

EAU CLAIRE COUNTY FAIR COMMITTEE

Wednesday, April 17, 2019

7:00 PM Conference Room 103

Location: Agriculture & Resource Center
227 1st Street W
Altoona WI 54720

AGENDA

1. Call Meeting to order
2. Public Comment
3. Review / Approval of Committee minutes/Discussion- Action
 - a. March 13, 2019
4. Review Bills
 - a. Quarter 1
5. 2019 Fair / Discussion – Action
 - a. Livestock
 - b. Sign-up Genius
 - c. Set up/tear down
 - d. Contracts / Food vendors
 - e. Any other fair related items
6. Scheduling of Future meeting and Items for Discussion
7. Adjourn

post:

- Media
- Committee Members
- Kathryn Schauf

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669, (TDD) 839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703

Eau Claire County Fair Committee

Wednesday, March 13, 2019

Eau Claire County Extension Office

7:00 p.m.

Minutes

Members Present: Letecia Papke, Kevin Kitchen, Debbie Kitchen, Lisa Vetsch, Scot Zimmerman, Darren Schlewitz, Leslie Strey, and Teresa Miller

Others Present: Greg Stanek, John Helwig, Danielle Jackson, Kyle Wathke, Dan Jackson, Kristin Hayworth, Jodi Theising-Ritter, Frank Niebauer, Jane Mueller, Mark Hagedorn and Steve Mueller

Public Input: Dan Jackson, Debbie Kitchen and Jodi Theising-Ritter discussed OYC Food Stand profit, kitchen certification, training and assistance for Steve M and Frank N.

Food Stand Times: Wednesday OYC 10:30 a.m.-8:00 p.m.

Thursday 8:00 a.m.-9:00 p.m.

Friday 7:00 a.m. – 9:30 p.m.

Saturday 7:00 a.m.-9:30 p.m.

Sunday 8:30 a.m. -4:00 p.m.

Livestock committee update: They will be giving swine tags at April 1st meeting. Fee's to haul extra animals are \$10.00 for pigs, and steers \$15 and they will verify insurance for truckers that have cargo.

Danielle Jackson brought up that she still feels that there is conflict between the fair committee and the livestock committee.

There was a request from Brian Antczak to sell chickens at the livestock sale. Committee agreed that we will not enter into selling this year.

Call to Order

8:15 p.m. Meeting called to Order by Chair, Debbie Kitchen

Motion to approve February minutes by Tammy Schlewitz, second by Tami Schraufnagel.
Motion carries.

Motion to approve the managerial form by Tammy Schlewitz, second by Scot Zimmerman.
Motion carries.

Motion by Scot Zimmerman to allow any Jr. Breed association that is in cooperation with the WI State Fair to exhibit at our county fair, second by Darren Schlewitz. Motion carries.

Motion by Scot Zimmerman to pay the judges \$10/hour for regular projects, and \$14/hour for animal projects, second by Tammy Schlewitz. Motion carries.

Motion by Kevin Kitchen to accept the 2019 fair schedule, second by Tammy Schlewitz. Motion carries.

Future Meeting/Agenda Items

April 17 - 7:00 p.m. Extension Office

May 8 - 7:00 p.m. Extension Office

June 19 - 6:00 p.m. Superintendent Meeting and 7:00 p.m. Fair Board Meeting

August 19 - 6:00 Potluck, 7:00 After the Fair Meeting

Motion by Tammy Schlewitz to allow the Japanese Truck Ger Xiong Fire Star Eggroll Food Truck to be a vendor at the 2019 fair, second by Leslie Strey. Motion carries.

Blue Ribbon Awards asked if the fair could place one order for our awards and ribbons. Motion by Scot Zimmerman to have Debbie Kitchen place one order for all ribbons and awards for the fair, second by Letecia Papke. Motion carries.

Meeting adjourned at 9:30 p.m.

Respectfully submitted,

Leslie Strey

Fair Committee Secretary

County of Eau Claire

For 01/01/19 - 12/31/19

Variable Column Report

Periods 01 - 13

Budget to Actuals: Revenue/Expense

Month End

PY Periods 01 - 13

<u>Account No/Description</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Revenue</u>	<u>Expenditure</u>	<u>Encumbered</u>	<u>Available</u>	<u>% Used</u>
21 Extension							
100 GENERAL FUND							
19-100-21-55340-141-000 FAIRS/ BOARD PER DIEM	200.00	200.00	.00	.00	.00	200.00	.00
19-100-21-55340-142-000 FAIRS/ CNTY BRD & COMM MILEAGE	75.00	75.00	.00	.00	.00	75.00	.00
19-100-21-55340-151-000 FAIRS/ SOCIAL SECURITY	25.00	25.00	.00	.00	.00	25.00	.00
19-100-21-55340-195-000 FAIRS/ EXTRA HELP NON P/R	3,000.00	3,000.00	.00	280.90	.00	2,719.10	9.36
1 SALARIES AND BENEFITS	3,300.00	3,300.00	.00	280.90	.00	3,019.10	9.36
19-100-21-55340-214-000 FAIRS/ DATA PROCESSING	289.00	289.00	.00	259.00	.00	30.00	89.62
2 CONTRACTUAL SERVICES	289.00	289.00	.00	259.00	.00	30.00	89.62
19-100-21-55340-313-000 FAIRS/ PRINTING & DUPLICATING	500.00	500.00	.00	.00	.00	500.00	.00
19-100-21-55340-324-000 FAIRS/ MEMBERSHIP DUES	412.00	412.00	.00	.00	.00	412.00	.00
19-100-21-55340-360-000 FAIRS/ OPERATING SUPPLIES	450.00	450.00	.00	.00	.00	450.00	.00
3 SUPPLIES AND EXPENSES	1,362.00	1,362.00	.00	.00	.00	1,362.00	.00
19-100-21-55340-733-000 FAIRS/ PRIZES & AWARDS	7,500.00	7,500.00	.00	20.48	.00	7,479.52	.27
7 GRANTS, CONTRIBUTIONS, OTHER	7,500.00	7,500.00	.00	20.48	.00	7,479.52	.27
21 Extension	12,451.00	12,451.00	.00	560.38	.00	11,890.62	99.26

Variable Column Report

Column Heading Descriptions:

<u>Column Heading</u>	<u>Description</u>
% Used	Current Year Percentage YTD Adjusted Budget vs YTD Available Balance
YTD Adj Bud	Current Year Adjusted budget Year To Date
YTD Aval Bal	Current Year Available Balance Year To Date Based on ((Budget YTD + Adjust YTD) - Actual YTD - Encumberance YTD)
YTD Encumbrance	Current Year Encumbrance Year To Date
Cur YR Exp	Current year expenditures if account is not an expenditure account the value will be zero
Orig Budget	Current Year Original Budget Beginning Balance
Cur YR Rev	Current year revenue if account is not a revenue account the value will be zero