



MINUTES

Eau Claire County • Committee on Highway

Thursday, May 2 / 8:00 a.m.

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Supervisor Carl Anton, Supervisor Judy Gatlin, Supervisor Nathan Anderson,

Staff Present: Commissioner Jon Johnson, Assistant Highway Commissioner Brian Spilde, Administrative Assistant Rachael Bien

1. **Meeting called to order by Chairman Henning at 8:00 a.m.**

2. **Confirmation of meeting notice - Review**

Meeting notice confirmed.

3. **Past committee meeting minutes (4/18/19) - Discussion/Action**

Motion: Supervisor Gatlin motioned for approval. Supervisor Anderson seconded.

Motion approved 4-0.

4. **Public comment** – No public comment.

5. **Shop Supervisor Reclassification- Action**

Jon reviewed the desire to start reclassifying the shop Supervisor position. Jon will work with the HR team to review McGrath analysis. This position wasn't analyzed in the last restructure. It is 2 pay grades lower than other management positions with lower educational requirements. 2 Year degree still required. Gatlin motioned for approval Anderson seconded. Motion approved 4-0

6. **WCHA Update- Discussion**

Executive Committee here at Highway today. Committee meeting at Stout Ale House went well, good presentation. We will be hosting the committee meeting on October 15, 2019

7. **Highway Report**

Highway Commissioner Update, Jon Johnson spoke on the following:

- Quarterly Financial Statement can be viewed online
- Spent \$5.2M in Qtr 1, which is 24.88% of Budget
- Detailed reports are available

Operations Update, Brian Spilde spoke on the following:

- Monarch is doing overlays, majority done by the end of the week
- Crack fill & Bridge washing starts next week
- Sweeping on State Continues
- Guard Rail Repair 3-4 Weeks to go
- Shop Lead Mechanic Position Accpeted
- Seasonal Interviews Started

Engineering Update, Jon Johnson Spoke on the following:

- New Engineer accepted the position and starts first week in June

8. **Payment vouchers (04/05, 04/12)**

Vouchers were reviewed and signed.

Motion: Supervisor Gatlin motioned for approval. Motion approved 4-0.

9. Future meeting dates, times and agenda items

Future Meetings:

- .
- Thursday, May 2, 2019 at 8:00 a.m.
- Thursday, May 18, 2019 at 6:15 a.m.
- Thursday, June 6, 2019 at 6:15 a.m.
- Thursday, June 20, 2019 at 6:15 a.m.

10. Meeting adjourned by Chairman Henning at 11:40 a.m.

Motion: Supervisor Anderson moved for approval.

Respectfully submitted,

Rachael Bien

Rachael Bien, Administrative Assistant

Eau Claire Highway Department

Approved 05/16/2019