

AGENDA

Eau Claire County

• *Highway Committee* •

Date: Thursday, October 3, 2019

Time: 6:15 a.m.

Location: *Eau Claire County Highway Department – Room 101*

2000 Spooner Ave, Altoona, WI 54720

1. Call to Order and confirmation of meeting notice
2. Review/approval of past committee meeting minutes (09/19)-Discussion /Action
3. Public comment
4. Horse manure, shoes and horse drawn equipment on county roads- Discussion/Action
5. Highway Policy and Procedure Manual- Discussion/Action
6. Highway Report
 - Highway Commissioner update- Jon Johnson
 - Operations update-Brian Spilde
 - Engineering update-Janelle Hestekin
7. Payment vouchers (09/16, 09/20, 9/24, 9/27)
8. Future Meeting dates, times and agenda items: 10/17, 11/7, 11/21
9. Adjourn

Prepared by:

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710 (FAX) 839-1669 or (TDD) 839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703



MINUTES

Eau Claire County • Committee on Highway

Thursday, September 19, 2019/ 6:15 a.m.

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Supervisor Judy Gatlin, Supervisor Nathan Anderson
 Staff Present: Commissioner Jon Johnson, Assistant Commissioner Brian Spilde, Engineer Janelle Hestekin, Finance Director Norb Kirk, Administrative Associate Rachael Bien

1. **Meeting called to order by Chairman Henning at 6:15 a.m.**
2. **Past committee meeting minutes (09/05/2019) - Discussion/Action**
 Motion: Supervisor Gatlin motioned for approval, Henning 2nd. Motion approved 5-0.
3. **Public comment** –Carol Peuse and Cheryl Corbin.
4. **Horse manure, shoes and horse drawn equipment on county roads - Discussion/Action**
 Adams County Indiana ordinance was reviewed and would like to discuss with legal and found we can't register any vehicles. Possible other ways to identify buggies/horses? Jon to bring identification questions to WCHA legal.
5. **Town of Clear Creek ATV request– Discussion/Action**
 Application incomplete. Will need additional application from Otter Creek. Must include maps and property owner notifications.
6. **Future Highway Program and Financial needs - Discussion/Action**
 Reviewed Charts of forecasted funding to maintain 6.1 Paser rating. Building project put on hold. Commissioner presented a list of estimated cost of \$900k to do necessary repairs to present building. Committee reviewed the existing Altoona repair needs and advised Commissioner to send list to Finance. Anton motioned for approval and Gatlin 2nd 5-0
7. **Highway Report**
 Highway Commissioner Update, Jon Johnson spoke on the following:
 - Oct 15 Agenda completed
 - New fiscal positions approved and hopefully posted tomorrow
 - Working with Jackson County on Bridge /Road damage
 - WCHA restructuring
 Operations Update, Brian Spilde spoke on the following:
 - Starting to get ready for snow
 - Wrapping up list of maintenance items
 - Painting roads and seal coating
 - Salt being delivered and cost is up 6%
 Engineering Update, Janelle Hestekin Spoke on the following
 - 2020 project road map up on website
 - Redoing 16.02 Miles of road, 3 bridge replacements and 1 Bridge rehab
 - PIM CTH D Boardwalk- CTH N 2021 project
8. **Payment vouchers (09/06, 09/13)**
 Vouchers were reviewed and signed.
 Supervisor Gatlin motioned for approval Anderson 2nd Approved 5-0

9. Future meeting dates, times and agenda items

Future Meetings:

- Thursday, October 3, 2019 at 6:15 a.m.
- Thursday, October 17, 2019 at 6:15 a.m.
- Thursday, November 7, 2019 at 6:15 a.m.
- Thursday, November 22, 2019 at 6:15 a.m.

10. Meeting adjourned by Chairman Henning at 8:06 a.m.

Respectfully submitted,

Rachael Bien

Rachael Bien, Administrative Assistant
Eau Claire Highway Department

Jon and Brian,

When I was looking up this information, I did notice a few discrepancies between info in the County Code Chapter 18.22 – Highway Access and Setbacks and the Highway Department’s published Policy and Procedure Manual.

- County code does give driveway access permitting authority to the Highway Department under section 18.22.030 – Driveway standards.
 - o However,
 - Address of highway department is incorrect (minor), and
 - Access driveway spacing on class C highways is listed as minimum of 100 feet under 18.22.020 (contradicting P&P manual)
 - County code classifies all lettered county highways as Class C while county P&P manual classifies county trunk highways as class B
 - P&P manual refers to section 17.23 of general code for EC County when referencing highway setbacks, but that section is 18.22.
 - P&P manual contradicts county code when referencing vision triangle distances and road classes.

Long story short, the property owner is looking to build the garage soon (likely starting this weekend). Do we have an answer for her?

- I’d like to inform her that the property setback is default to 83 feet from CL of the roadway for areas that are not zoned in Eau Claire County, but am not sure if the HWY dept. has the authority to make that note without it in writing in the county code.
- Is the solution as simple as clearing up county code reference discrepancies in the P&P manual and then adding a sentence that, ***“In unzoned areas of Eau Claire County, the minimum setback for buildings along any road under Eau Claire County jurisdiction shall be 83 feet from centerline or 50 feet from right of way, whichever is greater. In zoned areas of Eau Claire County, follow highway setbacks outlined in Section 18.22.020 of the County Code (<https://www.co.eau-claire.wi.us/government/county-code>)”***.

Thank you,
Janelle

Janelle Hestekin, PE
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