



MINUTES

Eau Claire County • Committee on Highway

Wednesday, July 3, 2019/ 6:15 a.m.

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Vice Chairman Steve Chilson, Supervisor Judy Gatlin, Supervisor Nathan Anderson
 Staff Present: Commissioner Jon Johnson, Assistant Highway Commissioner Brian Spilde, Accountant DiAnna Steines

1. **Meeting called to order by Chairman Henning at 6:17 a.m.**
2. **Confirmation of meeting notice - Review**
Meeting notice confirmed.
3. **Past committee meeting minutes (06/20/2019) - Discussion/Action**
Motion: Supervisor Gatlin motioned for approval, Anderson 2nd. Motion approved 4-0.
4. **Public comment** – No public comment
5. **Shop Supervisor reclassification - Discussion/Action**
Reviewed Shop Supervisor classification. Would like to move paygrade to an R was at an O. There will be a financial impact. Anderson Approved Henning 2nd, all in favor
6. **ATV application CTH H (Wren-I-94) – Discussion/Action**
ATV application was reviewed. Does not follow guidelines. Gatlin motioned to decline and Anderson 2nd all in favor
7. **Review of year-end book - Discussion**
Reviewed 2018 year-end operational financial book and compared to 2017. 2018 equipment had a surplus.
8. **Highway Report**
Highway Commissioner Update, Jon Johnson spoke on the following:
 - Position change requests submitted for next year.
 Operations Update, Chris Dahlby spoke on the following:
 - mowing, routine maintenance deck sealing, ditching
 - CTH BB & W Paving
 - CTH TT & CTH K contract work currently being done
 - 5 New Hires and 3 seasonals
 Engineering Update, Jon Johnson Spoke on the following
 - Finished interviews, sending and offer out
 - Soil borings, redo plat work culvert inventory on conditions by Ayres
 - RFP on projects
9. **Payment vouchers (06/21, 06/28)**
Vouchers were reviewed and signed.
Supervisor Gaitlin motioned for approval, Anderson 2nd. Motion approved 4-0
10. **Future meeting dates, times and agenda items**

Future Meetings:

- Thursday, July 18, 2019 at 6:15 a.m.
- Thursday, August 1, 2019 at 6:15 a.m.
- Thursday, August 15, 2019 at 6:15 a.m.
- Thursday, September 5, 2019 at 6:15 a.m.
- Thursday, September 19, 2019 at 6:15 a.m.
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11. Meeting adjourned by Chairman Henning at 8:28 a.m.

Motion: Supervisor Anderson moved for approval.

Respectfully submitted,

Rachael Bien

Rachael Bien, Administrative
Assistant Eau Claire Highway
Department
Approved 07/18/2019