718,112	2,961,219	4,679,331	(1,201,356)
Charges & Fees	358,958	335,940	-	335,940	(23,018)
Other	1,084,687	674,056	104,318	778,374	(306,313)
Total	20,861,679	13,670,268	5,622,657	19,292,925	(1,568,754)

Excess (Deficiency) of Revenue over Expenditures	(4,085,462)
Less CCS	1,485,821
Excess (Deficiency) Net of CCS	(2,599,642)

Expense Adjustments Included:

Overhead	61,136
Payroll	500,952
Purchased - late billings	627,648
	<u>1,189,736</u>

Revenue Adjustments Included:

Tax Levy	1,475,412
State/Federal	1,081,708
MA	2,961,219
Other	104,318
	<u>5,622,657</u>

Eau Claire County
 Department of Human Services
 CCS Financial Statement Estimated for the Period
 January 1, 2019 through August 31, 2019

Expense	YTD YTD Net Budget	YTD Adjusted Transactions	Net Variance Excess (Deficient)
Overhead/Mgmt	213,333	331,793	(118,460)
Personnel	2,821,083	2,172,247	648,836
Services & Supplies	74,393	99,325	(24,932)
Purchased Services	1,586,667	2,573,245	(986,579)
Total	4,695,477	5,176,611	(481,134)
Revenue			
Medical Assistance	4,695,477	3,690,791	(1,004,686)
Total	4,695,477	3,690,791	(1,004,686)
Excess (Deficiency) of Revenue over Expenditures			(1,485,821)

Eau Claire County
 Department of Human Services
 YTD Program Expenditures Summary
 Thru August 31, 2019

Program	Monthly			YTD			Year End	
	Budgeted	Actual	Budgeted	Adjusted Actual	Expenses	Expenses	Expenses	Annualized
	Expenses	Expenses	Expenses	Expenses	Utilized	Utilized	Annualized	%
	Targeted %	% of	Targeted %	% of	Utilized	Utilized	Annualized	%
1. Community Care & Treatment of Children who are Abused or Neglected	\$476,129	8.3%	11.0%	\$5,208,821	66.7%	91.2%	\$7,813,231.5	136.7%
2. Community Care & Treatment of Adults & Children with BH Issues	\$1,233,295	8.3%	11.3%	\$11,817,467	66.7%	79.9%	\$17,726,200.5	119.8%
3. Community Care & Treatment of Developmentally Disabled or Delayed	\$107,016	8.3%	4.9%	\$816,320	66.7%	63.6%	\$1,224,480.6	95.4%
4. Community Care and Treatment of Youth Offenders	\$418,689	8.3%	5.9%	\$2,945,502	66.7%	58.6%	\$4,418,252.9	87.9%
5. Protection of Vulnerable Adults	\$50,621	8.3%	6.0%	\$390,294	66.7%	64.3%	\$585,441.0	96.4%
6. Financial & Economic Assistance	\$321,960	8.3%	5.8%	\$2,199,983	66.7%	56.9%	\$3,299,974.6	85.4%
Total	\$2,607,710	8.3%	9.3%	\$23,378,387	66.7%	74.7%	\$35,067,581	112.1%