



MINUTES

Eau Claire County • Committee on Highway

Thursday, May 16 / 8:00 a.m.

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Supervisor Carl Anton, Supervisor Judy Gatlin, Supervisor Nathan Anderson,

Staff Present: Commissioner Jon Johnson, Assistant Highway Commissioner Brian Spilde, Administrative Assistant Rachael Bien

1. **Meeting called to order by Chairman Henning at 6:15 a.m.**
2. **Confirmation of meeting notice - Review**
Meeting notice confirmed.
3. **Past committee meeting minutes (5/02/19) - Discussion/Action**
Motion: Supervisor Anderson motioned for approval. Motion approved 5-0.
4. **Public comment** – No public comment.
5. **Performance management review & development- Discussion/Action**
Reviewed Process overview handout & 2018 Annual Report. Annual report needs to be updated to more relevant information. Committee suggested to include more valuable data geared towards more specific goals. New format to accommodate editorial. Jon and Brian will make a rough draft and bring back to the Committee for review.
6. **Highway Report**
Highway Commissioner Update, Jon Johnson spoke on the following:
 - Engineering position open
 - Working on projects with Engineering
 - Can take on more projects internally
 Operations Update, Brian Spilde spoke on the following:
 - Down 4 field staff
 - Looking for specific skill sets in the new staff
 - Made offers on 4 seasonal positions
 - Trucks on Highway for Vice President Mike Pence
 - Paver patching
 - Washing bridges
 Engineering Update, Jon Johnson Spoke on the following:
 - Building air quality was looked at
 - Engineering coming back to office
7. **Payment vouchers (04/05, 04/12)**
Vouchers were reviewed and signed.
Motion: Supervisor Gatlin motioned for approval. Motion approved 4-0.
8. **Future meeting dates, times and agenda items**
Future Meetings:
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 - Thursday, June 6, 2019 at 6:15 a.m.

- Thursday, June 20, 2019 at 6:15 a.m.
- Thursday, July 3, 2019 at 6:15 a.m.
- Thursday, July 18, 2019 at 6:15 a.m.

9. **Meeting adjourned by Chairman Henning at 7:39 a.m.**

Motion: Supervisor Anderson moved for approval.

Respectfully submitted,

Rachael Bien

Rachael Bien, Administrative Assistant

Eau Claire Highway Department

Approved 06/06/2019