

**AGENDA**

Eau Claire County  
Human Services Board meeting

**Date:** September 9, 2019

**Time:** 5 PM

**Location:** 721 Oxford Avenue, Room 2064  
Eau Claire WI 54703

1. Welcome & Call to Order
2. Confirmation of Meeting Notice
3. Public Comment
4. Review of August 26, 2019 meeting minutes – Action Accept/Denial/Revise pgs 2-3
5. July 2019 Financial Statements/Discussion – Action Accept/Denial pgs 4-9
6. 2019 Budget Update/Discussion
7. Director's Update
8. Adjourn

**2019 Meetings:**

Oct 28, Nov 25, Dec 16

Typically the fourth Monday of the month unless otherwise noted

jk

Prepared by:

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710 (FAX) 839-1669 or (TDD) 839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703

**MINUTES OF THE HUMAN SERVICES BOARD MEETING**  
**August 26, 2019 5 PM**  
**Room 2064**

**PRESENT:** Colleen Bates, Paul Maulucci, Lydia Boerboom,  
Gabriel Schlieve, Lorraine Henning, Don Mowry,  
Dianne Robertson

**EXCUSED:** Martha Nieman, Sandra McKinney, Kimberly Cronk

**STAFF:** Kathryn Schauf, County Administrator,  
Tom Wirth, Vickie Gardner, Jackie Krumenauer

**VISITORS:** Jerry Wilkie, Stella Pagonis, County Board Supervisors

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Welcome & Call to Order by Chair Colleen Bates at 5 PM

**Confirmation of meeting notice**

**Public Input** - Per Board operating procedures, a period of public input was held. No one was present for public input. Gabriel Schlieve made a motion to close the public input session. Second by Lorraine Henning. The public input session was closed.

**Review/Approval of August 5 & August 12, 2019 meeting minutes**

Paul Maulucci made a motion to approve the meeting minutes as presented. Second by Lydia Boerboom. The motion carried and the meeting minutes were approved unanimously.

**Review/Acceptance of June 2019 Financial Statements**

Vickie reviewed the June Financial Statements including Alternate Care reports.

Dianne Robertson arrived at 5:50 p.m.

Proposed 2019 Budget Mitigation Plan distributed. Tom reported the plan will be a tool to reduce costs for 2019. Received feedback and suggestions regarding the plan that will be incorporated in the monthly report. Reviewed the personnel report and positions to be put on hold. Review of revenues including juvenile detention center, Community Recovery Services (CRS) and Children's Long-Term Support (CLTS).

Paul Maulucci made a motion to accept the financial statements as presented. Second by Don Mowry. The motion carried unanimously.

**Community Awareness of Human Services**

Tom reported you will notice tv's in the three lobbies of DHS. Grant dollars from the Health Dept covered the cost as part of helping clients be aware of services, health tips, meetings etc.

We are able to update the message periodically. We will discuss marketing strategies in the future for DHS.

**Director's Update**

- 2019 WCA Annual Fall Conference
- Board member event sponsored by WCHSA, October 16, 2019 Please save the date. More information to follow.

**Personnel Update** Jackie reviewed the latest vacancy report.

The meeting adjourned at 6:44 p.m.

The next regularly schedule Human Services Board meeting is scheduled for **Monday, September 16, 2019 at 5 p.m. in Room 2064.**

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Jackie Krumenauer, Committee Clerk

**Eau Claire County  
DHS Board Meeting  
Held on 9/9/19**

**July 2019 Financial Overview**

Contributing factors which could favorably impact financial outcomes:

- Personnel costs (not fully staffed/recruiting)
- Projected reduction in out of home care for adults/children

Contributing factors which could negatively impact financial outcomes:

- Overall increased costs in comparison to budget:
  - Family Services – Alternate Care
    - Treatment Foster Care
    - RCC/Group Home
    - Adult Family Homes
  - Crisis/Emergency Services to Children and Adults
  - Winnebago/Mendota
  - Trempealeau

**DHS Alternate Care  
For Period Ending 07/31/2019**

<b>Children in Foster Care (FC) /Treatment Foster Care (TFC)/Residential Care Centers (RCC)/Group</b>									
	2018			2019			% of Increase/Decrease Year over Year		
	New Placements	Clients	Amount	New Placements	Clients	Amount	New Placements	Clients	Amount
FC	12	123	\$ 131,407	2	113	\$ 117,631	-500%	-9%	-12%
TFC	3	19	\$ 56,423	1	20	\$ 48,577	-200%	5%	-16%
GH	0	2	\$ 32,280	0	1	\$ 10,815	0%	-100%	-198%
RCC	3	20	\$ 111,195	0	11	\$ 146,338	-100%	-82%	24%
July	18	164	\$ 331,305	3	145	\$ 323,361	-500%	-13%	-2%
YTD	77	210	\$ 2,126,230	63	224	\$ 2,736,076	-22%	6%	22%

<b>Juvenile Corrections (Lincoln Hills/Copper Lake)</b>									
	2018			2019			% of Increase/Decrease Year over Year		
	New Placements	Clients	Amount	New Placements	Clients	Amount	New Placements	Clients	Amount
July	0	0	\$ -	0	0	\$ -	0%	0%	0%
YTD	3	5	\$ 54,255	0	0	\$ -	-100%	-100%	-100%

<b>Trempealeau County IMD (Institute for Mental Disease - Adult)</b>									
	2018			2019			% of Increase/Decrease Year over Year		
	New Placements	Clients	Amount	New Placements	Clients	Amount	New Placements	Clients	Amount
July	1	8	\$ 54,459	2	8	\$ 63,931	50%	0%	15%
YTD	7	12	\$ 359,412	18	27	\$ 550,598	61%	56%	35%

<b>Northern/Southern Centers (Adult/Child Developmentally Disabled (DD))</b>									
	2018			2019			% of Increase/Decrease Year over Year		
	New Placements	Clients	Amount	New Placements	Clients	Amount	New Placements	Clients	Amount
July	0	0	\$ -	0	0	\$ -	0%	0%	0%
YTD	0	1	\$ 97,849	0	0	\$ -	0%	-100%	-100%

<b>Winnebago/Mendota (Adult/Child Institute for Mental Disease (IMD))</b>									
	2018			2019			% of Increase/Decrease Year over Year		
	New Placements	Clients	Amount	New Placements	Clients	Amount	New Placements	Clients	Amount
July	9	10	\$ 101,001	5	7	\$ 63,775	-80%	-43%	-58%
YTD	40	42	\$ 618,877	38	40	\$ 694,147	-5%	-5%	11%

**ALTERNATE CARE REPORT**  
**Month Ending July 2019**

Level of Care	Current Month				YTD			Ave Cost per Day
	Number of Placements	Number of Clients	Number of Days	Placements	Clients	Days		
Foster Care	2	113	3,380	42	169	24,712	\$36	
Therapeutic Foster Care	1	20	564	7	24	3,946	\$105	
Group Home	0	1	31	3	5	171	\$294	
Residential Care Center	0	11	318	7	22	3,089	\$450	
<b>Total</b>	<b>3</b>	<b>145</b>	<b>4,293</b>	<b>59</b>	<b>220</b>	<b>31,918</b>		

Level of Care	Expense				Revenue		
	Adjusted Budget	Current Month Expense	YTD Expense	Percent Used	Adjusted Budget	YTD Revenue	Percent Collected
Foster Care	\$ 486,733	\$ 117,631	\$ 881,880	181.2%	\$ 68,833	\$ 87,376	126.9%
Therapeutic Foster Care	\$ 207,696	\$ 48,577	\$ 413,937	199.3%	\$ 9,042	\$ 2,672	29.6%
Group Home	\$ 59,691	\$ 10,815	\$ 50,260	84.2%	\$ 22,167	\$ 7,477	33.7%
Residential Care Center	\$ 889,496	\$ 146,338	\$ 1,389,999	156.3%	\$ 44,917	\$ 24,918	55.5%
<b>Total</b>	<b>\$ 1,643,616</b>	<b>\$ 323,361</b>	<b>\$ 2,736,076</b>	<b>166.5%</b>	<b>\$ 144,958</b>	<b>\$122,443</b>	<b>84.5%</b>

Eau Claire County  
 Department of Human Services  
 Financial Statement Estimated for the Period  
 January 1, 2019 through July 31, 2019

Expense	YTD Net Budget	YTD Actual Transactions	Estimated Adjustments	Adjusted Total	Net Variance Excess (Deficient)
Overhead	476,947	399,365	53,419	452,784	24,163
Personnel	10,525,748	8,001,962	1,075,605	9,077,567	1,448,180
Services & Supplies	288,979	509,000	-	509,000	(220,020)
Purchased Services	6,962,295	9,925,352	493,161	10,418,514	(3,456,219)
<b>Total</b>	<b>18,253,969</b>	<b>18,835,679</b>	<b>1,622,186</b>	<b>20,457,865</b>	<b>(2,203,896)</b>

**Revenue**

Tax Levy	5,163,943	4,426,237	737,706	5,163,943	-
State/Federal	6,681,236	6,243,652	321,313	6,564,965	(116,272)
Medical Assistance	5,145,601	1,125,468	2,645,825	3,771,292	(1,374,309)
Charges & Fees	314,088	297,065	-	297,065	(17,023)
Other	949,101	595,810	107,370	703,180	(245,921)
<b>Total</b>	<b>18,253,969</b>	<b>12,688,231</b>	<b>3,812,213</b>	<b>16,500,444</b>	<b>(1,753,524)</b>

Excess (Deficiency) of Revenue over Expenditures	(3,957,421)
Less CCS	1,349,910
<b>Excess (Deficiency) Net of CCS</b>	<b>(2,607,510)</b>

Expense Adjustments Included:

Overhead	53,419
Payroll	1,075,605
Winnebago	493,161
	<u>1,622,186</u>

Revenue Adjustments Included:

Tax Levy	737,706
State/Federal	321,313
MA	2,645,825
Other	107,370
	<u>3,812,213</u>

Eau Claire County  
 Department of Human Services  
 CCS Financial Statement Estimated for the Period  
 January 1, 2019 through July 31, 2019

Expense	YTD		Net Variance
	YTD Net Budget	Adjusted Transactions	
Overhead/Mgmt	186,667	293,376	(106,709)
Personnel	2,468,448	1,914,384	554,064
Services & Supplies	65,094	89,413	(24,319)
Purchased Services	1,388,333	1,919,457	(531,123)
<b>Total</b>	<b>4,108,542</b>	<b>4,216,630</b>	<b>(108,088)</b>
Revenue			
Medical Assistance	4,108,543	2,866,721	(1,241,822)
<b>Total</b>	<b>4,108,543</b>	<b>2,866,721</b>	<b>(1,241,822)</b>
<b>Excess (Deficiency) of Revenue over Expenditures</b>			<b>(1,349,910)</b>



Eau Claire County  
 Department of Human Services  
 YTD Program Expenditures Summary  
 Thru July 31, 2019

Program	Monthly				YTD		Year End			
	Budgeted		Actual		Budgeted		Adjusted Actual			
	Expenses	Targeted %	Expenses	% of Expenses Utilized	Expenses	Targeted %	Expenses	% of Expenses Utilized		
1. Community Care & Treatment of Children who are Abused or Neglected	\$476,129	8.3%	\$639,629	11.2%	\$3,332,904	58.3%	\$4,578,489	80.1%	\$7,848,838.0	137.4%
2. Community Care & Treatment of Adults & Children with BH Issues	\$1,233,295	8.3%	\$1,840,928	12.4%	\$8,633,067	58.3%	\$10,149,133	68.6%	\$17,398,513.5	117.6%
3. Community Care & Treatment of Developmentally Disabled or Delayed	\$107,016	8.3%	\$100,490	7.8%	\$749,110	58.3%	\$753,915	58.7%	\$1,292,425.1	100.6%
4. Community Care and Treatment of Youth Offenders	\$418,689	8.3%	\$339,064	6.7%	\$2,930,823	58.3%	\$2,647,681	52.7%	\$4,538,881.2	90.3%
5. Protection of Vulnerable Adults	\$50,621	8.3%	\$46,447	7.6%	\$354,349	58.3%	\$353,634	58.2%	\$606,230.0	99.8%
6. Financial & Economic Assistance	\$321,960	8.3%	\$275,651	7.1%	\$2,253,717	58.3%	\$1,975,014	51.1%	\$3,385,738.0	87.6%
<b>Total</b>	<b>\$2,607,710</b>	<b>8.3%</b>	<b>\$3,242,208</b>	<b>10.4%</b>	<b>\$18,253,969</b>	<b>58.3%</b>	<b>\$20,457,865</b>	<b>65.4%</b>	<b>\$35,070,626</b>	<b>112.1%</b>