

## MINUTES

Eau Claire County  
Committee on Finance and Budget

Monday, January 7, 2018 / 4:30 pm  
Eau Claire County Courthouse – Room 1273  
Eau Claire, WI 54703

**Members present:** Supervisors Jim Dunning, Robin Leary, Stella Pagonis

**Members absent:** Supervisors Steve Chilson and Gerald Wilkie

**Staff present:** Norb Kirk, Finance Director; Janet Loomis, County Clerk; Glenda Lyons, Treasurer; Kathryn Schauf, County Administrator; Amy Weiss, Senior Accounting Manager; Keith Zehms, Corporate Counsel

Chair Stella Pagonis called the meeting to order at 4:32 pm and confirmed compliance with Open Meetings Law.

There were no members of the public present.

Keith Zehms was present to review the proposed ordinance change on Disallowance of Claims procedure, following conversations with insurance carriers. This change was originally brought forth for discussion in August 2018. Supervisor Robin Leary made a motion to approve with edits to fact sheet as presented by Keith Zehms. There was no further discussion and the motion passed unanimously, 3-0.

The committee suggested changing the format of the vouchers over \$10,000 from an authorizing resolution to a report for review. Corporation Counsel would like to review Best Practices from other counties to be sure that ECC is in compliance with state statutes. The committee should define what the intent is for the information, to be sure that the Finance Department is providing adequate information. Internal controls and current approvals for issuing checks was discussed. It was suggested that the payments were authorized as part of the budget adoption. The committee would like further discussion in February or March, pending Best Practice analysis from Corporation Counsel.

Supervisor Jim Dunning moved approval on proposed Resolution File #18-19/098 “Authorizing the Sale of Tax Deed Property to Former Owner David A. Lonewolf.” There was no further discussion and the motion passed unanimously, 3-0.

The committee requested a review from Glenda Lyons of the 2018 tax statements because even though the county mill rate went down, several tax statements had gone up. The City of EC and the Town of Washington both did revaluations. The City’s revaluation affected older home owners since newer owners and newer builds have been paying at a higher rate already. The Town of Union was affected by adjustments to equalized values and personal property taxes.

Norb Kirk reviewed the 5 Year Health Insurance report.

Norb Kirk reviewed the Quarter 3 Personnel report.

The committee reviewed the October Sales Tax report.

Supervisor Jim Dunning made a motion to approve the regular committee minutes from December 3, 2018, as presented. The motion passed unanimously, 3-0.

The next regular committee meeting will be February 4, 2019 at 4:30 pm. The committee proposed future agenda items:

- Quarterly Investment Report – March
- Vouchers over \$10,000 – March
- Effects of Government Shutdown (Robin Leary)
- Joint meeting between the Committee on Administration and Finance & Budget to discuss policies, February 14, 2019 at 3:00 pm.
  - Financial stability
  - Long term capital planning
- Joint meeting between the Committee on Human Resources and Finance & Budget to discuss compensatory pay.

The meeting was adjourned at 6:16 pm.