

MINUTES

Eau Claire County
Committee on Finance and Budget

Monday, July 8, 2019 / 4:30 pm
Eau Claire County Courthouse – **Room 3312**
Eau Claire, WI 54703

Members Present: Supervisors Jim Dunning, Robin Leary, Stella Pagonis, Gerald Wilkie

Members Absent: Supervisor Steve Chilson

Staff Present: Norb Kirk, Finance Director; Janet Loomis, County Clerk; Glenda Lyons, Treasurer; Kathryn Schauf, County Administrator (5:10 pm); Amy Weiss, Senior Accounting Manager

Others Present: Supervisor Connie Russell

Chair Stella Pagonis called the meeting to order at 4:36 pm and confirmed compliance with Open Meetings Law.

Supervisor Stella Pagonis gave a TID update.

Proposed Resolution 19-20/030 “Awarding Bids for the Summer 2019 Tax Deed Sale of Tax Deed Property...”

Discussion: Other expenses of the county could include mowing, certified mail, and Leader Telegram postings.

Motion: Leary moved approval.

No further discussion; motion passed unanimously, 4-0.

Glenda Lyons gave a status update on CLA Cash Handling Internal Control and Process Assessment Audit. There is a desire to have a regular workgroup that meets to review progress and supply updates.

The committee would like to review Beaver Creek Reserve’s cash handling policy, even though the county does not manage the operations. Norb Kirk will work to develop a cash handling policy for Eau Claire County.

Glenda Lyons handed out an updated Performance Management metrics for the 2020 budget. Discussion will be held during her budget presentation.

Village of Fairchild & Town of Fairchild Library Exemption Requests

Motion: Dunning moved to honor request.

Motion passed 3-1.

The committee discussed the county’s commitment to the Veteran’s Tribute Foundation (approved by Resolution 18-19/079). The county’s commitment is to the Foundation, not to the City of Eau Claire.

There is no action that this committee can take at this point.

Proposed Resolution 19-20/034 “Approving a Budget Transfer of \$768,000 from the 6th Courtroom Capital Projects Account...”

Motion: Wilkie moved approval as a resolution or a line item transfer, dependent upon guidance from corporation counsel.

Motion passed unanimously, 4-0.

Norb Kirk reviewed the updated 2018 general fund unassigned balance as of the end of June. This estimate was prepared after audit field work; nothing is expected to change between this estimate and the final release of the audit report.

The committee discussed mitigation plans for 2019 fiscal overages. Possible plans to include delaying filling vacant positions.

Motion: Wilkie made a motion to refer to the Committee on Human Resources the ability to authorize the county administrator to delay the filling of any position based on her discretion, through 2019.

Motion passes unanimously, 4-0.

Norb Kirk reviewed the structure of the quarterly reports. Departments will be presenting these reports to their oversight committees quarterly.

The committee reviewed the following financial activity reports:

- a. Quarter 2 Personnel Report
- b. County Sales Tax Report – April earnings received in June
- c. Vehicle Registration Fee Report

Supervisor Dunning made a motion to approve the regular meeting minutes from June 10, 2019. Motion passes unanimously, 4-0.

Schedule next meeting and agenda items: August 8, 4:30 pm regular meeting, public input to start at 6:00 pm

1. Brock Geyen from CLA to review the 2018 audit

The meeting was adjourned at 7:09 pm.

Amy Weiss
Committee Clerk