

Committee on Human Resources
Friday, April 13, 2018 **TIME: 7:30 AM**
Eau Claire County Courthouse, Room 1273
721 Oxford Avenue, Eau Claire, WI

MINUTES

Members Present: Kathleen Clark, Sue Miller, Judy Gatlin, Mark Beckfield

Staff Present: Jamie Gower, Amanda Twitchell, Sara Bronstad

Others Present: Jon Johnson, Keith Zehms, Janet Christenson, Lissa Ziehr

Chair Kathleen Clark called the meeting to order and certified compliance with Open Meetings Law at 7:30 a.m.

Public Comment

No one in attendance for public comment.

Review and approve minutes of the February 9, March 6, March 9, and March 27th meetings

Motion Mark Beckfield to approve minutes of the February 9, March 6, March 9 and March 27th meetings with one amendment to the March 27 meeting minutes. Where it indicates chairperson, Sue Miller; it should indicate Vice Chair, Sue Miller. Motion carried 4-0.

Human Resources: Information/Discussion/Action of Resolution 18/19-011 to update the following Eau Claire County policy –

- **Policy 503 – Overtime and Compensatory Time**

Motion Judith Gatlin to approve updates to Policy 503 – Overtime and Compensatory time as written. Motion carried 4 to 0.

Human Resources: Information/Discussion/Action to update the following Eau Claire County policies –

- **Policy 705 – Harassment and Discrimination**
- **Policy 513 – Travel and Expense Reimbursement**
- **Policy 715 – Injuries/Illness**

Motion Sue Miller to approve updates to Policy 705 Harassment and Discrimination, Policy 513 Travel and Expense Reimbursement, and Policy 715 Injuries/Illnesses as written. Motion carried 4 to 0.

Corporation Counsel/Human Resources: Information/Discussion/Action of Resolution/Ordinance 18/19-007 to amend the County Code

Corporation Counsel, Keith Zehms present to present changes to the Code.
Motion Judith Gatlin to approve changes to County Code as written. Motion carried 4 to 0.

Recognition Committee: Information/Discussion - Recognition Committee Update

Recognition Committee members, Sara Bronstad, Janet Christenson, and Lissa Ziehr were present to give an update on the 2018 Recognition Program. Information/Discussion only. No action taken.

Human Resources: Information/Discussion – Human Resources Update

Human Resources Director, Jamie Gower to present Human Resources Metrics to the Committee. Information/Discussion only. No action taken.

Adjourn

Kathy Clark adjourned the meeting at 8:52 a.m.

Respectfully submitted,

Amanda Twitchell
Acting Committee Clerk