

MINUTES

Eau Claire County

• Committee on Administration •

Tuesday, August 13, 2019

2:30 p.m.

Courthouse - Room #3312

721 Oxford Avenue • Eau Claire, WI

Members: Collen Bates, Mark Beckfield, Ray Henning, Gerald Wilkie

Members Absent: Nick Smiar

Others: Norb Kirk, Janet Loomis, Tina Pommier, Eric Killen, Kathryn Schauf, Matt Theisen, Frank Draxler, Tim Sullivan

Public: Connie Russel

Vice-Chair Bates called the meeting to order at 2:30 p.m. The meeting was confirmed in accordance with Open Meeting Law.

There were no members of the public who wished to make a comment. A motion was made by Supervisor Beckfield to close the session and seconded by Supervisor Henning. The motion passed unanimously 4-0.

Supervisor Wilkie motioned to approve the minutes from July 9, 2019 as presented. The motion was seconded by Supervisor Beckfield. The motion passed unanimously 4-0.

Administration, Risk Management, Corporation Counsel/Child Support, Facilities, Information Systems and Veteran Services Department Heads presented their proposed 2020 budget to the Committee. Highlights were as follows:

Administration/County Board

- Administration, County Board and Risk Management are now separate budgets

Risk Management

- Added a Risk Analyst which was a part of the 2019 budget
- Will not be replacing the Safety Coordinator at this time
- There have been increases to liability insurance due to trends in Wisconsin and Law Enforcement.
- Overall costs are 8% lower than last year

Corporation Counsel/Child Support

- Corporation Counsel is lower next year due to 3 position changes
- Child Support had a change in state funding which attributes to the requested levy increase
- Due to employees potentially/confirmed retiring in 2020, there will be a need to have funds for training. Child Support Training is done elsewhere and required by the State.

Facilities

- 2% lower than last year. Property insurance costs are being moved to a non-departmental account
- New position request shared with the Highway Department
- Potentially giving \$18,000 back to the levy

Information Systems

- Increase in contract services
- Requested position change

Veteran Services

- Tax levy request is approx. 2% lower

The committee discussed ordinance 19-20/008. The motion was made by Supervisor Henning and seconded by Supervisor Beckfield. The motion passed unanimously 4-0.

The committee discussed resolution 19-20/046. The motion was made by Supervisor Wilkie and seconded by Supervisor Beckfield. The motion passed unanimously 4-0.

The committee discussed ordinance 19-20/048. The motion was made by Supervisor Beckfield to refer the ordinance to Corporation Counsel for revisions. Seconded by Supervisor Wilkie. The motion passed unanimously 4-0.

The committee discussed resolution 19-20/049. The motion was made by Supervisor Henning and seconded by Supervisor Wilkie. The motion passed unanimously 4-0.

The committee discussed the possibility of entering into an MOU with the City of Altoona for the sale of the current Highway Facility. The committee requests to be further along in the Highway Department project before entering into an MOU. The motion was made to not propose and MOU by Supervisor Beckfield. Seconded by Supervisor Henning. The motion passed unanimously 4-0.

Administrator Schauf provided updates on the Speak Your Peace project and Economic Development.

Vice-Chair Bates asked for a motion to approve the referral to the County Board of Supervisors for the appointments to the Rural Broadband Committee. The motion was made by Supervisor Henning and seconded by Supervisor Wilkie. The motion passed unanimously 4-0.

The next meeting will be on September 10, 2019 at 2:30 p.m. followed by a joint meeting with the Committee on Finance & Budget and the Committee on Human Resources at 4:30 p.m.

The meeting was adjourned at 4:22 p.m.

Respectively submitted by,

Samantha Cole
Administrative Specialist III (Department of Administration)