

AGENDA

Eau Claire County

• Committee on Administration •

Tuesday, January 8, 2019

2:30 p.m.

Courthouse - Room #3312
721 Oxford Avenue • Eau Claire, WI

1. Call to Order
2. Public Comment
3. Review/Approval of Committee Minutes – Discussion/Action
- December 11, 2018
4. Information Systems Position Resolution – Discussion/Action
5. Legislative Breakfast Planning – Discussion
6. Boards, Commissions, and Council Appointments – Discussion/Action
 - Veterans Service Commission
 - Indianhead Federated Library System – Board of Trustees
7. Proposed Resolution #18-19/080 – Authorizing the Purchase of Land in the Town of Washington
– Discussion/Action
8. Government Center – Proposed remodel for 6th courtroom – Discussion/Action
9. Administrator Updates – Discussion/Action
 - 2019 Workplan
10. Set Future Committee Meetings and Items for Discussion

Special Meeting – January 22, 2019
Next Regular Meeting – February 12, 2019
11. Adjourn

Post: 1/4/19 –Media, Committee Members, Keith Zehms, Kathy Schauf

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710 (FAX) 839-1669 or (TDD) 839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703.

MINUTES

Eau Claire County

• Committee on Administration •

Tuesday, December 11, 2018

1:00 p.m.

Courthouse - Room #3312
721 Oxford Avenue • Eau Claire, WI

Members Present: Nick Smiar, Colleen Bates, Jerry Wilkie, Mark Beckfield and Ray Henning

Staff Present: Kathryn Schauf, County Administrator; Jamie Gower, Human Services Director; Keith Zehms, Corporation Counsel; Matt Theisen, Facilities Director; Frank Draxler, Purchasing Director and Angie Harmon

Supervisor Smiar called the meeting to order at 1:02 p.m.

Public Comment

None

Proposed Closed Session pursuant to Wisconsin Statutes 19.85 (1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility

To wit: Veterans Services Office Director Interviews

ACTION: Supervisor Henning made a motion to enter in to closed session at 1:03 p.m. Second by Supervisor Bates. Roll call vote. Motion carried, 5-0.

Motion to go into Open Session. Committee Action.

ACTION: Supervisor Henning made a motion to enter in to open session at 3:12 p.m. Second by Supervisor Wilkie. Motion carried, 5-0.

Colleen Bates left the meeting at 3:12 p.m.

Review/Approval of Committee Minutes – Discussion/Action

- October 9, 2018 (Amended)
- November 7, 2018
- November 13, 2018

ACTION: Supervisor Beckfield made a motion to approve all three sets of committee minutes as presented. Second by Supervisor Wilkie. Motion carried, 4-0

Proposed Resolution #18-19/080 – Authorizing the Purchase of Land in the Town of Washington – Discussion/Action

ACTION: Supervisor Beckfield made a motion to approve the proposed resolution. Second by Supervisor Henning

There has been some further discussion about the details of the land acquisition contract.

ACTION: Supervisor Wilkie made a motion to postpone this resolution until the January meeting. Second by Supervisor Henning. Motion carried, 4-0.

Proposed Resolution #18-19/91 – Proposed vertical and horizontal expansion of services at Seven Mile Creek Landfill – Discussion/Action

ACTION: Supervisor Henning made a motion to approve the proposed resolution. Second by Supervisor Beckfield. Motion carried, 4-0

Proposed Resolution #18-19/093 – Approving the transfer of \$ from the County Board Training Account... Discussion/Action

ACTION: Supervisor Wilkie made a motion to approve the proposed resolution. Second by Supervisor Henning. Motion carried, 4-0.

Government Center – Proposed remodel for 6th courtroom – Discussion/Action

The members had a brief discussion about the remodel of the Government Center 2nd floor. This agenda item will be brought back to the January meeting.

Set Future Committee Meetings and Items for Discussion
Next Scheduled Meeting – January 8, 2019

Supervisor Smiar adjourned the meeting at 3:31 p.m.

Respectfully submitted by,

Angie Harmon
Committee Clerk

| <u>Committee</u> | <u>Discipline</u> | <u>Term</u> | <u>Incumbent / Interest in reappointment?</u> | <u>Applicant</u> |
|---|-------------------|-------------|---|------------------|
| Indianhead Federated Library System (IFLS) | EC County Rep | Dec. 2021 | Jan Daus (I), yes | |
| (1 vacancy) | | | | Stella Pagonis |
| Seven Mile Creek Landfill | | | | |
| (1 vacancy) | EC County Rep | Indefinite | | |
| | | | | Ray Henning |
| Veteran Services Officer | | | | |
| (1 vacancy) | Citizen | Dec. 2021 | Mark Rasmusson (I), yes | |
| | | | | Clif Sorenson |
| | | | | Sidney Hanson |

FACT SHEET

TO FILE NO. 18-19/080

SUBJECT

Property purchase from Wisconsin Department of Transportation (WIDOT)

REQUEST

Purchase 42 acres from WIDOT for Three Hundred Eighty-Three Thousand Seven Hundred Nineteen Dollars (\$383,719.00.00) for location of future Highway Department facility

PURPOSE / JUSTIFICATION

Eau Claire County has completed its site selection study and has identified this property to be the best value and location for possible future highway facility construction. The facility study that was completed and approved by the county board identified that an increase in acreage is needed for the operational needs of the Highway Department. The Department of Transportation has completed a phase 1 environmental study on the property.

Fiscal Impact: \$383,719.00 from 2018 Highway Capital Funds

Respectfully Submitted,

Jon Johnson
Highway Commissioner

JJ

Ordinance/18-19/080 Fact

2
3 - AUTHORIZING THE PURCHASE OF APPROXIMATELY 42 ACRES OF LAND
4 LOCATED IN THE CITY OF EAU CLAIRE AND TOWN OF WASHINGTON ALONG
5 USH 53 FROM THE WISCONSIN DEPARTMENT OF TRANSPORTATION FOR
6 \$383,719.00; AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE ALL
7 NECESSARY DOCUMENTS ON BEHALF OF EAU CLAIRE COUNTY-

8
9 WHEREAS, the highway facility space needs study from May 24, 2016 states the highway
10 department facility in Altoona has \$3,292,067.00 of code compliance, life safety, and structural
11 repair cost needs; and

12
13 WHEREAS, the existing Altoona highway facility shop is 53,000 sq. ft. and to adequately
14 store current fleet operations the space needs study has calculated that the main shop facility needs
15 to be 119,370 sq. ft.; and

16
17 WHEREAS, the space study concluded that the existing 12-acre Altoona facility is too
18 small to house the current operations and further investment as well as expanding on the current
19 site is not in the County's best interest; and

20
21 WHEREAS, a site selection analysis was completed comparing 15 different properties
22 based on location near major highways, water and sewer service availability, size of 30-40 acres,
23 and cost of property. After completing the analysis, the property owned by WIDOT was identified
24 to be the best candidate; and

25
26 WHEREAS, the cost to purchase this property from the WIDOT is approximately
27 \$8,300.00/acre and the cost of other properties that were evaluated in the site selection analysis
28 were \$25,000.00/acre making the property from the WIDOT a good value for the County, and ;

29
30 WHEREAS, the purchase of land from WIDOT would not remove any property from the
31 property tax levy since it is currently owned by the State of Wisconsin;

32
33 THEREFORE, BE IT RESOLVED, that the County Board of Supervisors hereby
34 authorize the purchase of approximately 42 acres of land located in the City of Eau Claire and
35 Town of Washington along USH 53 from the Wisconsin Department of Transportation for
36 \$383,719.00; and

37
38 BE IT FUTHER RESOLVED, that the county administrator is authorized to execute all
39 necessary documents on behalf of Eau Claire County.
40
41
42
43
44
45
46
47
48
49
50
51

1
2
3
4
5

Committee on Administration

KRZ/yk

Dated this _____ day of _____, 2018.

ORDINANC/18-19/080

Issue: Concern that we would build-out a sixth courtroom without having final approval / resolution from the state for the 6th judge.

Background: At a recent County Board meeting the comment was made by a member of the board that it was their (the board's) understanding that the 6th courtroom would be built-out based on verification from the state that a 6th judgeship was forthcoming.

Current Status of 6th Courtroom: Design work is 95% completed. Funds have been budgeted in 2019 to complete the project. Build-out is estimated to take 4 – 6 months.

Current Status of request for an additional judge:

1. The Judgeship Bill will be a separate piece of legislation but may be considered concurrently with the budget or later. If passed by November 13 or 19, 2019 judges can be on the April 2020 ballot and take office August 1, 2020.
2. The initial request which may get paired down will be for an additional 12 judges. Eau Claire County is currently #7, but Iowa County is out so actually #6 and may be #5 if Sawyer County drops out. The legislature could decide to approve some judgeships in 2020 and some in 2021.
3. No additional resolution needs to be adopted by Eau Claire County.

Current Status of Courts functioning:

Judge Schumacher is requesting the build-out occur as soon as possible to accommodate the relocation of the existing judges and Court Commissioner.

1. Eau Claire County would be allowed a reserve judge 1 day per week. Currently, the County uses reserve judges when a judge is on vacation or ill.
2. The new space would be used daily by a current judge, the Court Commissioner would move into what is now Branch 5 Courtroom space.
3. Long term calls for modification of court commissioner space and surrounding offices and restroom. This has not been placed in our capital budget at this time. Estimated cost in 2017 was \$250,000 to \$310,000. Adjusting for inflation would put that amount at \$275,000 to \$340,000, a 10% increase.

Options

1. Build out the 6th courtroom immediately.
2. Upgrade the Court Commissioners space as the need is immediate; and reprioritize the 6th courtroom in 2020.
3. Wait until confirmation of the additional judge to begin any construction.