

## MINUTES

Eau Claire County  
Committee on Finance and Budget

**Date:** Tuesday, September 10, 2019

**Time:** 5:30 pm

**Location:** Room 1273; Eau Claire County Courthouse

**Members Present:** Supervisors Steve Chilson, Jim Dunning, Stella Pagonis, Gerald Wilkie

**Members Absent:** Supervisor Robin Leary

**Others Present:** Supervisor Connie Russell; Supervisor Kimberly Cronk Norb Kirk, Finance Director; Kathryn Schauf, County Administrator; Amy Weiss, Senior Accounting Manager; Glenda Lyons, Treasurer; Sean Lentz and Josh Low, Advisors with Ehlers

Supervisor Pagonis called the meeting to order at 5:30 pm and confirmed compliance with open meetings law.

No members of the public wished to speak.

Due to a late arrival, the committee skipped ahead to agenda item # 5: cash balance update. Norb Kirk presented information on the county's cash flow cycle.

At 5:35 pm, the committee shifted back to agenda item # 3:

Proposed Resolution 19-20/062 "Initial Resolution Authorizing the Borrowing of Not to Exceed \$10,000,000..."

Sean Lentz and Josh Low reviewed the Pre-Sale Report for the 2019A General Obligation issue.

Motion: Wilkie moved to introduce 19-20/062 to county board

No further discussion; unanimous 4-0

Norb Kirk presented the County's current debt policy and reviewed options and recommendations for updating. The current policy identifies a debt service limit of 30% of the total levy.

Motion: Dunning move approval of Option 1 – no change to current debt management policy, continue as is, develop debt plan

No further discussion; unanimous 4-0

The committee continued with the cash balance update. The committee feels strongly that the board needs to be updated on the current cash balance and trend.

The committee skipped ahead to Proposed Resolution 19-20/059 "Approving a Budget Transfer of \$559,500 from the 6<sup>th</sup> Courtroom Capital Projects Account to Provide Funding for the Design of a New Highway Building..."

Based on current debt policy and projections, building a new highway building is not fiscally responsible.

Supervisor Dunning left at 7:15 pm.

Motion: Pagonis moved to postpone to future meeting

Unanimous, 3-0

Consider Change to Ordinance 4.35.200 "Overpayments and Underpayments from \$2.00 to \$5.00"

Glenda Lyons reviewed the current ordinance. The request is to increase the \$2 limit to \$5.

Motion: Wilkie moved to review a resolution

Unanimous, 3-0

The committee reviewed the July 2019 financials released by DHS and discussed at the DHS board meeting on September 9, 2019.

Proposed Resolution 19-20/053 “Authorizing the Cancellation of Checks That Are Over Two Years Old...”

Motion: Wilkie moved approval as presented

Unanimous, 3-0

Proposed Resolution 19-20/050: To Amend User Fees

User fees should be commensurate with cost to provide service

Motion: Wilkie moved approval as presented

Unanimous, 3-0

Proposed Resolution 19-20/058 “Approval of Gift, Grant, and/or Donation...”

Motion: Chilson moved approval as presented

Unanimous, 3-0

The committee reviewed the following financial reports:

1. County Sales Tax Report – June earnings received in August
2. Vehicle Registration Fee Report

Pagonis moved approval of the following minutes:

1. August 12, 2019: regular meeting
2. August 20, 2019: regular meeting

Unanimous, 3-0

Schedule next meeting (09.18.19) and agenda items

1. Future debt strategy
2. Cash balance update
3. Resolution 19-20/059

The meeting was adjourned at 7.54 pm.

Amy Weiss  
Committee Clerk