

## **MINUTES**

Eau Claire County

### **• Committee on Administration •**

Tuesday, July 9, 2019

**2:30 p.m.**

Courthouse - Room #3312  
721 Oxford Avenue • Eau Claire, WI

Members Present: Colleen Bates, Ray Henning, Mark Beckfield, Gerald Wilkie

Members Absent: Nick Smiar

Others: Frank Draxler – Administrative Operations Manager, Kathryn Schauf – County Administrator, Samantha Cole – Administrative Specialist III (Department of Administration), Tim Sullivan – Corporation Counsel, Matt Theisen – Facilities Director, Georgia Crownhart – Director of Housing Authority (Eau Claire County), Jenny Ebert – Housing Authority Board, Connie Russel – County Board Supervisor

Vice-Chair Bates called the meeting to order at 2:30 p.m. and

No members of the public were present.

The committee reviewed the minutes from June 11, 2019. Supervisor Beckfield motioned to approve the minutes as presented. Motion passed unanimously, 4-0.

Georgia Crownhart was in attendance to discuss and answer questions in regard to the Housing Authority's request to move to a larger space in the Agriculture and Resource Center in Altoona. Supervisor Wilkie motioned to approve the request. Resolution was presented, but is not needed. Supervisor Beckfield seconded the motion. The motion was passed unanimously, 4-0.

The committee discussed resolutions that were recently passed by the Price County Board of Supervisors. This committee requests the Corporation Counsel draft and present a resolution on both issues for a future meeting.

Frank Draxler advised that Metropolis has pulled out of a potential agreement for management of the Expo Center. Other options are being looked into at this time. The following factors will be reviewed:

- Staffing
- Marketing
- Events
- RFP with other parties

Kathryn shared information regarding the Speak Your Peace – Civility Process. Supervisor Henning motioned to approve the exploration and investment in the effort. Supervisor Wilkie seconded the motion. The motion passed unanimously, 4-0.

The committee discussed the 2020 Capital Plan

Vice-Chair Bates approved to appoint Thomas Lochner to the Local Emergency Planning Committee. The appointment will be introduced at the County Board of Supervisors Meeting. Supervisor Beckfield motioned to approve. Motion was passed unanimously, 4-0.

The next regular meeting will be held on August 13, 2019. Items introduced to be added to the agenda include:

- Resolution to amend the Housing Authority lease and update the cost of rent to \$0.00.

The committee also addressed the addendum that was presented.

The committee reviewed the minutes from June 18, 2019. Supervisor Wilkie motioned to approve the minutes as presented. Motion passed unanimously, 4-0.

The committee discussed the request to support the United Way Day Off with Pay as an incentive to an employee who donates to the United Way during the upcoming campaign. As in previous years, one employee will be selected to receive the incentive. Supervisor Beckfield motioned to approve. The motion was passed unanimously

Vice-Chair Bates adjourned the meeting at 3:52 p.m.

Respectively submitted by,

Samantha Cole  
Committee Clerk  
Administrative Specialist III – Department of Administration